



**Executive Committee Meeting  
Minutes  
Held immediately following the Roundtable Meeting**

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**Saturday 26 June 2010  
Location Surrey Archives  
17671 - 56 Avenue Surrey, British Columbia**

**Present:**

Janine Johnston, President  
Jane Morrison, Vice-President  
Linda Nobrega, Treasurer  
Jennifer Pecho, Secretary  
Peter Johnson, Institutional Member-at-Large  
Corinne Rogers, Individual Member-at-Large

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**6.1. Approval of Minutes of May 19, 2010**

Changes to the minutes were suggested and J. Pecho will re-submit to the Committee for approval.

**6.2 Vice-President's Report**

J. Morrison reported on meetings attending while at the ACA conference. Her report to the ACA Council of Presidents focused on ICA-Atom. The ICA-Atom meeting involved discussion of the ongoing costs involved in migration and training. J. Johnston said she would forward the Contractors and Program Committee cost documentation information about the transition to ICA-Atom.

**6.3 Treasurer's Report**

L. Nobrega revisited the issue of financing the re-development of the website. The possibility of using money from the reserve fund for the contract as well as applying to for NADP or Irving K. Barber funding were discussed. It was suggested that the Program Committee should be prepared to submit an RFP by August 1<sup>st</sup>. L. Nobrega had a question regarding the conflation of the conference and workshop budgets in April as seen on the financial statement. It was determined that sponsorship had been provided for the conference only. J. M. suggested that terms of reference were necessary for the conference.

**6.4 Committee and Program Reports**

**6.4.1 Communications (Newsletter/Regional Representatives/ PAAL)**

J. Pecho reported that the spring newsletter had been postponed given the lack of submissions received. She also reported that Krista Blaisdell from EBSCO had expressed interest in having the newsletter published on their database. It was suggested that she consult with L. Snider regarding this possibility and forward further information to the committee for perusal.

#### **6.4.2 Grants & Nominations Committees**

Grants: P. Johnson discussed possible members for the committee and reported that he would participate in judging the awarding of the Terry Reksten Fund.

Nominations: No new business.

#### **6.4.3 Conference Committees**

Conference: No new business.

### **6.5 President's Report**

J. Johnston reported on some next steps including meeting with Peter Van Garderen, strategic planning in August and the possibility of using a Wiki to exchange and provide access to pertinent records.

### **Adjournment**

Meeting adjourned at 4:10 p.m.

### **Next Meetings:**

20 August 2010,

24 September 2010