

EXECUTIVE REPORTS – 2006-2007

3.1 President Report – Lisa Codd

Let me begin by thanking everyone who gave their time to the AABC this past year. This organization depends on the people who volunteer their time on behalf of the association.

As President, I have worked to try to resolve two main challenges that face the AABC: our deficit and lack of strategic planning.

Our year began with the announcement that the Irving K. Barber Learning Centre had agreed to sponsor the AABC for \$125,000 over 5 years. The announcement was made at a reception co-hosted by the AABC and BCMA at the Burnaby Art Gallery in June. The Executive has been working with the IKBLC to incorporate their objectives into our work plans. This year, the IKBLC sponsored \$14,000 of AABC activities, including supporting workshops delivered by the BCAPS advisor, funding site visits by the EAS advisor, and sponsoring the AABC's server. They also provided \$3,000 toward our strategic plan, which is currently underway (with additional funding from the Arts Partners in Organization Development – ArtsPOD -- program). The IKBLC has agreed to our plans to focus their contribution for the coming year on delivering EAS and BCAPS services to communities throughout the province.

Our partnership with the IKBLC has been an important step toward financial sustainability. Working with BCAPS, EAS, and Network this spring, we have developed a budget and work-plan for the coming year that significantly reduces our deficit, and includes specific fundraising objectives to eliminate the deficit in the future. With ArtsPOD funding we were able to conduct an Organizational Review this spring. We set targets to improve the management of the organization over the year, including seeking funding to do a strategic plan, developing plans for the IKBLC funding, identifying other funding agencies we could approach, and improving internal communication. Our internal communication goals included holding regular planning meetings during the year (round tables), tasking the AABC Secretary with reminding committees to submit reports to the executive for meetings, and ensuring executive meeting minutes were promptly posted to the AABC website. I am pleased to report that progress has been made in all of these areas, though of course there is still work to do.

There is a Strategic Planning process currently underway, which will include a three-year business plan. The plan should help the AABC focus its resources and coordinate its planning to meet the needs of internal stakeholders and external funding agencies. It has been a privilege to represent the association at meetings and events. I was invited to speak to the delegates of the Heritage Society of BC at their conference in June in Nanaimo about the AABC, and traveled to Ottawa to represent us at the annual meeting of the Canadian Council of Archives in October. In addition to my trips to Nanaimo and Ottawa, the AABC had a profile at the BC Museums Association conference in Prince George in October, thanks to Ramona Rose and Erica Hernandez who created a display about the AABC for the trade show.

Did I mention it's been a busy year? Thank you again for allowing me to serve this organization as President. Thank you also to the members of my very hard-working executive: Lisa Beitel, Richard Dancy, Val Billesberger, and Ramona Rose.

3.2 Vice-President Report – vacant

There was no Vice-President for the 2006-2007 year.

3.3 Treasurer and Finance Committee Report – Richard Dancy

In the past fiscal year 2006-2007, the AABC continued to fund its three programs (BC Archival Preservation Service, Archival Network Service, and Education and Advisory Service) at the same levels as the previous year. This was the first year of the AABC's partnership agreement with the Irving K. Barber Learning Centre (IBLC) of the University of British Columbia, the terms of which provide for funding of \$25,000 to the AABC each year for five years (\$125,000 in total).

The AABC's main source of revenue continued to be the Federal National Archives Development Program (NADP). British Columbia's allocation remained the same as the previous year (\$117,112). Of this, \$29,515.78 went to institutional grants and the remainder (\$87,596.22) to support the AABC services and programs. Of the IBLC funding, \$11,000 went to existing programs, \$3,000 to strategic planning, and the remaining \$11,000 (which was to have gone into new services) has been carried forward to the upcoming fiscal year. The other main sources of income were membership fees (just under \$18,000, a slight increase from the previous year), and workshops and conference workshop fees (approximately \$10,000).

For 2006-2007, the AABC remained in a deficit situation, with a projected shortfall of \$13,300. Please be aware that this is very preliminary estimate prepared in advance of the year-end, when the actual numbers will be available. As we have done for the past few years, the Association covered this deficit from funds in its reserve. The deficit represents the amount of money the AABC must spend over and above our revenues in order to maintain our three service programs. As of March 31, 2007, the AABC's reserve fund is projected to be around \$70,000 – \$75,000. This includes \$35,000 which has been set aside as a "safe fund," leaving \$35,000 – \$40,000 in the working reserve. A GIC was cashed in March 2007 to ensure adequate cash flow going into the new fiscal year.

