



AABC Newsletter
Volume 18 No. 1

Winter 2008

ISSN 1193-3165

President's Message

Lara Wilson

Dear colleagues,

As I began to write, I've a sense of déjà vu . . . didn't I just write a president's report? But I'm thinking of my yearend report for our 2008 AGM! And this is an excellent segue into the latest activities of the AABC . . .

First, I am looking forward to our 2008 conference, a joint offering with ARMA Vancouver Island, entitled "Future Evidence, Past Record." The dates are April 24 to 26 in Victoria, at the Harbour Towers Hotel. We are very pleased to announce that the opening reception is at Government House on April 24th, hosted by His Honor, The Honourable Steven L. Point, OBC, Lieutenant Governor of British Columbia, the AABC's honorary patron. For the first time, we are using an on-line system for conference registration (www.sporg.com). The AABC sessions will consider the scope of BC's social, geographical and educational record, and how archivists are addressing a broad heritage mission. ARMA presenters will cover a variety of topics relating to the legal and evidentiary values of records, including development of records management programs, the Canadian standard for Electronic Records as Documentary Evidence, and user-friendly classification systems. A number of workshops will be held, including "Digital Output: Inkjet and Laser Printers (or, Life and Death in the Digital World)" with Rosaleen Hill (BC Archival Preservation Service), and "Metadata and Archives" with Kelly Stewart.

My thanks to the Conference Committee members, including our colleagues from ARMA VI, and to our sponsors thus far:

- British Columbia Archives/Royal British Columbia Museum <http://www.bcarchives.gov.bc.ca>
- Monk Office Supply <http://www.monk.ca>
- PacBlue Digital Imaging <http://www.pacblue.net>
- Royal Roads University <http://www.royalroads.ca>
- Rogers Chocolates <http://www.rogerschocolates.com/>

For more information about the 2008 conference, please visit the AABC's conference webpage at <http://aabc.bc.ca>.

I am very pleased to announce that in response to an invitation to submit additional funding proposals to the Irving K. Barber Learning Centre (IKBLC), the AABC has received from IKBLC \$20,000 for the upgrade of the BC Archival Union List (BCAUL) infrastructure.

Continued on next page...

In this issue

The Douglas Commission	3
Terry Reksten Memorial Fund Award	4
Archival Research and Databases	5
BC Archives: 2007 Acquisitions	6
UBC Archival Students Host WWU	7
New BCAUL Descriptions	8
Supporting BC's 150 th Anniversary	9
News from SLAIS	9
AABC AGM Agenda and Special Resolution	10

President's Report continued

As you know, AABC contractors and volunteers pioneered the delivery of archival holdings information electronically; in 1993 the UBC Library partnered with the AABC to develop BCAUL (<http://aabc.bc.ca/aabc/bcaul.html>). These technical upgrades are intended to enable AABC member institutions to quickly upload more detailed and up-to-date archival descriptions, and to enable Internet users to find this information faster.

The AABC is planning to use IKBLC funds to support a pilot project to test a new open-source multi-level archival description database system called ICA (International Council on Archives) Access to Memory (ICA AtoM). The designer of this software, Peter Van Garderen, President of Artefactual Systems Inc., will be discussing the ICA AtoM project and demonstrating the software at the conference, and I encourage you to attend this session. The AABC is investigating additional funding for the implementation phase of ICA AtoM/BCAUL, and will keep the membership updated. The AABC Executive is optimistic that successful implementation of this software may have a significant impact on the Canadian archival community's provision of multilevel description on-line. We are grateful to the Barber family for providing the AABC with the means to undertake this activity.

There is more good news on the financial front—at the end of February we were notified that the AABC's application for financial support had been reconsidered and approved by the Direct Access Program of the Licensing and Grants Division, BC Government Gaming Policy and Enforcement Branch. We've received \$13,000 to put towards our Archival Network Services program. As you can imagine, my co-workers heard happy exclamations that day!

