

AABC Newsletter

Honorary Patron:

The Honourable Iona Campagnolo, PC, CM, OBC, Lieutenant-Governor of British Columbia

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The AABC Newsletter is a quarterly publication of the Archives Association of British Columbia. Opinions expressed are not necessarily those of the AABC.

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Submission deadlines:

Fall - September 15, 2002

Winter - December 15, 2002

Please supply all submissions in electronic format, as either .txt, WP7, WORD 97/2000 or via e-mail

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News

ACA 2002 - Vancouver

Between May 21st and 25th, the Vancouver archives community hosted the 2002 Conference of the Association of Canadian Archivists. The Conference was one of the most successful in the organization's history with more than 240 archivists in attendance. Through the programme and schedule of social events, conference organizers were able to highlight not only Vancouver but also the expertise of local archivists.

The conference theme, "Archival exploration and innovation", elicited many provocative sessions; speakers challenged the archival community to think outside of the box to re-examine the foundation of current practises and speculate about the direction of future trends. The programme presented diverse topics and themes. For example, plenary sessions included an exploration of the context of recordkeeping in the Pacific Islands, a re-examination of the concept of provenance, and an overview of digital imaging and digital preservation initiatives. While the scope of the sessions was eclectic, those in attendance were provided with a broad overview of current trends in archival research.

In addition to providing outstanding local arrangements, the provincial archives community contributed to the success of the Conference through its participation in pre-conference workshops. The ACA partnered with the AABC to develop two workshops. This was the first time that the ACA has engaged in such a partnership. Rosaleen Hill of the B.C. Archives Preservation Services taught a workshop on cold storage of photographic media and Janet Turner of the B.C. Archival Education and Advisory Service conducted a workshop on advanced application of the *Rules for Archival Description*. In addition, a third workshop was presented by Ann Carroll and Sue Bigelow who discussed the City of Vancouver Archives as a case study informing the development and implementation of photo digitization projects. The success of these workshops reinforces not only the value of the AABC's outreach services but also the utility of drawing on local expertise.

For many of us, the annual ACA Conference is as much about visiting with old friends as it is about attending the sessions. The Local Arrangements Committee provided numerous opportunities to socialize including an opening reception, an 'evening with a local', the annual banquet, and an awards luncheon. In addition, SLAIS hosted a reception for graduates of the MAS program to reconnect. As is ACA tradition, an East vs. West baseball game/ grudge match was held at Prospect Point in Stanley Park. This year, George Brandak courageously coached his team to a rare victory for the West.

The AABC's annual conference was not planned this year in hopes that members would take advantage of the ACA's visit to British Columbia. Given the numbers in attendance, it seems that many of us did just that. We do, however, look forward to the AABC's next conference in Nanaimo in 2003.

Marnie Burnham

Remembering Preben Mortensen

The archival community mourns the untimely loss of Preben Mortensen, who had been the Community Records Archivist at the West Vancouver Museum and Archives since 1998.

Originally from Denmark, Preben received his first degree from the University of Aarhus in Philosophy and Comparative Literature. Subsequently he received a Ph.D. in philosophy from McMaster University in 1992 and taught courses in philosophy at Okanagan University College, Capilano College, and Simon Fraser University. He completed his Masters of Archival Studies at the University of British Columbia in 1998.

Besides giving public presentations on both philosophical and archival topics, Preben published a number of articles in academic journals in both Danish and English, including "The Place of Theory In Archival Practice" in *Archivaria* (Number 47, Spring 1999). His book, *Art in the Social Order: The Making of the Modern Conception of Art*, was published by the State University of New York Press in 1997.

Preben brought to his work a dedicated intelligence and quiet efficiency. In his few years at West Vancouver he had done much to make this archives an effective community resource. We offer our deepest sympathy to his wife Laura and their two young children Torben and Hannah.