For the coming year's budget (2007-2008), we again received the same provincial allocation under the NADP, but were able to increase the amount available to institutions by about \$5,000. We have applied for a provincial Direct Access grant to fund network services, though we will not know the decision until we are into the fiscal year. If this application is successful, the budget for 2007-2008 will break even. If it is unsuccessful, we have a fall-back budget which will cover our program commitments with a projected deficit of about \$11,000. As the AABC's reserve funds diminish, continuing deficits are not sustainable and one of the goals of the strategic planning process that began this year is to address this issue.

The Finance Committee for 2006-2007 consisted of Lara Wilson, Heather Gordon (to December 31, 2006), Chris Hives and Sharon Walz. The committee conducted its business via email, with committee members providing advice on the management and use of AABC funds and related matters.

Karen Blimkie continues to be AABC's financial manager. She is responsible for carrying out the day-to-day financial activities, keeping AABC's financial records, and for providing advice and assistance to the AABC with respect to its budgets development, and other financial matters.

At the 2006 Annual General Meeting, the AABC approved retaining the accounting firm, Evancic Perrault Robertson to undertake a review engagement of the Association's financial statements. The firm has completed its review of the AABC's financial statements for the year ended March 31, 2006 and its results are available to AABC members.

This completes my term as AABC Treasurer. I would like to take this opportunity to express my sincere thanks to the members of the Finance Committee for all their assistance, and to the new Treasurer, Sharon Walz, for generously agreeing to serve this past year on the Finance Committee to facilitate the transition and participate in the strategic planning process. I would also like to thank Karen Blimkie, our Financial Manager, for her invaluable support and outstanding work.

Respectfully submitted,
Richard Dancy
Treasurer
Chair, Finance Committee

4.1 Education Committee Report – Jane Turner

The Education and Advisory Service (EAS) has completed another successful year, due to the energetic and resourceful work of our two Archives Advisors: Linda Wills (April to July). and Jenn Roberts (August to March). Between the two of them, in-person services has been delivered to 115 people, including site visits, regional meetings, and workshops. They also maintained the long-distance advising by answering over 600 requests for information and advice.

Workshops:

This year one workshop and three distance ed courses were taught to a total of 25 students: Raising Your Profile, held at AABC Conference in April (9 students); Distance Education Course - Intro, Oct-Dec/06 (10 students); Distance Education Course - Intro, Jan-Mar/07 (4 students); Distance Education Course - Photos, Jan-Feb/07 (2 students). Paul Hebbard is in the process of arranging a second specialized workshop on electronic records to be held in the spring of 2007.

Advising:

The Archives Advisors responded to a total of 600 requests. Inquiries relate to a broad variety of archival issues, including: database management, photographs, privacy, arrangement and description, grants, accessioning, appraisal, acquisition policies, municipal records, general archival policies and procedures, Freedom of Information, copyright, publishing posthumous works, managing archives administrative records, and managing the EAS program.

Site Visits:

The Archives Advisors made fourteen site visits, at which a total of 81 people participated from various archives: Vancouver Unitarian Church (3 in attendance); Vancouver Lawn Tennis Club (1 in attendance); Powell River Museum and Archives (3 in attendance); Savona Community Heritage Centre (15 in attendance); Union of British Columbia Municipalities, Richmond (1 in attendance); Kwantlen College Archives, Richmond (2 in attendance); U'mista Cultural Centre, Alert Bay (1 in attendance); Quatsino Archives Association & Museum (10 in attendance); Port Hardy Museum & Archives (1 in attendance); Port Alice Heritage (1 in attendance); Campbell River

Museum & Archives - 1 in attendance); Hornby Island Archives & New Horizons Seniors (40 in attendance); Comox Archives & Museum (1 in attendance) Courtney & District Museum and Archives (1 in attendance).

On behalf of everyone who has benefited from the Education and Advisory Service, I would like to thank Jenn Roberts and Linda Wills for their hard work, expert advice and generous service. I know everyone will join with me in heart-felt thanks for their dedication and service to the archival community. Thanks also to the members of our hard-working committee: Jan Turner, Linda Wills and Paul Hebbard.

