

President's Report

Lara Wilson

Dear colleagues,

Summer is here, and so comes the time to write my first president's report for the AABC Newsletter.

First, I would like to say it was a pleasure to meet so many members at this year's AABC mini-conference and AGM, held at the SFU Harbour Centre, April 15. Highlights included:

- Terry Eastwood receiving an honorary AABC membership;
- Dr. Jaqueline Gresko's keynote speech on supporting heritage preservation; and,
- Brian Bell demonstrating Alouette Canada's digitized archive and library content portal.

On behalf of the outgoing and incoming executive, thank you for attending. Thanks also to the AABC members who assisted in the organization of the event, and Simon Fraser University for providing the facilities.

This year has been very busy for the AABC Executive, and this active pace will continue. Planning is underway for next year's conference, which will be held in Victoria. As you may know, 2008 is the 150th anniversary of British Columbia's founding as a crown colony, and we hope to provide attendees with engaging sessions and activities. Stay tuned for announcements from our nascent conference committee.

A search for the AABC's Education and Advisory Service contractor is currently underway, but hopefully the position will be filled by the time you read this newsletter. The education committee and I would like to thank everyone who applied—we were overwhelmed by the number and excellent quality of the applications.

As described in Lisa Codd's AGM president's report, this spring the AABC undertook an organizational review with consultant Rick Knowlan. Key steps in the process included:

- analyzing our business environment;
- identifying our customers;
- articulating our mission; and,
- identifying core strategies required to achieve our mission.

Outcomes of this process include a three-year work plan for the executive and a trial organizational structure intended to streamline committees and centralize communication. Documents summarizing the strategic planning activities will be available on the AABC website.

Funding for this strategic planning exercise was sought from ArtsPOD, a funding programme from the Centre for Sustainability, a Vancouver-based organization whose mission is to increase the capacity and effectiveness of people and organizations engaged in British Columbia's not-for-profit sector. The AABC's strategic planning committee was comprised of Lisa Codd, Chris Hives, Anthea Seles, Jane Turner, Sharon Walz, and myself. AABC committee chairs and regional representatives were also involved in the process. On behalf of the outgoing and incoming executive, we appreciate the time and wisdom that all participants volunteered—it was an insightful and important activity.

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President's Report continued

A major part of the strategic planning process was gathering feedback from members. The feedback was used to identify needs and interests for specific services the AABC does or could offer. More information on this feedback process will be forthcoming.

This and other executive tasks will assist the AABC in planning for 2008 and beyond. As you know, our sources of funding are you, our AABC members, the National Archival Development Programme delivered by Library and Archives Canada and the Canadian Council of Archives, and UBC's Irving K. Barber Learning Centre. The AABC needs to maximize these funds by providing effective and economical services to its members, and thereby supporting sponsoring institutions and patrons to the best of our ability.

I am writing this report on Canada Day, and I am recently back from the Association of Canadian Archivists conference. I reflect on our province's contributions to the archival community, through UBC's graduate educational program recently observing its 25th anniversary, through the development of BCAUL, through the evolution of this association, and through the community spirit of individuals working in archives across BC.

In order for the AABC to continue to support the collective archival mission, we need a strong executive committee. As you know, we have been operating without vice presidents for several years. Further to planning for our organization's future, I respectfully ask AABC members with an interest in professional leadership to consider volunteering for the position of vice president for 2008/09, and the succeeding position of president for 2009/10. At this time of renewal, it is especially important that this position is filled.

The strategic planning process has resulted in comprehensive workplans for each executive member, therefore, interested individuals will be better informed as to his or her responsibilities. For members who receive institutional support for this type of professional activity, please consider putting your name forward when the call for nominations goes out next spring. I will not deny

that it is challenging work, but it is also rewarding work that contributes to our provincial and national community.

To conclude, I want to let members know that they have a great team in their executive: Val Billesberger, Lisa Glandt, Ramona Rose, and Sharon Walz. Sincere appreciation goes out to outgoing president, Lisa Codd, and treasurer, Richard Dancy, to our volunteer committee members and regional reps, and to our contractors - Karen Blimkie (Financial Manager), Rosaleen Hill (BC Archival Preservation Service), and Janet McMaster (BC Network Services).

