



# INSTITUTIONAL MEMBERSHIP

The membership year runs from April 1 to March 31.

For more membership information please visit <http://aabc.ca/membership/> or email us at [membership@aabc.ca](mailto:membership@aabc.ca).

**New Member**

Please note: New applicants for Full Institutional Membership *only* must also complete the *Application for Full Institutional Membership* in addition to this form. See the Membership page (<http://aabc.ca/membership/>) for more information.

**Renewal**       **Change in Contact Information**      **Membership Number:** \_\_\_\_\_

**Membership Category:**

Associate Institutional \$72.00       Full Institutional (see fee structure below) \$ \_\_\_\_\_

**Institution:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Province:** \_\_\_\_\_

**Country (if not Canada):** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Region (BC only):** \_\_\_\_\_ (see <http://aabc.ca/about-us/officers-and-committees/#regional>)

**Office Phone:** \_\_\_\_\_ **Ext.:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_ **Alternate E-mail:** \_\_\_\_\_

**Website:** \_\_\_\_\_

Check here if you wish to receive your receipt for membership dues in print. Please note that with the exception of renewal notices, Membership Directories and other membership information will be distributed electronically to the primary e-mail address provided above.

**Fees for Full Institutional Members**

Membership fees are based on an institution's annual budget for archival operations, including salaries and operating expenses. For more information please see "How to Calculate Your Operating Budget" on the Membership page.

<b>Operating Budget</b>	<b>Membership Fee</b>
\$0 - \$75,000	= \$120
\$75,001 - \$150,000	= \$180
\$150,001 - \$300,000	= \$240
\$300,001 - \$500,000	= \$360
\$500,000 +	= \$480

**Payment**

Visa       MC       Amex      **Card #:** \_\_\_\_\_ **Exp. Date:** \_\_\_\_\_

**Name on Card:** \_\_\_\_\_ **CSC code (3 digits on back):** \_\_\_\_\_

If you prefer to pay by cheque or money order, please make it payable to the *Archives Association of British Columbia*. If this is a renewal, please include your membership number on the front of your cheque or money order.

*If paying your membership by credit card, the AABC is authorized to charge in the amount indicated above for one time use only, and will not use your credit card information for future transactions.*

**Please return this form with your payment to: Chair of Membership Committee, Archives Association of BC  
34A – 2755 Lougheed Highway, Suite #249, Port Coquitlam, BC V3B 5Y9**

The following will be published in all forms, including on MemoryBC. Complete ONLY if this information has not been submitted or if existing information needs to be updated.

<i>Institution</i>	
<i>Holdings</i>	
<i>Publications</i>	
<i>Additional Information</i>	
<i>Hours</i>	<i>Disabled Access</i>
<i>Photocopy (Y/N)</i>	<i>Photo Reproduction</i>
<i>Services</i>	
<i>User Fees</i>	