This brings me to an update on the Executive—Sharon Walz, our most capable Treasurer, is en route to Ontario, where she will begin a new position at the provincial archives. The Executive thanks Sharon for her excellent volunteer service on behalf of the community over the past year and we wish her all the best! Karen Blimkie (AABC Financial Manager) and I are covering Sharon's duties until Jennifer Mohan takes on the Acting-Treasurer role beginning April 1st.

This brings me to an update on the Executive—Sharon Walz, our most capable Treasurer, is en route to Ontario, where she will begin a new position at the provincial archives. The Executive thanks Sharon for her excellent volunteer service on behalf of the community over the past year and we wish her all the best! Karen Blimkie (AABC Financial Manager) and I are covering Sharon's duties until Jennifer Mohan takes on the Acting-Treasurer role beginning April 1st.

Finally, I am very pleased to report that we have nominations for all Executive positions for 2008/09: these names will be presented and the election will take place at our AGM in April. My sincere gratitude goes out to those members who have put their names forward.

Next year is going to be an exciting one—and the AABC Executive, committees and contractors are looking forward to it.

Respectfully submitted,
Lara Wilson
AABC President

New Catholic Archivist Group Website

The Catholic Archivist Group (CAG) invites you to check out our brand new web site:
www.catholicarchivist.ca

See what this great group is about, read about what is happening in the field, check out our photos, and find out about our next conference in Edmonton in September 2008!!!

A Sneak Peak at the 1858 Douglas Commission

Ann ten Cate, Archivist and Outreach Coordinator

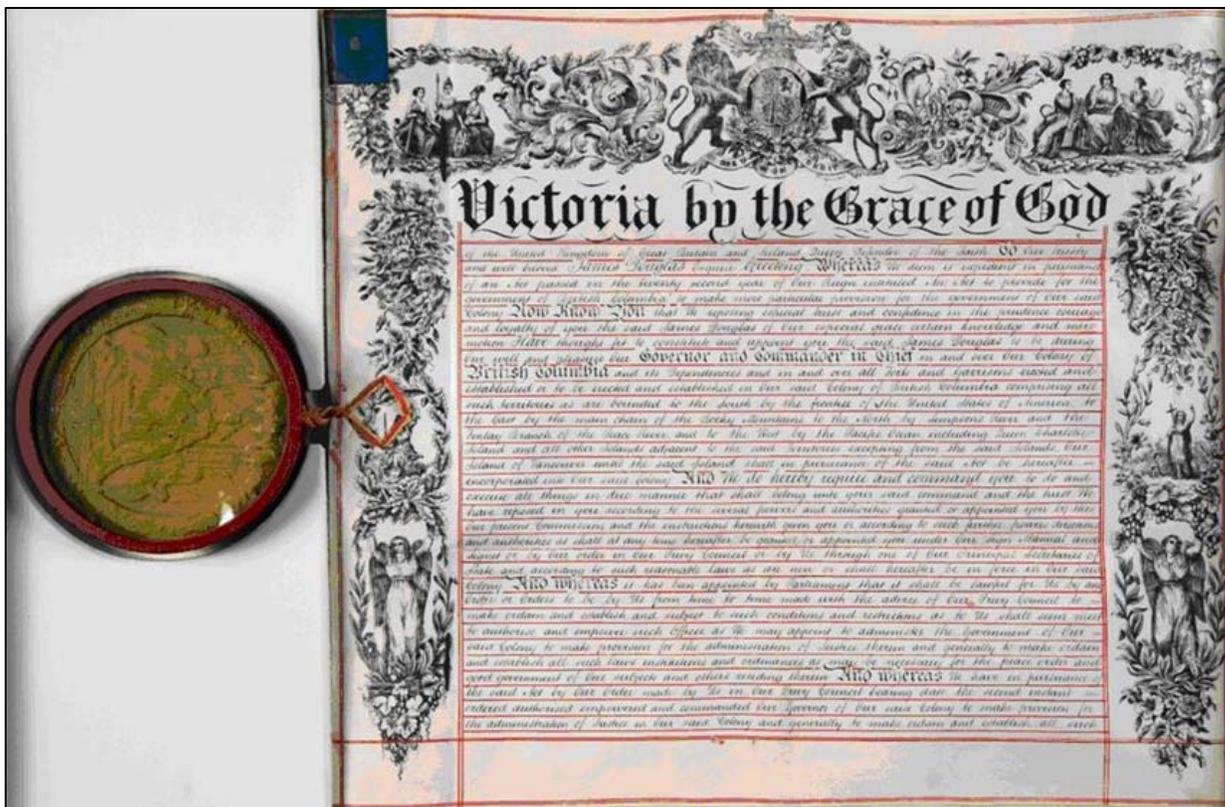
One of the most significant documents to be featured in the upcoming *Free Spirit: Stories of You, Me, and BC* exhibit at the Royal BC Museum (RBCM) will be the record known as “the Douglas Commission,” more formally known as “GR-1545, BRITISH COLUMBIA (COLONY). GOVERNOR (1858-1864: DOUGLAS).” This three-page parchment document was created in 1858, spent many decades in a brown paper bag in a vault in London (England), and was returned to British Columbia in 1953 with much pomp and ceremony. It documents the appointment of James Douglas as governor of British Columbia.