Respectfully submitted,
Jane Turner
Chair, Education Committee

4.2 Grants Committee Report – Ramona Rose

The Grants Committee for 2006-2007 consisted of Ramona Rose (Chair and Institutional Member-at-Large), Val Billesberger (Individual Member-at-Large), Chris Hives, Sylvia Stopforth, Kathy Bossort and Krisztina Laszlo. The Committee is responsible for distributing information about the Canadian Council of Archives financial programmes to institutional members of the AABC, and for adjudicating NADP funding applications at the provincial level and forwarding them to the CCA for final approval. Funds from the CCA financial programmes are also used by the AABC to support the Preservation Service, the Educational and Advisory Service, and the Archival Network Service.

In December 2006 the CCA announced that funding would be available again for 2007-2008 under the National Archival Development Programme. The funding envelope NADP provided for BC is \$117,112.00 Most of the funds was utilized by AABC for its programs and services with \$35,012.00 available for member institutions to apply for funding under the Institutional NADP Program. The AABC Grants Committee met February 2, 2007 to review institutional applications to the NADP Program. Applications from 15 eligible institutions were received with 9 recommended for funding approval. These recommendations have been forwarded to the CCA with final results expected to be received by late March.

At the request of the Executive the AABC Grants Committee was asked also to review the NADP scoring allocation system, which provides provinces/territories the option of awarding up to an additional 10 points to applicants based on those priorities set forth by individual provincial councils. The Grants Committee has recommended, and the Executive has approved, that up to 10 points be allocated for BC institutional NADP funding applications for the next adjudication review. The Committee will provide a final report on points allocation in time for the next NADP funding announcement expected late fall 2007.

As well, the Grants Committee discussed ways to promote institutional funding available through NADP to the AABC institutional members and ways to streamline the application process. The Committee has recommended to the Executive that NADP application guidelines (re: attachments, margins, font size) be clarified and that the CCA consider the future use of an electronic form; such would minimize paper waste, standardize applications through the use of fixed-length fields and speed up distribution. The

recommendations are under review by the Executive.

In closing - Unfortunately Kathy Bossort is resigning from the Grants Committee for the upcoming year. On behalf of the Committee I would like to thank Kathy for her dedication over the past 4 years as a Committee member and past Grants Committee Chair. To all the members I would like to thank you for your patience, expert advice and service to the Association.

Respectfully submitted,
Ramona Rose,
Chair, Grants Committee
Institutional Member-at-Large

4.3 Membership Committee Report – Terra Dickson

For 2006-07, the Membership Committee members were Krisztina Laszlo, Linda Nobrega, Carey Pallister, and Alaric Posey.

The Committee is responsible for:

- managing the membership database;
- processing memberships inclusive of new memberships, renewals for existing members, reminder notices regarding overdue renewal fees, receipts, and address changes;
- producing an annual membership directory;
- responding to membership queries from members and non-members;
- reviewing new applications for institutional membership utilizing the Self-Study Guide for Institutional Membership and then making recommendations to the Executive Committee;
- working with other committees to coordinate mail outs to the membership; and providing data and reports to other AABC committees, the Executive, and AABC contractors, as required.

Membership Statistics (as of March 13, 2007)

Presentations

In September 2006, Krisztina Laszlo from the AABC and Laura Miller from the ACA made a joint presentation to first and second year MAS students at UBC. AABC membership application forms were handed out at the beginning of the presentation. Eighteen completed ones were collected at the end. Applications were placed in the mailboxes of all MAS students who could not attend the presentation.

Membership Database and Directory

Once again this year, the database was managed by Carey Pallister. Carey volunteered over 90 hours for tasks related to the database, which included updating the database; printing, emailing, and mailing membership renewal notices and receipts; and emailing the Directory. Trevor Liverton also contributed five hours of his time and database expertise to create a system that allows us to email the membership renewal notices and receipts. Thank you Trevor!

In December 2006, the Committee produced and emailed a PDF version of the 2006-2007 Membership Directory. Emailing the Directory saved the AABC hundreds of dollars in printing and mailing costs. The Directory was mailed to those members who either preferred a paper copy or who had not provided the AABC with an email address. In spring 2007, an updated Directory will be emailed to the members who have indicated they would like a PDF version.