We can't do it without you!

Sincerely,
Lara Wilson
President

NADP 2007-08 Recipients

Ramona Rose

City of Vancouver Archives

- Motion Picture Digitization Project
- LD Taylor Family fonds Arrangement and Description Phase 2

Kelowna Museum and Archives

- Naomi Griffin fonds

Northern BC Archives UNBC

- Northwood Pulp and Timber Ltd. fonds Access Phase 1
- Northwood Pulp and Timber Ltd. fonds Access Phase 2

Royal BC Museum Corp. – BC Archives

- GR0112 Pre-emption Record Preventative Conservation and Information Recovery

Society of Saanich Peninsula (Sidney) Museum and Archives

- Re-description and reformat holdings to RAD

Union of BC Indian Chiefs Resource Centre

- *Nesika* – UBCIC Access to Visual Media Project

UBC Library Rare Book and Special Collections

- Jack Shadbolt and Doris Shadbolt Finding Aid Project

Canadian Council of Archives Update

Lara Wilson

The following is the report presented by CCA to the national, provincial and territorial archivists, the Association des archivistes du Québec, and to delegates at the "CCA Interactive" session, held at the Association of Canadian Archivists conference, Kingston, Ontario, June, 23rd, 2007.

If you have questions or concerns, please contact the CCA (contact information at the following links: Secretariat <http://www.cdncouncilarchives.ca/aboutcontact.html>; Board of Directors: <http://www.cdncouncilarchives.ca/bofd.html>)

Highlights of the Canadian Council of Archives (CCA) 2006-2007 Accomplishments

Third Party Delivery of Financial Assistance Programs

1. National Archival Development Program (NADP): The CCA and Provincial/Territorial Councils, working closely with Library and Archives Canada (LAC), successfully implemented the program in its first year of operation, disbursing \$1.7M to successful applicants. Preparations included all documentation and procedures needed to satisfy the application, adjudication, administration, financial accounting, reporting, and audit requirements for 93 projects funded under the NADP.

The CCA achieved or made progress against 22 of 26 objectives in its Business Plan, as well as on the national strategic priorities approved by LAC for 2007-2008 project applications. In addition, a multi-year business plan was drafted. A performance measurement plan for the NADP was developed in collaboration with LAC and submitted for its approval (pending).

Based on experience managing the program during the first year, the CCA is assessing and reporting to LAC the impact of the new federal accountability framework. Impacted are the CCA's Secretariat and Board operations, as well as the associated one-time and continuing costs. This includes a review of its present and future human resource capacity and capabilities.

2. Young Canada Works (YCW) and Archival Community Digitization Program (ACDP): Working in partnership with the Department of Canadian Heritage and LAC, the CCA once again successfully acted as the third-party deliverer to disburse, administer, market, and report on the funding allocated to the archival community through these two federal contribution programs (YCW = \$370K and ACDP = \$459K).

Strategic Activities Developing Archival Network Capacity and Capabilities

3. Archives Canada: The Board completed an analysis of the 2006 national survey to assess the current state of participation in the national catalogue by Archives across Canada. Results will be reported this spring. The CCA/LAC Joint Technical Workgroup on the future of the national catalogue assessed the current state of *ArchivesCanada.ca* with regard to performance, perceptions, capacity, costs; and alternative options for future development, including recommended improvements to the existing system. The future vision for the national union catalogue is:

- add multi-level description capability;
- link description to selected digitized content;
- improve the user's "search, find and get experience" by using a goggle-like approach; and,
- expose the catalogue to harvesting by other search and indexing engines.

The report will be made public this spring.

4. Preservation: The global preservation assessment tool was reviewed and updated. In future, this will help make consistent, comparable data available, and thereby facilitate setting national preservation priorities.

An online instructional module about how to fundraise for preservation activities was completed and will be launched this spring. This will support institutions and networks undertaking campaigns to raise private sector funds to preserve archival holdings.