Francis Mansbridge
North Vancouver Museum & Archives

[Note: To remember Preben, friends and family members have proposed the dedication of a memorial bench as part of the Vancouver Parks Board Commemorative bench program. Donations include the cost of the base, bench, memorial plaque and 10 years guaranteed maintenance. The total cost is approx. \$1700-\$2500. Donations can be made at any branch of VANCITY Credit Union. An account has been set up in the name of: Preben Mortensen Memorial Fund, at VANCITY, 2233 West 4th Avenue (4th Avenue Branch). For further information contact: Dorothy Hamilton, Madeline Rigg or Tannis Weber at 604-736-9844.]

New on the AABC Website – The Archives Marketplace

The Archives Association of British Columbia now offers businesses and private consultants the opportunity to advertise their products and services on the AABC's web site.

This new feature, dubbed the Archives Marketplace, allows businesses and private consultants to have their company name placed as a link at the beginning of a special advertising page focusing on providers of archival products and services. Clicking on the company name takes the reader to a description (including mailto links or website addresses) of that company's products or services further down the page. The Marketplace is directly linked from the front page of the AABC web site at aabc.bc.ca/aabc/.

The Archives Marketplace was developed by the Internet Committee as one means of generating more advertising revenue for the AABC. Given the popularity of the AABC site (and its partner site, the BC Archival Information Network) in the BC archival community and other arts, cultural, heritage and information sectors, the Committee hopes that a significant number of businesses and consultants will see the Marketplace as a important and effective means of improving their visibility in those sectors.

To visit the Marketplace, please go to aabc.bc.ca/aabc/marketplace.html. For submission details, including advertising rates, please contact the AABC at aabc@aabc.bc.ca.

Heather Gordon,
Chair, Internet Committee

New CCA Digitization Grant Opportunity for AABC Institutional Members

AABC is setting up a Digitization Equipment Purchase Program thanks to approval of our CAIN grant by CCA. Under this program, institutional members of AABC may apply to AABC for funds to reimburse them for 80% of the costs to purchase hardware (such as computers, computer upgrades, scanners and CD burners) and/or related software. The maximum an applicant may apply for under this program is \$4,000. Institutions must provide 20% of the costs of the hardware/software as a cash contribution.

Letters will be sent out to Institutional Members in mid-June announcing the grant program and detailing how to apply. The deadline for applications is July 31, 2002.

If you are an Institutional Member of AABC and do not receive a letter by June 28th, please contact Ann Carroll, AABC CAIN Co-ordinator, at <ann_carroll@city.vancouver.bc.ca> or 604-736-8561.

New Reference Hours for British Columbia Archives

Effective 14 August 2002, the British Columbia Archives will be moving Wednesdays from full service to partial service hours (i.e., the reference room will be opened from 0930-2100 hrs but there will be no staff provided services).

Our new schedule will be:

DAY	FULL SERVICE HOURS	PARTIAL SERVICE HOURS
Monday	0930-1630 hrs	1630-2100 hrs
Tuesday	0930-1630 hrs	1630-2100 hrs
Wednesday	0930-2100 hrs	
Thursday	0930-1630 hrs	1630-2100 hrs
Friday	0930-1630 hrs	1630-1900 hrs
Saturday	1300-1700 hrs	
Sunday	CLOSED	

Statutory Holidays	CLOSED	
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This decision was taken after a full discussion with our program heads about the ability to maintain the current hours with present staff complement, the impact upon the health and well-being of the staff, and the growing awareness that we, as an archives, were not progressing on our information and privacy requests or fulfilling our obligation to making more archival records available and publicly accessible. The Access Services staff members will be devoting their time on Wednesdays of each month to supporting our Information and Privacy section by reviewing currently "undetermined" archival collections (including finding aids, etc.) in order to make them publicly accessible. Please note that the BC Archives will keep the third Wednesday of each month available for staff development and training opportunities, Business Continuity/Disaster Recovery exercises, and public service seminars. I would like to extend my appreciation to all our staff members who have maintained a high level of client service during these very hectic and chaotic six months of 2002. Their ability to concentrate on our public service role is a testimony to their individual and collective professionalism and dedication to our society.