Over the last two years, archivists at the BC Archives have spent some time researching the provenance, and the diplomatics of the record, adding considerably to our knowledge about this “founding” document. It has been featured in a series of talks given by archivists at the RBCM as part of the Discover Program, displayed at a meeting of the Friends of the BC Archives on Douglas Day, and will now move into the RBCM exhibit galleries for the next nine months. A “road-trip” to Fort Langley is also under discussion for later in the BC150 celebrations.

Researching the history of this document, and preparing it for interpretive display, has been an enjoyable job for staff who rarely get to do this type of in-depth analysis. We learned a great deal about the record’s history, and how and why it was created, lost and found again. We are now full of arcane facts about the history of seals, stamp duty, and the parchment-making process!

The commission was issued by Queen Victoria to James Douglas, giving him the authority to act as Governor and Commander-in-Chief of the new Colony of British Columbia. It was read aloud by Judge Matthew Baillie Begbie at Fort Langley on November 19, 1858. The Governor’s responsibilities are described in the text of the commission, and are wide-ranging, including the authority to raise armies, repel pirates, and more significantly, bring the British system of law and justice to the mainland.

The document is large and has three parchment pages with pre-printed decorative borders. The text is handwritten in ink, and the three pages are sewn together with two green silk ribbons, and wool cords that are attached to a wax pendant seal. The Royal Seal, showing Queen Victoria on her throne, is about six inches in diameter and one and a quarter inches thick—it’s in surprisingly good condition, partly because it is protected by a metal skipket.



BC Archives GR-1545

“The Douglas Commission”

Douglas Commission continued

In addition to the wax seal, the document also has a blue paper and lead tax stamp, which showed that the appropriate duty had been paid on the parchment. The inks are a black printing ink, a red ink, and an iron gall ink, and there is some water damage and smudging. The parchment is sheep skin, which shows a degree of cockling. For preservation and display, the record has been placed in a sealed case with silica to prevent any further humidification. As our conservator, Betty Walsh, is fond of saying, the “record wants to be sheep-shape again” and we therefore must fight its natural tendencies.

Douglas considered the commission to be his personal property, and after his retirement in 1864 he was reputedly fond of bringing it out to allow his grandchildren to kiss the seal! At some point after his death in 1877, it was deposited with the London offices of the BC Land and Investment Agency, likely by Douglas’ only son, James William Douglas. It was here, in 1953, that an alert secretary, who was cleaning out the office vault, noticed the brown paper bag, investigated, and then called BC House.

Notwithstanding its irregular history of custody, and its travels back and forth across the Atlantic and Pacific, this document is in very good condition. It was an integral part of the ceremony that established the Colony of British Columbia on 19 November 1858, and the BC Archives is pleased to be able to include it in the exhibit celebrating the province’s 150th birthday. We hope that AABC members who are in Victoria will take the opportunity to view the original of this important BC record.

