

1998 Annual General Meeting of the Archives Association of British Columbia - Minutes

Saturday, May 9, 1998
Holiday Inn, Chilliwack, BC

9:00 a.m., Saturday May 9, 1998 - Holiday Inn, Chilliwack BC

9:05 AABC President requested all non-members of the association to leave

1. Approval of the Agenda

Add: 5.1 Resolution Regarding K. Lamb

Add 5.2 Provincial Archives

Renumber remaining items under Other Business

Motion to approve agenda moved by George Brandak, seconded by Bob Stewart. Carried

2. Approval of Minutes

Correct spelling of Ruby Nobbs' and Kathy Carney's names

Motion to approve minutes of 1997 Annual General Meeting moved by Kathy Carney, seconded by Erwin Wodarczak. Carried

3. Executive Reports

3.1 President's Report

Motion to approve report as submitted moved by Kathy Carney, seconded by Chris Hives. Carried

3.2 Treasurer's Report

Treasurer asked if there were any questions prior to her report on each account. Kathy Carney inquired on where monies for the completion of the *Manual for Small Archives* would come from. Treasurer explained that these funds would be expended from the General Account.

- Archives Advisor/Network Coordinator statement of account
- Community Archives Education Program statement of account
- Conservation Service statement of account. Chris Hives asked why there was so much money spent under Equipment/Supplies and Bulk Order for a program that has been in operation for five years. Treasurer replied that these figures represented money that had been unspent during the program year and had to be expended under the terms of the grants in the short time remaining before fiscal year end. Chris Hives asked how quickly the money had to be spent and the Treasurer replied very little time, too little to consider alternative ways of spending remaining budget under grant guidelines. Kathy Carney inquired why the money was spent rather than carried over. Treasurer explained that under terms of funding unspent monies would be returned to granting bodies.
- General Account. Treasurer explained the inclusion of new categories. George Brandak asked whom do we employ for bookkeeping services. Treasurer answered that the AABC contracted Williamson Bookkeeping of Vancouver. George Brandak asked why there were no expenses for the Advocacy Committee, and Treasurer answered that none had been submitted.

Motion to approve auditing of books moved by Chris Hives, seconded by Bob Stewart. Carried

Motion to approve Treasurer's report moved by Kathy Carney, seconded by Sister Margaret. Carried

4. Committee Reports

4.1 Education Committee Report

Motion to approve report moved by Kelly Stewart, seconded by Val Billesberger. Carried

4.2 Conservation Committee Report

Motion to approve report moved by Trevor Livelton, seconded by Joanne Rajotte. Carried

4.3 Membership Committee Report

Gary Mitchell inquired into current membership figures. Secretary responded that AABC membership was currently at 353. Joanne Rajotte inquired if it was possible to provide a breakdown of membership by category. Secretary responded that there were 62 General, 139 Individual, 108 Institutional, 19 Student, 20 Sustaining, and 5 Honorary members. Motion to approve report moved by Trevor Livelton, seconded by Joanne Rajotte.

4.4 Grants Committee Report

Wendy Hunt chair of Grants Committee provided an oral report on the number and type of grants awarded in the province and the status of the funds to be received. Motion to approve report moved by Wendy Hunt, seconded by Chris Hives. Carried

4.5 Internet Committee Report

Erwin Wodarczak Committee Chair spoke to the report, in particularly addressing the Communities Connect Initiatives. Chair also explained that Simon Fraser University had lowered web server fees for non-profit associations. Motion to approve report moved by Erwin Wodarczak, seconded by Chris Petter. Carried

4.6 Legislation Committee Report

Motion to approve report moved by Trevor Livelton, seconded by Judy Kovacs. Carried

4.7 Advocacy Committee Report

Motion to approve report moved by Trevor Livelton, seconded by Sister Margaret. Carried

4.8 Manual Committee Report

Laura Millar Committee Chair spoke to the report noting the mentorship program at SFU which allows the involvement in the project of an experienced editor. The Chair thanked the Contractor Kelly Stewart for her timely and high quality work. Motion to approve report moved by Laura Millar, seconded by Bob Stewart. Carried

4.9 Archives Advisor/Network Coordinator Committee

Chris Hives speaking for the Committee thanked Bill Purver for his outstanding work. Motion to approve report moved by Trevor Livelton, seconded by Erwin Wodarczak. Carried

4.10 Regional Representatives

Teedie Gentile Executive liaison for Regional Representatives spoke to the report. Bill Purver inquired regarding the B.C. North Region, the liaison responded that it is hoped that this large region will be split soon.

Motion to approve report moved by Trevor Livelton, seconded by Val Billesberger. Carried

4.11 Heritage Council

Laura Millar executive liaison spoke to report.

Motion to approve report moved by Laura Millar, seconded by George Brandak. Carried

5. Other Business

5.1 Resolution regarding W. Kaye Lamb

Moved by John Bovey "That the Executive on behalf of all the members of the Archives Association of British Columbia send congratulations to Dr. W. Kaye Lamb, on the occasion of his 94th birthday, (11 May 1998) and the anniversary of his appointment as Provincial Archivist and Librarian of British Columbia". Seconded by Kathy Carney. Carried

5.2 Provincial Archives Report

Report was presented by Michael Shoop, Executive Director, Information Management and Corporate Services. Mr. Shoop expressed his thanks for being invited to attend, and the welcome he had received. The budget for the B.C. Archives suffered no loss for this fiscal year. The Information, Science and Technology Agency is developing a strategic framework that addresses documentary heritage and a corporate information strategy. Introduced Gary Mitchell as Acting Provincial Archivist.

Gary reported on the theft and recovery of rare maps, the inventory of holdings just completed, restoration of full service hours to the reference room, agreements with Attorney General relating to release of legal opinions, and the new partnership with Pan Video which has created revenue which has been directed into microfilming holdings.

5.3 Membership Categories

The President presented the Special Resolution relating to revised membership categories. Joanne Rajotte asked why the category for sustaining membership was not mentioned in the new description of members. It was explained that this is not a constitutional category but simply a convention used to recognize individuals who contributed more than the regular amount of fees.

Motion to adopt the Special Resolution moved by Trevor Livelton, seconded by Joanne Rajotte. Carried

5.4 Membership Fees

The Secretary of the Association discussed the increasing cost of providing services to members, including newsletter, Directory, website, mailouts, and countless hours of volunteer time. In order to reflect these costs the Secretary moved that membership fees be increased:

Individual from \$30 to \$50

Associate Institution from \$20 to \$50

Institution from \$60 to \$80

Student from \$15 to \$20

Sustaining would be \$70 and above

Seconded by Chris Hives. Carried

5.5 Honorary Membership

George Brandak made a presentation regarding the achievements of John Bovey and moved that Mr. Bovey be conferred the status of honorary lifetime member. Seconded by Linda Wills. Carried

5.6 1999 Conference

Kathy English spoke on behalf of the archivists in Revelstoke who have cordially invited the AABC to hold the 1999 AGM and Conference there.

6. Nominations

Joanne Rajotte, Chair of the Nominations Committee presented her report. Motion to approve report moved by Joanne Rajotte, seconded by Mary McIntosh.

7. Adjournment

Before adjourning, George Brandak moved that the outgoing Executive be given the thanks of the entire membership for their effort and work over the year, seconded by Joanne Rajotte.

George Brandak moved that the AABC committees also be thanked for the work and commitment, seconded by Joanne Rajotte.

Motion to adjourn moved by Trevor Livelton, seconded by Kelly Stewart.

Meeting adjourned 10:50