



**Executive Committee Meeting
Minutes**

**Tuesday March 15, 2011 1:30 pm
By teleconference**

Present:

Janine Johnston, President
Jane Morrison, Vice-President
Linda Nobrega, Treasurer
Jennifer Pecho, Secretary
Peter Johnson, Institutional Member-at-Large
Corinne Rogers, Individual Member-at-Large

1. **Approval of Agenda**
Agenda was approved.

2. **Approval of Minutes of February 2nd, 2011**
One change was proposed to the Minutes. J. Pecho will revise and circulate via email for approval.

3. **Business Arising**
J. Johnston reported that a final report and funding invoice had been submitted to the Irving K. Barber Centre.

4. **Vice-President's Report**
J. Morrison reported on recent programs activities.
ANS: David Mattison has been updating repository records on MemoryBC and there were few new or revised descriptions. He will continue as ANS Coordinator for 2011-2012. Lisa Snider has been working on improving the look of the website.
APS: There was nothing new to report.
EAS: J. Morrison reported that the AABC was sponsoring a Managing Archival Photographs workshop in Yellowknife. Kelly Stewart had also spent time updating the ICA-AtoM manual.
J. Johnston reported on some problems she had found with MemoryBC.
A brief discussion ensued regarding website maintenance.

5. **Treasurer and Finance Committee Report**
L. Nobrega asked that as we were nearing the end of the fiscal year, invoices and expense submissions from the contractors needed to be in by April 4th.

The 2011-2012 budget is in process with some questions needing to be directed to Karen Blimkie and the Programs committee. Once the draft budget was complete, it would be submitted for executive approval.

6. Committee and Programs Reports

6.1 Communications Committee (Newsletter/Regional Representatives/PAAL)
J. Pecho had little new to report except that the Winter 2011 newsletter had been posted to the website.

6.2 Grants & Nominations Committees

Grants:

P. Johnson reported a final report from the Grants Committee had been submitted to the Executive and that recommendations from the committee were submitted to the CCA.

He reported that NADP funding was still not confirmed.

Nominations:

There was nothing new to report. P. Johnson will send out another notice of Executive and committee vacancies to Archives-bc.

6.3 Membership & Conference Committees

Conference:

C. Rogers reported that the conference program was available on the website, that registration for the conference and pre-conference workshops were open and that sponsorships for the conference were in.

J. Johnston offered to look into organizing Thursday and Friday night social events during the conference and reported that there needed to be at least 13 participants in the pre-conference Managing Archival Photographs workshop.

Peter van Garderen will produce a program for the Archivemata workshop on April 28th.

Membership:

C. Rogers reported that membership forms have been sent out for the 2011-2012 year and a description for Chair of the Membership Committee will be produced.

7. Report on TRC National Research Centre Forum

J. Pecho reported that she had attended the Truth and Reconciliation Commission's National Research Centre Forum "Sharing Truth – Creating a National Research Centre on Residential Schools" in Vancouver from March 1st to 3rd. She reported on the forum had brought together over 40 speakers and 500 participants from various archival, historical, research and aboriginal organizations and from a variety of countries and international organizations to consult with the TRC Commissioners on the construction of a research centre as laid out in the TRC's mandate.

An article on the forum will appear in the Spring 2011 newsletter.

8. President's Report

J. Johnston reported that she had sent a letter to Gary Mitchell at the provincial archives regarding the AGM agenda. She also reported that she, J. Morrison and PAAL Chair, Jenny Borland, had composed an open letter to new BC Premier Christy Clark which would be circulated for edits and comments. It was decided that

a hardcopy of the letter would be sent to Premier Clark, that it would be posted to Archives-bc and sent to Alliance for Arts.

J. Johnston also reported that AABC Executive members had received invitations to the SLAIS 50th Anniversary reception and a discussion took place regarding AABC participation in the SLAIS meet the grads event.

A letter has been sent to the Irving K. Barber Centre regarding AABC projects to be funded including the development and delivery of the digitization institute proposed by Kelly Stewart and Rosaleen Hill, targeting of First Nations archival institutions for education and advisory services, and creating a training infrastructure for British Columbia.

J. Johnston also reported that LAC was seeking consultation from the wider archival and heritage community and would like someone from the AABC to participate. Funding was discussed.

In addition, J. Johnston noted that she had been sitting on the BC Digitization Coalition as President of the AABC and now that her term was nearly up, she recommended that someone from the executive continue to sit on the coalition.

9. Adjournment

Meeting adjourned at 2:53 p.m.

Next Meetings:

Tuesday March 15, 1:30 pm

Tuesday April 12, 1:30 pm