Wanted: Editorial Board Member

The AABC Newsletter is looking for a new member for its editorial board.

If you’re interested in filling this vacancy, or have any questions about what the position entails, please contact Greg Kozak at: gkozak@alumni.sfu.ca.

The Terry Reksten Memorial Fund Award

Ronald Greene

Founded in honour of the late Terry Reksten, well-known British Columbia historian, the award offers an annual \$800 award to a community archives in British Columbia. The award is designed to assist the recipient in acquiring, preserving, indexing or disseminating information on archival documentary heritage of British Columbia in the broadest sense of the word. The award is administered by the Friends of the British Columbia Archives.

Eligibility Criteria are:

1. The Archives must be open to the public at least eight hours a week
2. The Archives should have three or fewer paid employees
3. No Archive is eligible to receive moneys from the fund in two consecutive years.

The award has been made annually since 2002. The 2007 winner was Hope in Shadows, Downtown Eastside Photography Context, Exhibition & Calendar. The award was used to purchase supplies and enclosures to ensure the adequate preservation of the photographs.

Applications for the 2008 grant are to be submitted by 30 June 2008. Please outline your project or need in not more than one half page and provide details of eligibility. Submit your application to:

Friends of the British Columbia Archives –
Grant Committee
c/o B.C. Archives
675 Belleville Street
Victoria, B.C.
V8W 9W2

or by e-mail to: ragreene@telus.net

The winner will be chosen and announced in September.

The successful applicant will be required to provide notification on completion of the project, and if possible a short report for the Friends of the BC Archives Newsletter.

The Value and Place of Databases in Archival Research: the case of the Diocese of Prince George

Jo-Anne Allison, Archivist, Diocese of Prince George

When I first accepted the position of Archivist for the Diocese of Prince George, I discovered numerous paper lists containing information about the priests and religious who served and are serving in the Diocese. I further discovered that these lists were produced from a number of electronic databases, most of which were unusable due to changes to computer hard and software.

Typically, the lists contain the names, religious name, place of residence, dates of service, and position or job in the community for all those who served in the Diocese since its creation. In the case of priests, it also included their order, the nature of their appointment, and when and where they performed marriages, baptisms and burials.

The Diocese of Prince George covers a large area, but is much smaller geographically than when priests and religious first came to minister to this area. Initially the Diocese included all of northern British Columbia and the Yukon, and was administered out of the port city of Prince Rupert. By the early 1900s, many parishes and missions had been established. Also, a number of priests served as itinerant or traveling missionaries to the camp dwellers along the railway line, to miners along the creeks, and to First Nations peoples living outside of established towns.

As is the case with many archives, my most frequently asked questions concern people: who they were, where they worked, and what they did when they lived there. Therefore, the need to preserve the data contained in these paper lists is paramount. Unfortunately, in the past no effort was made to amalgamate the various lists into one searchable system. Equally unfortunate is the fact that most of the data is stored on old-fashioned and obsolete floppy disks. While I am thankful that a previous Archivist had the foresight to make paper copies of all the materials, so no data has been lost, there is no denying that the paper lists are cumbersome, unwieldy, and time consuming to use.

The one exception to this bleak picture is the database documenting the priests, which was converted to Microsoft Access a number of years ago and has been updated and maintained over the years. This database proves just how valuable this information is for researchers.

Many of you are familiar with the *Dictionnaire Biographique des Oblats de Marie Immaculée au Canada*, which is an incredibly valuable resource given the Oblate history of the Diocese of Prince George. Prince George's priest database, however, has proven that this wonderful resource is incomplete or inaccurate as it regards certain individuals. For example, according to the *Dictionnaire*, Fr Honorius Rivet, OMI, served in Dawson City, Yukon from 1911 to 1914. Yet, our database has him in Whitehorse for the whole of 1912. Investigation of correspondence files for those years has substantiated that our database is correct. Thus, because of our database, researchers can know of Fr Rivet's contribution to Whitehorse's development!