5. Standards: Progress was made to design a Standards Database in partnership with the International Council of Archives (ICA). Work is proceeding to review current entries and normalize the indexed data. A report was completed outlining the next steps to develop guidelines for archival arrangement.

6. Rules for Archival Description (RAD): Revisions to RAD 2 for use by the community are in preparation. Assessment of a LAC-produced tool called *Concise RAD* will be undertaken when RAD 2 is made available.

7. Copyright: A photograph copyright survey for archival holdings was prepared to collect information needed to undertake effective lobbying in anticipation of proposed Copyright Act amendments.

8. Archives Advisory Services Workgroup: A national meeting of Archives Advisors was held in October 2006, which was followed by monthly teleconferences. The purpose of the meetings was to facilitate information sharing and discuss best practices for providing education, outreach, preservation and network services.

As an outcome, the Workgroup started a coordinated planning approach to:

- produce a standard annual report form to collect data about advisory services in a uniform and consistent way across Canada;
- develop a web-based toolkit containing best practice policies, procedures, guidelines, and forms to be accessible on the CCA website; and,
- explore the idea of a coordinated national Archives Day, Week or Month.

Strategic Activities Promoting Increased Awareness and Use of Archives

9. Archives and You Conference 2006 (Calgary, AB) & 2007 (Halifax, NS): The CCA, in partnership with the Alberta Society of Archives, staged a well-received two-day conference in October 2006 targeting new and experienced archives users. The focus was learning about archives, how to use them, and the services available through the national archival system. Planning for the third annual conference, to be held in May 2007, began immediately following in partnership with the Council of Nova Scotia Archives.

Strategic Ancillary Activities with Partners

10. National Archival Appraisal Board (NAAB): The CCA provided administrative support that helped ensure continued delivery of monetary appraisal services. These services are beneficial to donors and the archival institutions receiving the donations. A successful funding application was made to the Department of Canadian Heritage to hold a conference on the *Future of Monetary Appraisal in Canada*, as part of the overall strategy to revitalize the NAAB program. This event will be held in October 2007.

11. Canadian Association of Research Libraries (CARL) – Alouette Canada Project: The CCA is participating on the steering and technical committees for this project. Its main goal is to create a "one place to look" web-access portal for users to find digitized heritage resources. It accomplishes this by searching across sectors, institutions, and holdings (libraries, archives, and museums). The objectives are to create this web portal and a standard toolkit that institutions can use to create the uniform metadata needed to deposit and access digital collections online. Based on the project's recent direction, the CCA is reassessing how Alouette Canada relates to and could have an impact on Archives Canada. The CCA will soon communicate its position on this matter to archival partners and Alouette Canada sponsors.

12. Library and Archives Canada – Canadian Digital Information Strategy: The CCA participated in the workshops and summit organized by LAC to develop a pan-Canadian strategy.

13. The University of British Columbia School of Library, Archival and Information Studies – InterPARES 3: The CCA accepted an invitation to participate in a proposed five-year research project for which funding is being sought from the Social Science and Humanities Research Council (SSHRC). The general goal is to design and implement practical strategies, procedures, and tools that would enable small and medium size organizations to preserve authentic records in electronic systems. This would be based on the theory developed during the first two InterPARES projects. The CCA’s role would be as a resource partner, which means it will be asked to provide regular input and feedback, help disseminate products, and promote training. If the SSHRC grant application is approved, the project will start in late 2007.

AABC Officers and Committees, 2007-08

Officers

President – *Lara Wilson*
 Vice President – *Vacant*
 Secretary – *Lisa Glandt*
 Treasurer – *Sharon Walz*
 Institutional Member-at-Large – *Ramona Rose*
 Individual Member-at-Large – *Valerie Billesberger*

Standing Committees

Constitution and By-laws Committee – *Vacant*
 Education Committee – *Vacant*
 Grants Committee – *Ramona Rose, Chair*
 Membership Committee – *Carolyn Casenas, Chair*
 Nominations and Elections Committee – *Erica Hernandez, Chair*

Ad Hoc Committees

BC Archival Preservation Service Committee – *Dorothy Lawson, Chair*
 Finance Committee – *Sharon Walz, Chair*
 Internet Committee – *Vacant*
 Newsletter Editorial Board – *Jennifer Jansen, Chair*
 Public Awareness, Advocacy, and Legislation Committee – *Anthea Seles, Chair*

Administering the National Archival Development Programme (NADP) Impact on CCA Operations

The federal government’s new accountability requirements now require additional financial accounting, reporting, and performance measurement activities. As a result, the CCA will need to devote more time and money to administer the \$1.7 M NADP.