Gary A. Mitchell, CRM
Provincial Archivist and Director, British Columbia Archives

BC Archivists in the News

British Columbia Archives' David Mattison recently enjoyed his self-professed "fifteen minutes of fame" in the *New York Times*. An article by Pamela Licalzi O'Connell on 23 May 2002 made extensive reference to David's article "Images of History on the Web" www.infotoday.com/searcher/may02/mattison.htm that appeared in the May 2002 issue of *Searcher*. In that article he discusses the burgeoning use of the internet as a means by which to provide access to photographic images and includes information on descriptive systems for historical photographs, search strategies and search tools to locate images on-line.

Forty Years of Library Education: The School of Library, Archival and Information Studies, University of British Columbia, 1961 - 2001

From the School of Librarianship to the School of Library, Archival and Information Studies, from the Bachelor of Library Science (BLS) degree to graduate degrees in Library and Information Studies (MLIS), Archival Studies (MAS), Children's Literature (MA), Teacher-librarianship (MA/Med) joint degrees and a concentration in First Nations studies, and a Certificate in Advanced Studies (CAS) and Doctor of Philosophy (PhD), education for the information professions has changed dramatically from its early beginnings at the University of British Columbia in Vancouver. Over the course of forty years the mission of the School, or SLAIS as it is now known, evolved from the initial desire "to promote the ends that reading serves" to prepare professionals "to exercise leadership in planning, implementing and promoting the preservation, organization and effective use of society's recorded information and ideas."

Forty Years of Library Education: The School of Library, Archival and Information Studies, University of British Columbia, 1961-2001 developed as part of a required faculty/student collaborative research course. Professor Judith Saltman and graduate student Maurizio Dattilo conducted the historical study of the School in preparation for fortieth anniversary celebration events. Based on interviews, reflections and archival records, the book adds to historical research in library education and captures the spirit of SLAIS from its beginnings.

Director Ken Haycock noted that anecdotes, quips and quotes provide rich evidence of changes and development in graduate professional education beyond numbers and course titles.

Copies are available for \$14 pre-paid, including shipping and handling, from the School of Library, Archival and Information Studies, The University of British Columbia, 831-1956 Main Mall, Vancouver, BC V6T 1Z1, voice: (604) 822-2404 ; fax: (604) 822-6006; e-mail: slaisad@interchange.ubc.ca.

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Volume 12 No. 3 Summer 2002

President's Report

The excitement of attending the ACA Conference and AABC Annual General Meeting in Vancouver is still with me, even as I write my first President's Report. It was a pleasure to meet so many of you from the archival community, and at such a lively conference.

On behalf of the outgoing and incoming Executive, many thanks to AABC members who came to the AGM, and who supported the ACA Conference and the pre-conference workshops. The AABC's very own Rosaleen Hill and Janet Turner led sessions on cold storage and RAD, and Ann Carroll and Sue Bigelow of Vancouver City Archives shared their experiences with photograph digitization. I've heard nothing but praise from workshop participants - Vancouver 2002 was a great success!

As I begin my term, I would like to thank the Executive, the Committees, and our contractors for their hard work, particularly in the past year. My gratitude to outgoing President Heather Gordon for leading the AABC through the tumult of funding cuts to the BC Community Archives Programme, which included the elimination of the Community Archives Assistance Program (CAAP) and the Community Archives Advisory and Training Program (CAAT). Heather "rallied the troops" and helped secure one-time funding from the Hon. Sandy Santori, Minister of Management Services. These monies matched our funds from CCA for the Education and Advisory, Archival Preservation, and Network Services programmes. Without the last minute reprieve, these programmes would have ceased after March 31, 2002.

However, because of the cutbacks, AABC needs new provincial funding sources for our programmes. As I write, I am looking forward to our first Finance and Executive meetings. Financial strategies for the coming year are uppermost on the agenda for both meetings, and AABC members have already contributed ideas regarding funding alternatives and the decision-making process. The Executive welcomes your thoughts - keep them coming!