Another example of the usefulness of the database to historical research concerns Fr Gottfried Eichelsbacher, OMI, and Fr A. Godfrey, OMI. Entries in the database were traced back to the manuscript records with the result that these two prolific priests were proven to be the same person!

Who knows what other stories will be told and what other mysteries solved when the information in the other paper lists is finally computerized and made accessible. There is no doubt that access to this information will not only complement, but will also enrich the quality of historical research about northern British Columbia and the Diocese of Prince George.

BC Archives, Royal BC Museum, Private Records Acquisitions for 2007

David Mattison, Private Records Archivist

Accession 93-1928: Phillip Borsos fonds. The business records of Australian-born BC filmmaker Phillip Borsos (1953-1995), who shot to prominence with his first feature film, *The Grey Fox*, were acquired by the Royal BC Museum in December 2007. On lease from the executors of the Borsos Estate to the RBCM through the BC Archives since 1997, the records document the full scope of his vision beginning with his student films in the 1970s through to the last feature film he directed in the early 1990s. In addition to production files on the five feature films he directed – *The Grey Fox* (1982), *The Mean Season* (1985), *One Magic Christmas* (1985), *Bethune: The Making of a Hero* (1990) and *Far from Home: The Adventures of Yellow Dog* (1995) – the fonds contain files on three of his most significant short films: *Cooperage* (1976), *Spartree* (1977), and *Nails* (1979).

Nails was nominated for, but did not win, the 1979 Academy Award in the Documentary (Short Subject) category. *Nails* was also recognized with a Genie Award for Outstanding Theatrical Short in 1980.

The files containing the history of how Borsos developed the story of legendary American train robber Bill Miner into the award-winning *The Grey Fox* afford many captivating glimpses into the life of a 20-something film director. One such example is correspondence between actor Paul Newman and Borsos about Newman playing Bill Miner. Rated as one of the best Canadian films of all time and awarded five Genies as well as a Golden Globe nomination, *The Grey Fox* was also elevated to Masterworks status in 2001 by the Audio-Visual Preservation Trust of Canada.

Following the critical success of *The Grey Fox* and through the rest of his career, Borsos attempted to develop other feature film properties, including John Irving's novel *The Cider House Rules*, Andreas Schroeder's novel *Dustship*, and Walter M. Miller's novel *A Canticle for Leibowitz*.

The Borsos fonds includes a large number of screenplays he was sent for review but did not

direct, including *Paris, Texas*, which starred Harry Dean Stanton – who was also considered for the part of Bill Miner –, *The Running Man*, which starred Arnold Schwarzenegger, *Top Gun*, which starred Tom Cruise and *Turner & Hooch*, which starred Tom Hanks, and *The Runaway Train*, co-written by famed Japanese director Akira Kurosawa (1910-1998) and which starred Jon Voigt. While Borsos is best known for his film directing, he also worked on a number of TV commercials.

The physical extent of the Borsos records is around 13 metres of shelf space for the paper records. In addition to film and video examples of all his film and commercial productions, the records contain photographs that illustrate aspects of his productions, as well as technical drawings and posters for some of the feature films. The fonds is arranged into the following series: Early film productions; Feature film productions; Journals; Commercials; Film development projects and financial files.

Accessions 92-1321 and 95-2662: Gretchen Brewin fonds. The two accessions comprising this fonds consist of textual records documenting Gretchen Brewin's career as a Member of the Legislative Assembly between the years 1991 and 2001 as a member of the New Democratic Party government representing the Victoria-Beacon Hill electoral district. She was the province's first female Deputy Speaker and served as Speaker from March 1998 to February 2000. Between February and November 2000, she served as the Minister for Children and Families. The fonds are arranged into three series: political workbooks, day timers and general office files.

Accession 95-4056: William Hartley accession. This accession consists of textual records documenting William Hartley's life and career as a Member of the Legislative Assembly from 1934 to 1998. The records contain correspondence, subject files and one photograph. As a member of the New Democratic Party, William Hartley served as a MLA for the Yale-Lillooet electoral district between 1963 and 1975. He served as Minister of Public Works between September 1972 and December 1975 under the province's first NDP government. The accession represents an addition to textual records MS-0764.

