

1992 Annual General Meeting of the Archives Association of British Columbia - Minutes

May 2, 1992

Western Washington University, Bellingham, Washington

1. The meeting was called to order at 9:05 a.m.
2. The Agenda was approved.
3. The minutes of the 1991 A.G.M. were approved.

4. Executive Reports.

President's Report.

Chris Hives, President, reviewed the activities of the past year and gave advice for the future direction of AABC. His report will appear in the next issue of the AABC Newsletter.

4.1 Treasurer's Report

Grant Mitchell presented the unaudited financial report which accompanies these minutes. The accountant will be auditing the report. This audited report will appear in the newsletter.

4.2 Chris Petter moved and Jim Burrows seconded that the report be accepted. Motion carried.

5. Committee Reports.

Grants Committee.

Bob Stewart explained in more detail (see attached report) the work of the Grants committee and the grants adjudication procedure. Discussion then ensued over the need to inform applicants as to what criteria were being used to judge applications. Bob said he was planning to write an article for the newsletter reflecting on the grants procedure and making recommendations for the next Grants Committee.

It was suggested that an earlier deadline be applied to the applications so that incorrectly filled-out applications could be sent back to applicants for correction rather than having them rejected because of time considerations.

The need to continue to spread grant money to many institutions and the danger of giving a disproportionate amount to one institution with many institutional memberships was pointed out.

5.1 Jim Burrows moved and Freeman Anderson seconded the motion that the Grants Committee provide written rules and or criteria approved by the Executive of AABC to the membership prior to the next round of CCA grant applications. Motion carried.

5.2 Membership Committee.

Jim Ross reiterated concerns about the institutional membership issue and its impact on the awarding of grants. Chris Hives noted that the Executive of AABC took a maximalist approach concerning the acceptance of institutional members. He said, however, that being an Institutional Member of AABC does not guarantee receiving a grant.

Nothing was resolved, but it was suggested that there be a forum at the next conference where this and other topics would be discussed.

5.3 Education Committee.

Frances Fournier drew the membership's attention to the report attached. John Bovey asked members to come to him after the meeting as he had copies for everyone of Laura Coles' report to BCARS, "Education Development Officer, Report on Activities, 1991-1992." John asked the membership to respond to the report to him by June 12, 1992. He expressed admiration of and gratitude to Laura for her excellent work. He also thanked the members of AABC for their contributions.

5.4 John noted that BCARS wishes to meet with the new Education Committee to discuss the next phase of the program. He mentioned that BCARS wishes to go "hand in hand" with AABC.

5.5 John noted that the provincial government has now committed \$138,375 in CAAP grants for B.C.

5.6 Newsletter Committee.

Chris noted that we need a new Newsletter Editor. He congratulated Anne MacLean on the fine work she had done as editor. See attached report.

5.7 Ad Hoc Committee on Freedom of Information and Privacy.

See attached report. On May 7th, the Access to Information and Privacy Bill will be given first reading in the House.

5.8 Ad Hoc Committee on Archival Legislation.

See attached report.

5.9 Conservation Committee.

Jim Burrows thanked the members of his committee, Jacqueline O'Donnell, Heather Chan, Sue Bigelow and Barry Byers for their hard work on the conservation report. He reported that thanks to federal CCA funding and the CAAT program of the B.C. government AABC now has a conservation service. We have hired a conservator who will conduct on site surveys of repositories and provide advice on preventive conservation, disaster planning and other

information on conservation. The conservator will not be doing treatments. In the case of a disaster institutions may call on the conservator to visit the site and make recommendations.

Jim then introduced our new conservator, Rosaleen Hill, a graduate of the Queen's University conservation program and most recently in charge of the Manitoba conservation program. Rosaleen will be getting in touch with members through the newsletter and other means. The appointment is a one year appointment which it is hoped will be an ongoing program.

6. Constitutional Amendments.

Grant Mitchell moved and Kathy Carney seconded the motion that Section 11 (2) of the constitution be amended to read, "At the Annual General Meeting of the Association, an accountant or accountants shall be appointed whose duty it shall be to perform a review of the financial statements and to present a report to the Annual General Meeting next following". Motion carried.

6.1 Grant Mitchell moved and David Trudel seconded the motion that Section V (4) of the constitution be amended to read, "The Treasurer shall be responsible for the proper keeping of the books of account for the Association. The Treasurer shall print a duly reviewed financial statement of the receipts and disbursements for each fiscal year and such other financial statements as required by the Executive Committee." Motion carried.

6.2 Discussion arose over the third proposed amendment, that on membership. Some members objected to changing the Individual Membership category to Professional Membership. They felt that this nomenclature would alienate a number of the members and potential members. It was agreed that part of the problem was the wording of the amendment which seemed to indicate that in order to be a Professional Member one had to work full time as an archivist. The Executive noted that the intention of the change was to raise more money for AABC by encouraging those members who were receiving a regular salary to pay more by becoming Professional Members.

6.3 Chris Hives moved and Ann Carroll seconded the motions to amend Section 1 (1) (2) (4) as noted on the attached, "Notice of Proposed Constitutional Amendments - 1992 A.G.M." Motion rejected.

6.4 Kathy Carney moved and Bob Stewart seconded the motion that Section V (1) of the constitution be amended to read, "...The President shall preside over the meetings of the Association and the Executive Committee." Motion carried with one member opposed.

7. Resolutions

Grant Mitchell moved and Susan Hart seconded that the Association appoint Bert Weinkauff of N.A. Weinkauff and Associates as reviewer of the financial statements of the Association for the 1992-1993 financial year. Motion carried.

8. Other Business

John Bovey wished to remember two pioneers in B.C. archival history who have died recently. The first was Mrs. Madge Wolfenden Hamilton (1893-1992) who worked at PABC from 1914-

1954. She was Acting Provincial Archivist from 1942-1945 and Assistant Provincial Archivist when she retired in 1954. The other person was Miss Inez Mitchell (1906-1992). She worked for PABC from 1930-1971. She was Assistant Provincial archivist from 1954-1971.

8.1 George Brandak made a motion of thanks to the Executive for all the work they had done.

9. Introduction of the New Executive

The following members are acclaimed: Linda Wills, President, Jim Burrows, Vice-President, Grant Mitchell, Treasurer, Christine Veale, Secretary, Glen Isaac, Individual Member-at-large and Chris Hives, Institutional Member-at-large.

10. Chris Hives moved and George Brandak seconded the motion to adjourn at 10:30. Passed.