Institutional Membership

Three applications for full institutional membership were received and reviewed by the Committee this past year: Sidney Museum Archives; Salt Spring Island Archives; and United Church, British Columbia Conference Archives – Bob Stewart Archives. All three institutions have been accepted for full institutional membership.

Work for 2007-2008 Membership Year

The work plan for the upcoming year includes: completing the redesign of the new membership application form for the website and implementing the 5 year review of institutional members after changes to the institutional membership application process have been approved by the Executive.

2006-07 2005-06 2004-05 2003-04 2002-03 2001-02

Institutional 94 87 96 94 96 101

Associate Institutional 53 46 49 50 43 41

Sustaining 7 7 7 7 10 11

Individual 64 70 89 85 78 87

Student/Volunteer 52 70 67 47 53 53

Honorary Life 1 6 7 8 7 7

Honorary Patron 1 1

Total Members 272 287 315 291 287 300

Thank you!

I am resigning from my position as Chair of the Membership Committee at the end of April. It has been my privilege to work with a fantastic group of volunteers. I would like to thank Krisztina, Linda, Carey, and Alaric for not only agreeing to be on the Committee this year but also for their insightful and timely contributions to Committee business. It has been a pleasure working with each one of them. Thank you!

Respectfully submitted,
Terra Dickson
Chair, Membership Committee

4.4 BC Archival Preservation Service Committee Report – Dorothy Lawson

This year has been one with many concerns for all of the AABC. For the Preservation Service a major concern has been how to implement a course of action that –

- coordinates the delivery of service with our other two service providers,
- is aligned with the new NADP standards
- fits with the Barber Centre partnership vision

To this end, along with the normal answering of queries from institutions and individual site visits- delivery of 2 major workshops - maintenance of the Tool Box- and

contributions to the newsletter, we have participated in the on-going strategic planning sessions that will re-vitalize and rejuvenate our organization. This has required some additional time and thought for everyone.

You will have noted that the announcement forms for the workshop on Preservation of Architectural Drawings and the BCAPS/CCI workshop on Modern Information Carriers each carried the Barber Learning Centre logo as well as the AABC heading as being appropriate to the partnership. Each was fully subscribed.

The committee brings concerns or questions to the Executive on a monthly basis but reports the statistical numbers only quarterly. Rosaleen will supply these to round out this report.

Rosaleen, continues to update her knowledge to our benefit by attendance at the American Institute of Conservation and other appropriate meetings. She then passes on information about new approaches to old preservation problems in the newsletter and the Tool box.

Respectfully submitted,
Dorothy K. Lawson
Chair, Preservation Committee

4.5 Internet Committee – Anthea Seles

First let me start off the report by thanking both Heather Gordon and Bill Purver for their years of service to the B. C. Archival Network Service, we would not have the webpage and network that we have without them.

For 2006-2007 the Internet Committee focused much of its work supervising and overseeing the British Columbia Archival Network Services Program. Both the BC Archival Network Service Coordinators, Bill Purver (2006) and Janet McMaster (2007), continued to maintain and update British Columbia Archival Union List and the Archives Association of British Columbia website. In particular a listing of all repositories was updated in 2006 to ensure full 'Google' search capability over BCAUL to ensure greater accessibility to the resources available on the union list. Furthermore BCAUL is now accessible through the National Alouette Canada interface.

As of the 3rd Quarter, October to December 2006, there were 10, 210 fonds and collection level descriptions on BCAUL from 174 publicly accessible archives. As of the 3rd Quarter, once again from we see increase in usage, of approximately 56% in total database sessions.

The Internet Committee and Coordinators continued to liaise with various AABC committees to ensure that proper updates were posted on the AABC webpage such as Education Committee Workshops, Conference updates. The Coordinators continued to update portals like 'Web sites of Archives in BC' 'Historical Photographs at BC Archives', 'Exhibits' and other resources located on the AABC website. Finally both Coordinators continued to liaise with ACT/Cinimage as part of the collocation of our servers at their facility.

The BCANS Coordinator continued to provide support to various repositories by mounting and updating on-line finding aids as well as uploading web exhibits on the AABC server. Mr. Purver also did considerable work on the maintaining and updating the Yukon Archival Union List (YAUL) located on the Canadians North West Archival Network (CaNWAN) housed on the AABC servers. In the 3rd Quarter major work was carried out on all the records on the Yukon portion of CaNWAN.