BC Archives Acquisitions

continued

Accession 95-4157: Doris Stastny accession. This accession consists of one map on linen depicting Point Ellice, Victoria, ca. 1868.

Accession 95-4219: Norman Charles Stewart accession. This accession consists of 13 volumes of textual records, 1910-1954. The records are personal diaries or notebooks kept by Norman Charles Stewart (1885-1965), a land surveyor qualified under both the federal and provincial land survey systems. He served as the British Columbia Surveyor General between 1947 and 1950. The set of diaries are incomplete for the time range. A complete transcript prepared by the donor of all the diaries also forms part of the accession.

Accession 95-5109: Universities Council of British Columbia reports. This accession consists of 13 UCBC annual reports, 1974-1987, a 1986 report titled *Facing Tomorrow's Needs in Higher Education*, and a 1980 report by consultant Sir Frederick Dainton (1914-1997).

Accession 95-5820: Ella family accession. This accession consists of six documents and one document envelope relating to Henry Bailey Ella and his wife Martha Beeton Ella, 1840-1865. The couple settled in Metchosin in the 1850s and moved to Victoria in the 1860s. The documents are the originals for which the RBCM already holds copies for most of them.

Accession 95-5924: British Columbia Provincial Police records. This accession of 14 boxes from the Penticton regional office of the BC Provincial Police was transferred by the Penticton Museum and Archives, which has had custody of these records since at least 1977. The BC Archives had borrowed the records in 1981 to microfilm them (textual records GR-2753). The records represent a significant addition to the body of Provincial Police records already held by the BC Archives.

Accession 95-6104: Phyllis and Don Munday and Edith Wickham accession. This accession represents an addition to an existing group of records about Phyllis and Don Munday, nationally recognized mountaineers, explorers and naturalists, and their daughter Edith Wickham. The entire body of records constitutes the largest accumulation of information anywhere about this family and its accomplishments.

UBC Archival Students Host WWU Students

Kelly McElroy

This February, the University of British Columbia chapter of the Association of Canadian Archivists hosted a group of students from Western Washington University's Archives and Records Management graduate program. An annual tradition, this visit provides students an opportunity to exchange ideas and meet future colleagues. Since UBC students drove down to Bellingham last year, this year it was our turn to show folks around our campus community.

After coffee, the visitors enjoyed a presentation on the history of the archival program at UBC's School of Library, Archival, and Information Studies by Heather MacNeil, the chair of the Masters of Archival Studies program. InterPARES project coordinator Randy Preston and Professor Francesca Marini introduced the InterPARES research project, in its current and earlier iterations.

During lunch, students got to know one another over sandwiches. After an invigorating walk around campus, the group reconvened for a demonstration of materials from Rare Books and Special Collections by George Brandak. A trip to check out the library's Automated Storage & Retrieval System pleased everyone. The day ended with a quick 'behind-the-scenes' tour at the Museum of Anthropology's digitization project, after which the WWU group had to head south to avoid Friday night traffic.

All in all, it was a lovely chance to mingle with other archival students: it was a great opportunity to see own environment with a fresh perspective. After a such a successful visit, the UBC students look forward to visiting WWU next year.

BCAUL: New Descriptions on the Database

Janet McMaster

Archives in the province are reminded that all new and revised BC Archival Union List (BCAUL) descriptions should be submitted to the BC Archival Network Service Program. For more information on the various ways that submissions can be made, please contact Janet McMaster, BCAUL Coordinator, by e-mail (jmcmast@shaw.ca) or by phone (403-236-3406).

The following are new descriptions that have been recently submitted and added to the British Columbia Archival Union list at <http://aabc.bc.ca/aabc/bcaul.html>.