Resulting effects of undertaking the accountability requirements:

- ⊙ the Secretariat spends more time administering the contribution program;
- ⊙ the Executive Director must do operational tasks instead of supervising them;
- ⊙ the Board must do more planning and reporting activities;
- ⊙ the Board and its committees have a more demanding volunteer time commitment; and,
- ⊙ the CCA has less time to devote to other activities.

The Board and Management response to these impacts:

- ⊙ advising LAC about the situation, its effects, and the CCA response in its 2006/07 final report;
- ⊙ reviewing Secretariat capacity, capabilities and developing a human resource plan;
- ⊙ implementing zero-based budgeting and improved annual work planning process;
- ⊙ terminating funding for ICA activities;
- ⊙ limiting participation in the Alouette Canada project;
- ⊙ preparing NADP application and adjudication guidebooks; and,
- ⊙ scaling back 2007/08 Business Plan; saying “not now” to new commitments

A Tribute to Terry Eastwood

Lisa Codd

Speech given by George Brandak at the April 14, 2007 AABC AGM

We are here at this early hour to present an honorary life membership to one of our founding fathers. I know he doesn't look that old, but Terry was present at an organizational meeting in the fall of 1973 and was one of thirty-six people who met in February, 1974, at the Vancouver City Archives where an Executive Committee was formed with Terry as Secretary-Treasurer to create the Association of British Columbia Archivists. Terry was the Association's first secretary-treasurer, 1974-1976; the editor of the first five issues of the ABCA Newsletter and President of the Association from 1976-1977; and President of the Association of Canadian Archivists, 1978-1979. In 1993, Terry received a twenty-year service award from AABC.

You see, Terry has had a passion for archives and its people for a very long time. For the time that I have known him, Terry has looked for solutions to the funding problems of archival institutions, large and small, and the education of archivists. For example, he served on the Special Advisory Committee on Archives appointed by the Social Sciences and Research Council of Canada in 1983 to consider federal/provincial policy regarding archives and recommended the creation of a Canadian Council of Archives as well as regional bodies of institutions that occurred and what was the BC Council of Archives is now the institutional section of AABC.



George Brandak, Terry Eastwood & Lisa Codd
(past AABC President), April 14, 2007
Photo taken by Val Billesberger

But Terry's real love lay in teaching. He was teacher prior to beginning his archival career in the Provincial Archives of BC. He taught the public history course on archives at Simon Fraser University prior to becoming the first assistant professor to teach archives at UBC in 1981. From 1981 to the present he has taught many courses such as: Arrangement and Description of Archives, Appraisal of Archives, The History and Development of Archival Institutions and the Archival Profession, and Public Services and Programs of Archival Institutions.

Many of you in this room have been taught by Terry and learned not only from his classes, but from meetings and conversations outside the classroom. As his friends know, his 'off the cuff remarks' are his specialty. In short, Terry's contributions to the archival profession, to our association, and to those who are members of our association have been enormous. It is with great pleasure that, on behalf of AABC, I present you with an honorary life membership.

A Warm Thank You!

AABC Executive with Jane Turner and Lara Wilson

At the April 14, 2007 AGM, we recognized those people who stepped down from various AABC committee and contract positions over the past year. Our organization has been made all the richer from the dedication, participation, and support that these individuals have given to the AABC over the years. Thank you to all from the Executive and membership!

Kathy Bossort served on the Executive as Institutional Member at Large/Grants Chair (2002-2004) and as a member on the Grants Committee (2004-2007).

Terra Dickson served for the past two years as Membership Chair (2005-2007).