Finally I would like to also thank members of the Internet Committee: Marnie Burnham, Joan Cowan, Christ Hives, Christine Meutzner and Erwin Wodarczak for their years of support and service on this committee. I also would like to welcome Janet McMaster our new BCAN Coordinator and thank her for her service this last quarter and in the upcoming year.

Respectfully submitted,
Anthea Seles,
Interim Chair, Internet Committee

4.6 Newsletter Editorial Board Report – Jennifer Jansen

Since I took over as editor last spring, I have learned a lot with the two issues we have been able to put together. Our last issue, Winter 2007, was a lot of fun with a number of interesting contributions. However, getting articles to publish continues to be a challenge - we have not yet been able to put out our next issue (Spring 2007) because of a lack of submissions.

I would like to thank everyone who has helped me over the last year, in particular Leslie Field our technical editor. I would also like to encourage everyone to keep writing articles for us to publish; I look forward to hearing from you.

Respectfully submitted,
Jennifer Jansen
Newsletter Editor

4.7 Regional Representatives Reports

BC Northwest Region

The Northwest region includes well-established and fledgling archives in Terrace, Telkwa, Smithers, Hazelton, Stewart, Haida Gwaii, and with First Nations. Each year we plan to hold an annual meeting in conjunction with archival training. This year, after the snows finish flying, we will host "Caring for Archival Materials", in Terrace (May 2007). This is one of the national workshops offered by the Canadian Conservation Institute, Ottawa through the BC Museums Association. If you haven't been to see our mountains, rivers, lakes, and ocean access, consider taking a trip Northwest for a course with us!

Representatives from the Bulkley Valley Museum, Prince Rupert Archives, Anglican Synod of the Diocese of Caledonia and the Kitimat Museum are the regional AABC members traditionally attending annual training. Over the next year, there are other archives who will be approached to consider attending the training and becoming

members of the AABC. Our challenge is that only four members – institutional and individual – exist within the region. Attempts to involve all and from a distance can be challenging. Networking via email has been encouraged as distances preclude frequent meetings.

Four of the region's archives were featured recently in BC History, Journal of the BC Historical Federation (Vol. 39 No. 3, 2006). Hazelton Pioneer Museum and Archives, Telkwa Museum, Prince Rupert City & Regional Archives, and the Kitimat Museum and Archives shared their unique histories and archival holdings through this publication.

Respectfully submitted,
Louise Avery and Angela Eastman, Kitimat Museum
Regional Representatives, BC Northwest Region

Central Interior – BC Northeast Region

For the 2006/2007 year, the Central Interior BC Northeast Region of the province represented the Archives Association of British Columbia, along with the Canadian Council of Archives and the Northern BC Archives and Special Collections, at the British Columbia Museums Association annual conference held this year in Prince George in October 2006.

In preparation for our attendance a number of advertising media were created to inform BCMA conference participants as to what the AABC is and what services it can offer to the combined "museum & archives"; these media included: a large 21" x 31" colour advertisement featuring the AABC's services and mandate, as well as, small bookmarks which were distributed to conference participants. We were able to reach out and provide a number of very interested participants with information they held very valuable. The cost of table rental for this conference was co-sponsored by the Canadian Council of Archives, while the cost of design and fabrication of the AABC advertising media was donated by the Northern BC Archives and Special Collections.

Upcoming events in the Central Interior – BC Northeast Region include a 2-day "Emergency Planning and Response" workshop to be facilitated in May by conservator Rosaleen Hill, the BC Archival Preservation Service Co-ordinator. This workshop will provide participants with the hands on experience needed to:

- Assess and prioritize archival and library records for emergency planning
- Develop an institution specific emergency plan
- Use appropriate personal safety equipment
- Develop triage techniques by taking part in the hands-on disaster salvage session

Respectfully submitted by,
Erica Hernández
Regional Representative, Central Interior – BC Northeast Region

Fraser Valley Region

The Fraser Valley Region experienced a transition year in 2006. Kelly Harms took over as Regional representative on January 1, 2006, after many years of stable and enthusiastic leadership from Val Billesberger. The group aims to hold two meetings per year (spring and fall), with the AABC conference and AGM spaced in between. The group was unable to meet in spring, due to scheduling conflicts and personal commitments.