Enderby and District Museum

Enderby Recreation Commission fonds

Enderby Homecoming fonds

Grindrod Water System fonds

Grindrod Ukrainian Cemetery fonds

Grindrod Recreation Park fonds

Kingfisher School Board fonds

Deep Creek Pound District fonds

North Okanagan Farmers' Institute fonds

South Grindrod Drainage District fonds

St. Paul's Church fonds

Ernie Skyrme fonds

James McMahan fonds

Patrick Mowat fonds

Doris Shipmaker fonds

Robert and Joan Cowan collection

New Westminster Museum and Archives

Sons of Scotland Benevolent Association, Lord of
the Isles Camp #191 fonds

New Westminster Engineering Department fonds

Alfred W. McLeod fonds

Allison family fonds

Canadian Patriotic Fund fonds

Westminster Benevolent Society fonds

Canadian Club of New Westminster and the
Fraser Valley fonds

Lorne Pearson collection

Chinese Old Man's Home fonds (New
Westminster, B.C.)

Jack Leaf fonds

Public Education collection (New Westminster,
B.C.)

Irving family collection

New Westminster Chinese Benevolent Society
fonds

New Westminster Branch of the Chinese

Nationalist League (Kuo Min Tang) fonds

New Westminster Parks and Recreation
Department fonds

Simon Fraser University Archives

SFU Archives student film collection

University of British Columbia Library Rare Books and Special Collections

E. Tilford Fenton fonds

Wood and English Ltd. fonds

Western Front Society fonds

Wigwam Inn fonds

John Smith fonds

University of British Columbia Archives

Criminology Programme collection

Gordon Elliott fonds

Leslie Fournier fonds

Helen Sonthoff fonds

Watson Thomson Research Collection

Douglas Harold Copp fonds

University of Northern British Columbia Archives

Northwood Pulp and Timber Ltd. fonds

University of Victoria Archives

Lara Gilbert fonds

City of Vancouver Archives

Pro-choice Records fonds

Supporting BC's 150th Anniversary

Ann ten Cate, Archivist and Outreach Coordinator

One of the most significant ways that the province will celebrate its 150th is through the *Free Spirit* (<http://www.freespiritbc.ca/>) exhibition at the Royal BC Museum (RBCM), which opens on 13 March 2008. With the merger of the BC Archives and the RBCM in 2002, new opportunities were created for the Archives to develop and support exhibits with BC content at the Museum. *Free Spirit* is the first major history exhibit produced in-house since the amalgamation. The exhibit and curatorial team worked with staff at the BC Archives to identify relevant records within the collections. The exhibit showcases more than 400 artifacts, specimens, and documents, for example, the 1858 Douglas Commission. Since the exhibit has many different components, including an interactive website, a book, a traveling exhibit, a DVD, and a train that will carry smaller versions of some of the exhibits, the archival collections will feature prominently in the 2008 celebrations.

In addition to the Douglas Commission, the exhibit and its other components will include gold coins, banknotes, textual records, photographs, maps, films, and audio clips from the archival collections. In particular, the DVD that will be sold with the souvenir book will feature exclusive footage drawn from travelogues of the 1940s to the 1970s. Much of the material has never been put on public display or copied before.

Records curators, conservators, archivists and archives technicians were also involved with researching background, mounting the exhibit, and proofing the final texts. The exhibit demonstrates the value and significance of the records entrusted to the BC Archives care, and places them in context for the public.

Further plans for 2008 at the Archives include a lecture or symposium in November sponsored by the Friends of the BC Archives. This event will be held in connection with Douglas Day.

In addition, the Archives will also be celebrating the 100th anniversary of R.E. Gosnell appointment as BC's first provincial archivist. Updates about our work on this will come later, after we get the *Free Spirit* exhibit opened!

News from SLAIS

Michelle Mallette, Student Services Coordinator

The University of British Columbia's School of Library, Archival and Information Studies welcomed 30 new students at its January 2008 student orientation. Twenty-eight are pursuing a master of library and information studies degree, and two are in the joint degree program, which will earn them both an MLIS and a Master of Archival Studies (MAS) degree. The stand-alone MAS program has a single intake, every September.