Cathy English served as Regional Representative for the Thompson-Okanagan Region (2004-2006).

Heather Gordon served as both Vice President and President (2000-2002) and most recently served as Internet Committee Chair (2002-2006). Heather has always been a tireless supporter of the association, sharing her experience and assisting on new projects and initiatives.

Melanie Hardbatt served as Constitutions/Bylaws Chair (2005-2007).

Susan Hart served on numerous committees including Conference Programme (1992 & 2002); Local Arrangements Committee (2001); Education Committee (ca. 1992-1995); and most recently served as Nominations Chair (1989, 2006-2007).

Bill Purver served as Archives Advisor and Network Coordinator (1993-2000) and was the Coordinator of the British Columbia Archival Network Service (1994-2006). Bill developed BCAUL, the first and most comprehensive network of its kind in Canada, and has worked on both provincial and national network initiatives. He has diligently maintained the AABC website for many years and shared with us his knowledge of the Canadian archival system.

Anthea Seles served as Acting President and President (2004-2006), and Internet Committee Chair (Jan-April 2007). She has held many other committee positions and is currently PAAL Committee Chair, the InterPARES 3 Representative for the AABC, and a member of the Strategic Planning committee.

Jenn Roberts was the most recent Education Archivist from August 2006 to May 31, 2007. As well as her normal duties, Jenn has also been actively involved with the CCA Advisors Workgroup and contributed to the extensive planning process the AABC has been engaged in this past year. The AABC is indebted to Jenn for her contribution to developing the caliber of the Education and Advisory Service - our loss will definitely be a great gain for the archival community in the Yukon.

Jane Turner recently stepped down as Chair of the Education Committee. Jane was also Vice President and President (1999 to 2001). Jane served on the 2007 Strategic Planning Committee, and was the Chair of Institutional Standards Committee, the ad hoc committee that developed "Sustainable Archives: Self-Study Guide for Institutional Membership." Jane's service to and leadership of the association was, and remains, truly inspiring. We wish her happiness in her retirement.

Linda Wills has been involved with the AABC for many years including having served on the AABC Executive as President (1992-1993), Chair and member of the Education Committee (2000-2001, 2006-2007), and as the Education Archivist (2003-2006). Linda brought with her an extensive knowledge of the BC archival community; and one of her major accomplishments was successfully implementing two Distance Education courses, Introduction to Archival Practice, and Management of Photographs, both written by Jan Turner. The AABC is indebted to Linda for her dedication to the cause of furthering community archives throughout the province.

BCAUL - New Descriptions and Databases

Janet McMaster

Archives in the province are reminded that new and revised BCAUL descriptions should be submitted to the BC Archival Network Service Program. For more information on the various ways that submissions can be made, please contact Janet McMaster, BCAUL Coordinator, by e-mail (jmcmast@shaw.ca) or by phone (403-236-3406).

The following are new or revised descriptions that have been recently submitted and added to the British Columbia Archival Union list at <http://aabc.bc.ca/aabc/bcaul.html>.

Anglican Diocese of British Columbia Archives

Cedar Hill Mission fonds
Parish of Saturna Island fonds
Saanich Deanery fonds
Brentwood Memorial Chapel (Brentwood Bay, B.C.) fonds
Nimpkish Deanery Chapter fonds
St. George's Parish (Kingcome Inlet, B.C.) fonds
St. Paul's Parish (Port Alice, B.C.) fonds
St John Gualbert (Port McNeill, B.C.) fonds
St. Michael's Residential School (Alert Bay, B.C.) fonds
St. Olaf's Parish (Quatsino, B.C.) fonds
St. Peter and St. Paul's Parish (Gold River, B.C.) fonds
Fort Rupert Mission fonds
Esquimalt Deanery fonds
Church of the Holy Spirit (Victoria, B.C.) fonds
St. Aidan's on the Hill (Ucluelet, B.C.) fonds
Parish of Parksville fonds
St. Mary's Parish (Nanoose, B.C.) fonds
St. Philip's Parish (Sayward, B.C.) fonds
Trinity Church (Port Alberni, B.C.) fonds
Cowichan Deanery fonds
St. Christopher's and St. Aiden's Parish (Lake Cowichan, B.C.) fonds
Fairbridge Farm School Chaplain (Duncan, B.C.) fonds
St. James the Apostle Parish (Nanaimo, B.C.) fonds
St. John the Evangelist Parish (Ladysmith, B.C.) fonds
St. Philip's-by-the-Sea (Lantzville, B.C.) fonds
Christ Church Cathedral Trust (Victoria, B.C.) fonds