The group did have an excellent fall meeting on October 4, 2006, hosted by Kathy Bossort, Delta Museum & Archives. The meeting was attended by ten archivists covering the valley from Chilliwack to Delta. The group was very pleased to welcome four new members to the group: Paul Thistle, Langley Centennial Museum (replacing Lisa Codd); new member Kris Foulds, Matsqui Sumas Abbotsford Museum & Archives; Jordana Feist, Maple Ridge Museum & Archives (attending in place of Val Patenaude); and Erica Suderman, Mennonite Historical Society of B.C. Archives (attending in place of David Giesbrecht). Other new members invited, but not able to attend the fall meetings were: MaryAnne MacDougall, University College of the Fraser Valley, Special Collections, and Pam Loat, Fraser Valley Regional District.

Special guest to the meeting was AABC Education & Advisory Archivist Jenn Roberts. Jenn introduced the group to the services provided by the AABC, and solicited suggestions from members on topics for future courses, as well as services we would like the AABC to offer. Suggestions included: Standards for digitizing archival records; best practices and standards for the receipt and management of digital archives, and; the use of digitization for preservation and access.

Val Billesberger and Kathy Bossort continue to provide leadership for the Fraser Valley Region - Disaster Emergency Response Plan (DERP). More work towards DERP maintenance and development is planned for 2007.

Our group extends sincere and heart felt thanks to Val for her years of service to the Fraser Valley Region. Val's hard work and dedication has helped to build a vibrant and active group that will continue to grow and develop in 2007 and beyond.

Respectfully submitted,
Kelly Harms
Regional Representative, Fraser Valley Region

South Vancouver Island Region

The activities for 2006/early 2007 included three regional meetings and two workshops. We had many archives eager to host a meeting and so we met in March at Royal Roads University Archives, in June at the Sooke Region Museum and Archives, and in November at the Oak Bay Municipal Archives. Each host institution had very valuable and interesting projects to share with the group.

I have provided advice and answered reference questions throughout the year. Questions commonly relate to funding and grant applications, and to potential workshops.

The region hosted two workshops at the beginning of the current calendar year: Preservation of Architectural Drawings, presented by Rosaleen Hill and hosted by B.C. Archives, and the CCI workshop Modern Information Carriers (Joe Iraci and Tom

Strang), at the University of Victoria. Some of our members were also in attendance at the InterPARES 2 symposium hosted at UVic in February 2007.

Respectfully submitted,

Jane Morrison

Regional Representative, South Vancouver Island Region

6.1 Nominations Committee

I would like to begin by thanking Susan Hart, who served as Nominations and Elections Committee Chair from January 2006 – January 2007. Thank you Susan for all of your time and effort!

2007 Nominations

- I would like to present the nomination for **Lara Wilson** to serve in a one year capacity as **President** of the Archives Association of British Columbia. Ms. Wilson previously served in this capacity in 2002.
- I would like to present the nomination for **Valerie Billesberger** to serve as **Individual Member-at-Large** for the Archives Association of British Columbia for the 2007-2009 term.
- I would like to present the nomination for **Sharon Walz** to serve as **Treasurer** for the Archives Association of British Columbia for the 2007-2009 term.
- I would like to present the nomination for **Carolyn Casenas** to serve as **Chair** of the Membership Committee.
- I would like to present myself, **Erica Hernández** for nomination to the position of **Chair** of the Nominations and Elections Committee. I have been serving in this capacity as interim Chair since February 2007.

Regional Representatives

- I would like to introduce and welcome **Denise Dale** as the new **Regional Representative** for the Greater Vancouver region. Denise is currently the Chair of Librarians, Reference Librarian & Archives, Surrey Campus Library for Kwantlen University College.
- I would like to introduce and welcome **Deborah Chapman** as the new **Regional Representative** for the Thompson – Okanagan region. Deborah is currently the Curator/Archivist with the Salmon Arm Museum & Heritage Association. I would like to thank all nominees for allowing their names to stand and for their commitment to the Archives Association of British Columbia and its membership. Thank you all!

Vacant Positions

The following positions on the AABC Executive, Standing & Ad Hoc Committees are now open for nominations:

- Vice President (2 year term)
- Chair, Education Committee
- Chair, Internet Committee

A selection of candidates will be presented during the AGM and additional nominations will also be accepted from the floor.

Respectfully submitted by,

Erica Hernández

Interim Chair, Nominations and Elections Committee