



Agenda

AABC Executive Meeting January 19th, 2016, 3:00pm

Executive Present – Emily Lonie, Sarah Romkey, Heather Dean, Ryan Gallagher

1. Approval of Agenda

Approved with changes – Sarah, Ryan approved.

2. Approval of December 15th executive meeting minutes

Approved – Sarah and Heather approved.

3. President's Report

3.1 – Canada 150 Grant Program

- Discussion about whether any of the provincial associations are going to apply for funds from the Canada 150 program. The AAO will not be submitting an application. Some thoughts that AABC members are more likely applicants for the program as much of the funds appear to be for event-based projects. There does not appear to be a deadline for applications at present. Lisa Glandt informed her provincial counterparts that the AABC had no plans to apply.

3.2 - Provincial Advisors Report re DHCP

- The President will circulate a report about the DHCP application experience discussed amongst the provincial associations. Appears that many who did not receive grants were timeline related. Sounds like there were very few rejections. There appears to be interest how some of the larger funding recipients will be able to disburse their funds in such a tight timeline.
- The Executive discussed what the best methods might be for DHCP feedback.
- Education advisors thought it best for the provincial associations to provide the feedback directly to LAC. ACA indicated that thought there may be more weight to the feedback if it was coming from each provincial association. The President will consult the Advisor about the feedback received to date before a course of action is taken. The President will consult with the CCA about best ways to communicate feedback with LAC.

4. Vice-President and Programs Committee Report

4.1 – DHCP Applications, Round 2

- The Executive briefly discussed that DHCP applications are in development. The Executive is hopeful to have solid drafts complete by the close of January.

4.2 – BCAANS Hiring Process

The Vice-President is hopeful that a posting will be complete by the end of January.

5. Treasurer and Finance Committee Report

5.1 Approval of November financial statements

- Approved by Ryan and Emily
- Discussion about how the budget is shaping – hopeful that deficit is as little as possible. The Executive expressed its pleasure that membership revenue has been higher than anticipated.

5.2 December 15 financial statements

- Approved by Heather and Emily

6. Committee and Program Reports

6.1 Communications Committee (Newsletter/Regional Representatives/PAAL)
-No update

6.2 Grants & Nominations Committees
The Member at Large reported that a message will be circulated on the list-serv outlining the upcoming vacancies on the Executive. There was discussion about there being more vacancies than originally anticipated due to a resignation that will occur at the AGM.

6.3 Membership & Conference Committees

6.3.1 - AABC membership benefits document discussion

- Sarah and Jen of the Membership Committee submitted a document to the Executive that articulates the benefits of membership. The document also noted some of the ways other associations provide value to their membership through awards or letters of recognition. The Executive will use the report to better articulate the value of membership on the AABC website.

6.3.2 – Conference

- The Conference will be on April 14-15 in Vancouver, at Deloitte's offices. There's been a call for papers, deadline likely to be extended. The Program to be finalized in the coming weeks.

7. Business Arising

-Code of conduct document review

Discussion about a draft code of conduct developed by the Treasurer. The Executive was supportive of the document and felt it important to have so that all members know that we must always act in a professional and respectful manner. The Code of Conduct will be circulated with the AGM Package.

8. Adjournment

Meeting adjourned at 3:50pm.

Next Meeting

*Third Tuesday of each month – February 16th 3:00pm?