British Columbia Institute of Technology Archives and Special Collections

Board of Governors fonds
Education Council fonds
Pacific Vocational Institute fonds

British Columbia Archives

John McIlre fonds
McIlree family fonds
Samuel Black fonds

Comox Archives and Museum

Atlee Bridges fonds
Ron Black fonds
Merle Bonnick fonds
Don Corby fonds
Rene Harding fonds
Muriel Holmes fonds
Phyllis Long fonds
Richard Mackie fonds
Mayer family fonds
Norma Morton fonds
North Vancouver Island Women's Institute Lazo branch fonds

Kelowna Museum Archives

Arthur Ross Garrish fonds
Associated Growers of B.C. fonds
B.C. Shippers' Council fonds
British Columbia Orchards Co-operative Association fonds
C.R. Bull fonds
Cascade Co-operative Union fonds
Clifford Fallow fonds
Doug Findlater fonds
Dr. W.H. Wilde fonds
Eldorado Arms Hotel fonds
Endreny family fonds
Harvey L. Topham fonds
Hugh Rose fonds
Interior Vegetable Market Board fonds
Janet E.V. Graham fonds
Kelowna Growers' Exchange fonds
Lake Area Co-operative Growers sous-fonds
Laurel Co-operative Union fonds
Louis Victor Newton fonds
Malcolm Gorrie fonds
Mathie family fonds
McLean and Fitzpatrick Limited fonds
Meteorological Registers collection
Okanagan Federated Shippers Association fonds
Okanagan Packers Co-operative Union fonds
Oliver Jackson Indian Museum fonds
Peterson Brothers fonds
Pyramid Co-operative Association fonds
Richard Graham fonds
Rowcliffe Canning Company Limited fonds
Roy Eden fonds
Summerland Co-operative Growers' Association fonds
Ukrainian Trident Cultural Society fonds
Vernon Fruit Union fonds
Westbank Orchard fonds
Whillis Harding Insurance Agencies fonds
Winoka Co-operative Exchange fonds
Wm Haug and Son Limited fonds

BCAUL - New Descriptions and Databases continued

Nanaimo Community Archives

Chase River Board of School Trustees fonds
Hudson's Bay Company fonds
Wellington Colliery Company Ltd. fonds
Western Federation of Miners Enterprise Union fonds
Nanaimo Foundry fonds
Perry family collection
William B. Smith fonds
Annabel Yates collection
Albert Hitchen collection
Ancient Order of Foresters, No. 9203 (Nanaimo) collection
Ancient Order of Foresters, No. 9621 (Nanaimo) collection
Arman, Tognini family collection
Gwendolyn Thomas fonds
Cornelius Bryant collection
Ernie Johnson fonds
Francis John fonds
Chapel of Flowers, Westwood Hirst Funeral Home fonds
Coal Miner's Certificates of Competency collection
Imperial Order Daughters of the Empire (IODE)
Malaspina Chapter No. 1047
Harry Hickling fonds
Nanaimo Family Life Association fonds
James Hardy fonds
John Hofman collection
John Oliphant collection
John Shaw High School collection
Rod Langley collection
William Roper collection
William McGirr collection
Nanaimo Rotary Club No. 689 fonds
Silver Leaf Temple No. 2 (Nanaimo) fonds
Western Fuel Corporation collection

Simon Fraser University Archives

Zoltan Kiss fonds
Patrick McTaggart-Cowan fonds
Mark Winston fonds
Office of the Vice-President, Research fonds
Columbia River Treaty collection
W.A.C. Bennett fonds
Halpern family fonds
W.A.C. Bennett Library fonds
Political Science, Anthropology and Sociology collection