New home for SLAIS

At the time of writing, SLAIS students, faculty and staff were preparing for the move out of our "temporary" home at TEF III and into our new facility in the south wing of the Irving K. Barber Learning Centre. Please check the SLAIS website (www.slais.ubc.ca) for information on the grand opening in March.

SLAIS Co-op Student of the Year Award

Two SLAIS co-op students have been selected for the Student of the Year awards for 2007. Each award, one for an archival placement and one for a library placement, comes with a \$1,000 prize.

The winners are Karine Burger, for her archival work term with Library and Archives Canada in Gatineau, and Randi Robin, for her library work term at the University of Victoria's McPherson Library.

More than 50 library and archival studies students have signed up for co-op work placements in 2008, and are available for various terms and locations. For information on the program and hiring a student, visit <http://co-op.arts.ubc.ca/>.



SLAIS will be on the top floor of the south wing (right) of the Irving K Barber Learning Centre

Notice of AABC Annual General Meeting

Saturday, April 26, 2008
10:00am to 12:00pm

Harbour Towers Hotel
345 Quebec Street, Victoria, BC V8V 1W4

AGENDA

1. Approval of Agenda
2. Approval of Minutes of April 14, 2007 AGM Meeting
3. Executive Reports
 - 3.1 President
 - 3.2 Vice-President
 - 3.3 Treasurer and Finance Committee
 - 3.4 Institutional Member at Large
4. Committee and Program Annual Reports
 - 4.1 Programs Committee (Education/Internet Preservation Services)
 - 4.2 Communications Committee (Newsletter PAAL/Regional Representatives)
 - 4.3 Grants Committee
 - 4.4 Membership Committee
5. Election of Executive Committee Members
 - 5.1 Nominations Committee
6. Other Business
 - 6.1 AABC Committees - revised reporting structure
 - 6.2 2008 Archives Week
 - 6.3 2009 AGM and Conference
 - 6.4 Report from the Director, BC Archives - Gary Mitchell
7. Adjournment

AABC Special Resolution Proxy Voting Form

You will find a copy of the *Proxy Voting Form* on the last page of this newsletter (page 11)

Special Resolution

presented to the General Membership at the
2008 Annual General Meeting of the
Archives Association of British Columbia

Date of Motion: January 17, 2008

Date of Vote on Motion: April 26, 2008

Motion: Be it resolved to amend the existing committee structure of the Archives Association of British Columbia from the individual committees of:

- Education Committee
- Preservation Committee
- Internet Committee

Into one committee named the "Programs Committee". The Programs Committee will be made up of the following members:

- Chair of Programs Committee: AABC Vice-President
- Members of Programs Committee: Members in good standing of the association as appointed by the Executive

Discussion of motion will take place at the Annual General Meeting.

If you are unable to attend the AGM, your vote on this motion can be included by completing the *Proxy Voting Form* included with the AGM package and sending it to:

Lisa Glandt, AABC Secretary
c/o Vancouver Maritime Museum
1905 Ogden Avenue
Vancouver, BC V6J 1A3

Fax: 604-737-2621



Archives Association of British Columbia

Honorary Patron: The Honourable Steven L. Point, OBC, Lieutenant Governor of British Columbia

**PROXY VOTING FORM
ANNUAL GENERAL MEETING**

(Please complete this form, if you are unable to attend the AGM)

Saturday April 26, 2008
10:00am to 12:00pm

Harbour Towers Hotel
345 Quebec Street, Victoria, BC V8V 1W4

The undersigned, being a member in good standing with the Archives Association of British Columbia, hereby nominates, constitutes and appoints:

_____ of _____
(Name of Proxy) of (Address)

to attend, act, and vote on behalf of the undersigned at the Annual General Meeting of the Archives Association of British Columbia on Saturday April 26, 2008 Victoria, BC.

Dated this _____ day of _____, 2008

Member Signature

Member Name (Print)

Each member present at a vote may cast no more than one proxy vote on behalf of an absent member.

Please present this proxy to the Secretary at the time of each vote.