

# **2002 Annual General Meeting of the Archives Association of British Columbia - Minutes**

**23 May 2002**

**Vancouver, British Columbia**

## **AABC Executive Members Present:**

**Heather Gordon**, President

**Lara Wilson**, Vice President (Elect)

**Carrie Stevenson**, Treasurer

**Dovelle Buie**, Secretary

**Laura Cheadle**, Institutional Member-At-Large

**Christine O'Donnell**, Individual Member-At-Large

## **1. Approval of the Agenda**

Meeting was called to order at 5:20 p.m.

Motion to approve the Agenda of the 2002 Annual General Meeting of the Archives Association of British Columbia was made by Chris Hives and seconded by Bill Purver. Motion was carried.

## **2. Approval of the Minutes of the 2001 AGM**

Motion to approve the minutes of the 2001 Annual General Meeting, held in Victoria, British Columbia on Saturday April 28, 2001 was made by Ken Young and seconded by Mickey King. Motion was carried.

## **3. Executive Reports**

### **3.1 President's Report (Heather Gordon)**

Heather Gordon, President, reported that further to what she had written as a part of her report included in the Annual General Meeting package mail out, the financial situation of the AABC is such that we will be entering into a time of uncertainty in 2002/03. While the Provincial Government did fund, as was promised, the CAAT grant for the 2001/02 year (in the amount of \$84,000), Heather stressed that the AABC will not have access to CAAT funding for the 2002/03 year and beyond. The President thanked AABC members and other concerned parties who wrote letters to the Minister in response to the CAAT and CAAP funding cuts.

Heather Gordon thanked former Executive members who had worked very hard to have a clear plan for the management of the Association's finances. The President thanked in particular Lynne Waller, Chris Hives and Jane Turner.

Heather Gordon thanked her fellow Executive members for their support throughout the past year and also the hard work that has been done by the AABC contractors (Karen Blimkie, Rosaleen Hill, Bill Purver, and Jan Turner).

Evelyn Peters McLellan moved to approve the President's report and Erwin Wodarczak seconded the motion. Motion was carried.

### **3.2 Vice President's Report (Lara Wilson)**

Lara Wilson reported that further work has been done on investigating further sources of revenue for the AABC (Gaming Commission grants). The Education Committee will be working on applying for gaming funds.

George Brandak moved to approve the Vice President's report and Jan Turner seconded the motion. Motion was carried.

### **3.3 Treasurer & Financial Committee's Report (Carrie Stevenson)**

The Treasurer handed out the most recent Statement of Revenue and Expenses for the AABC. Susan Hart moved to approve the unaudited Statement of Revenue and Expenses and George Brandak seconded the motion. Motion was carried.

The Treasurer asked the membership to approve Evancic Perrault as the firm to conduct audit of the AABC's books. Tara Fung moved to approve Evancic Perrault as the AABC auditors and Ken Young seconded the motion.

Carrie Stevenson thanked Lynne Waller, former Treasurer of the AABC for all her hard work. Carrie Stevenson emphasized that the Association is facing some tough realities in terms of how we will continue to run our programs in the next few years.

Lynne Waller moved to approve the report of the Treasurer and Financial Committee and Chris Hives seconded the motion. Motion was carried.

## **4. Committee Reports**

### **Standing Committees**

#### **4.1 Education Committee (Linda Wills)**

Heather Gordon informed the membership that the pre-conference workshops run by the AABC in partnership with the ACA were very successful with 56 people attending the sessions. The ACA has discussed using the model of the Provincial Association running the workshops at the national conference as a model that may be followed in the future.

Heather Gordon thanked the Chair of the Education Committee for all her hard work and informed the membership that Linda Wills will no longer be serving as Chair; the new chair will be Jane Turner.

Joni Mitchell moved to approve the Education Committee's report and Michael Gourlie seconded the motion. Motion was carried.

#### **4.2 Grants Committee (Laura Cheadle)**

Laura Cheadle reminded the institutional members to complete the questionnaire that was sent out to them in their AGM package. The questionnaire asked members if they would be able to receive electronic reminders/information pertaining to grants. In addition to such a procedure saving the AABC a significant amount of money in postage and photocopying expenses, the turn-around time for grants is often very tight and e-mail would speed up the process for communicating grant-related information.