University of British Columbia Library Rare Books and Special Collections

Olive Allen Biller Collection
W.G. Burch fonds
Vancouver Irish Prisoner of War Committee fonds
British Columbia Dieticians and Nutritionists Association fonds
Shizuye Takashima fonds
John Crosse fonds
Wood and English Ltd. fonds
Maurice Rush Ltd. fonds
Paul Robeson Memorial Concert Collection fonds
J. Haydn Young fonds
Lawrence Johnstone Burpee fonds

University of British Columbia Archives

J. Alan Beesley fonds
Lyle Creelman fonds
Festival of the Contemporary Arts fonds
Ken MacDonald fonds
Phillip Edward Reid fonds
UBC 50th Anniversary Sound Collection

University of Victoria Archives

Neil Swainson fonds
Ray Williston fonds
Board of Governors fonds
University Secretary fonds
Archie H. Wills fonds
Senate fonds

Editorial Postscript

Editor

Jennifer Jansen

Technical Editor

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Editorial Board

Kelly Harms

Greg Kozak

Jennifer Mohan

Got news? Send AABC news, tips, suggestions or letters to the editor:

[Jennifer Jansen](mailto:jensen@bcu.ca)

A note from the guest editor

We've finally made it through a soggy Spring and are now in the midst of a long, hot summer. Bad for records left in the sun, but not so bad for those of us who enjoy getting outside of the archives. Yet, don't fret too much if you're not a sun worshipper—the days are now steadily growing shorter...

So in anticipation of the Fall AABC Newsletter, why not send us material on any archives-related social events you're planning? Even an article on what you're planning for next year's 'Archives Week?'

Have a relaxing summer and try to get out and enjoy the weather while you can. But leave the records at home (or use suitably opaque, buffered, cold storage-equipped Hollingers if you must)!

Greg Kozak – Guest Editor

BC Archival Preservation Workshops

Rosaleen Hill

BCAPS offers a wide range of services including the development and delivery of preservation workshops. All workshops are designed for archivists, curators and collection managers responsible for preserving archival records. Currently we offer five core preservation workshops:

- Introduction to Archival Preservation
- Preservation of Photographic Media
- Emergency Planning for Archives
- Cold Storage for Photographic Media
- Preservation of Architectural Drawings

Introduction to Archival Preservation is a two-day workshop developed to introduce participants to the basics of preservation management, including environmental monitoring, storage requirements for a wide range of archival media, and selecting appropriate safe archival storage enclosures.

Preservation of Photographic Media is a two-day workshop designed so that participants will be able to develop an institution specific preservation strategy for their photographic media. Participants will learn how to identify cased photographs, photographic negatives and photographic prints, and how to store them to maximize their life expectancy. This workshop includes several hands-on identification sessions.

Emergency Planning for Archives is a two-day workshop which focuses on assessing and prioritizing archival records for emergency planning, developing an institution-specific emergency plan, using appropriate personal safety equipment, and developing triage and salvage techniques by taking part in the hands-on disaster salvage session.

Cold Storage for Photographic Media is a one-day workshop designed to introduce participants to the benefits of cold storage as a preservation strategy for photographic negatives and most colour photographic media. The workshop enables participants to identify media for cold storage; outlines the benefits of including cold storage as part of an institution's preservation strategy, and outlines the procedures for two low-cost cold storage options.

Preservation of Architectural Drawings is a one-day workshop where participants will learn to identify a range of architectural reproductions for descriptive purposes, undertake basic conservation techniques including surface cleaning, humidification and flattening and encapsulation, and assess various options for storing oversized records.

AABC members can request any preservation workshop to be held in either their institution or region. Please note that all AABC workshops are run on a cost recovery basis.

Workshop Registration Fees

| AABC Members | Non-AABC Members |
|------------------------------|------------------------------|
| One-Day Workshop \$50.00 | One-Day Workshop \$100.00 |
| Two-Day Workshop \$100.00 | Two-Day Workshop \$150.00 |