Chris Hives moved to approve the Grant Committee's report and Linda Wills seconded the motion. Motion was carried.

#### **4.3 Membership Committee (Dovelle Buie)**

Lynne Waller moved to approve the Membership Committee's report and Evelyn Peters McLellan seconded the motion. Motion was carried.

### **Ad Hoc Committees**

#### **4.4 BC Archival Preservation Service Advisory Committee (Dorothy Lawson)**

Erwin Wodarczak moved to approve the BC Archival Preservation Service Advisory Committee's report and Ken Young seconded the motion. Motion was carried.

#### **4.5 Report of the Internet Committee (Heather Gordon)**

Heather Gordon reported that Marnie Burnham is a new member of the Internet Committee and thanked her for her work on the Committee.

George Brandak moved to approve the Internet Committee's report and Sister Margaret Cantwell seconded the motion. Motion was carried.

#### **4.6 BC CAIN (Canadian Archival Information Network) Committee (Ann Carroll)**

Ann Carroll, BC CAIN Coordinator, informed the membership that there will be a "BC Digitization Equipment" grant intended for institutional members. Members should look for announcements/information that will be forthcoming in the next month.

Linda Wills moved to approve the BC CAIN Coordinator's report and Jane Turner seconded the motion. Motion was carried.

#### **4.7 Institutional Standards Committee (Jane Turner)**

Joni Mitchell moved to approve the Institutional Standards Committee's report and Sister Margaret Cantwell seconded the motion. Motion was carried.

#### **4.8 PAAL (Public Awareness, Advocacy and Legislation Committee) (Peter Johnson)**

Lynne Waller moved to approve the Public Awareness, Advocacy and Legislation Committee's report and Mickey King seconded the motion. Motion was carried.

#### **4.9 Regional Representatives (Christine O'Donnell)**

Christine O'Donnell reported that Sister Margaret Cantwell is the new regional representative for Vancouver Island South and thanked Michael Carter for his work as the previous regional representative for that area.

Bill Purver moved to approve the Regional Representative Committee's report(s) and Ken Young seconded the motion. Motion was carried.

#### **4.10 Newsletter Editorial Board (Chris Hives)**

Heather Gordon informed the membership that Chris Hives is stepping down as newsletter editor and thanked Chris for all his work.

Jan Turner moved to approve the Newsletter Editorial Board Committee's report and Ann Carroll seconded the motion. Motion was carried.

### **5. Other Business**

#### **5.1 2003 AGM and Conference**

Heather Gordon announced that next year's AABC conference will be held in Nanaimo - likely in the last week of the month (April 24th, 25th, & 26th, 2003). The 2004 conference will likely be held in North Vancouver.

#### **5.2 Provincial Archivist's Report -- Gary Mitchell**

Gary Mitchell, Provincial Archivist, gave the membership an update on the BC Archives.

#### **5.3 Tribute to Lillian Weedmark and Preben Mortensen**

With a heavy heart and sympathy, Heather Gordon reported to the membership that two members had passed away: Lillian Weedmark and Preben Mortensen.

## **6.0 Nominations**

Blair Galston, Chair of the Nominations Committee, reported that the following members have let their names stand for the vacant positions on the AABC Executive Committee. Blair explained that, as per Section VI of the AABC Constitution and Bylaws, the nomination of the standing Vice President is being presented to the membership at the 2002 AGM as a result of the resignation of the elected Vice President Michelle Barocca in October 2001. The AABC Executive, on February 16, 2002, appointed Lara Wilson as the Vice President of the AABC. The members names and vacant positions are as follows:

President - Lara Wilson  
Vice President - Erwin Wodarczak  
Secretary - Erica Hernandez  
Institutional-Member-At-Large - Kathy Bossort

Blair asked three times for any other nominations from the floor. None being received, Joni Mitchell moved to approve the Nomination Committee's report and Kelly Harms seconded the motion. Motion was carried.

## **7.0 Adjournment**

Meeting was adjourned at 6:10 pm.