Indeed, I encourage all AABC members to be active in the organization - volunteer for a committee, write an article for the Newsletter, attend regional meetings. You are the heart of the AABC!

New executive members

The AGM saw Dovelie Buie and Laura Cheadle carrying out their last duties as Secretary and Institutional-Member-at-Large, respectively. Thanks Dovelie and Laura!

Into their shoes step Erica Hernandez, of the Gulf of Georgia Cannery Society, as Secretary, and Kathy Bossort, of the Delta Museum and Archives, as Institutional-Member-at-Large. Last, but not least, Erwin Wodarczak, of the UBC Archives, joins the Executive as Vice President. Carrie Stevenson and Christine O'Donnell continue as Treasurer and Individual Member-at-Large.

New newsletter editor

AABC Newsletter Volume 12 No. 3 is the final issue with Chris Hives at the helm. Chris, with assistance of the editorial board and technical editor Leslie Field, has been cranking 'em out since 2000. Thank you Chris for an excellent publication.

Robert Edwards will take over as Newsletter editor for Volume 12 No. 4. As well as holding a Master of Archival Studies degree, Bob has worked as a freelance writer and editor. Start sharpening those pencils (and polishing those keyboards) and submit your articles to Bob and his editorial team for the Fall Newsletter!

Committees, Regional Representatives and Contractors

Following the AGM there were changes to the reporting structure of Standing and Ad Hoc committees (to be formally approved at the first executive meeting):

Standing

- Constitution and By-laws - Wendy Hunt (chair), Erica Hernández (executive liaison)
- Education - Jane Turner (chair), Lara Wilson (executive liaison)
- Grants - Kathy Bossort (chair and liaison)
- Membership - Dovelie Buie (chair), Erica Hernández (executive liaison)
- Nominations and Elections - Blair Galston (chair), Lara Wilson (executive liaison)

Ad Hoc

- Preservation - Dorothy Lawson (chair), Christine O'Donnell (executive liaison)
- Finance - Carrie Eirene Stevenson (chair and liaison)
- Internet - Heather Gordon (chair), Erwin Wodarczak (executive liaison)
- Public Awareness & Archival Legislation - Peter Johnson (chair), Lara Wilson (executive liaison)
- Conference Programme - Lisa Beitel (chair), Erwin Wodarczak (executive liaison)
- Conference Local Arrangements - Christine Meutzner (chair), Erwin Wodarczak (executive liaison)

Our regional groups have remained very active this past year. Keep up the interaction and outreach! The Executive is investigating grants to finance a strategic planning meeting in 2003. If successful, the participation of our regional members will be crucial - we'll keep you posted.

In March, AABC renewed its contracts with our Education, Preservation, and Network Services archivists Janet Turner, Rosaleen Hill, and Bill Purver, and our Financial Manager Karen Blimkie. They provide the AABC with outstanding archival, technical and financial services, and they weathered the funding crisis with us. I look forward to working with them this year.

Jane Turner is our new Education Committee Chair. Thanks to outgoing Chair Linda Wills, for her service to the AABC.

Grants

Although our provincial funding took a major blow this year, archives in BC continue to receive financial support from the Department of Canadian Heritage through the National Archives of Canada and the

Canadian Council of Archives.

As reported by Laura Cheadle at the AGM, CCA grant applications were approved for the Regular (Control of Holdings), Preservation and CAIN programmes. Due to the cancellation of the provincial CAAT programme and in order to maintain the Preservation Service's operation at 2001/02 levels during 2002/03, the entirety of the AABC's CPCAR (Conservation Plan for Canadian Archival Records programme) allocation was shifted to the Preservation Service. The recipients are the AABC's Archival Education and Advisory, Preservation, and Network Services, the BC Itinerant Archivists Description project and the BC Equipment Purchase programme, as well as AABC institutional members. Please see the Special Announcements page of our AABC website <http://aabc.bc.ca/aabc/special.html>) for more information on the Equipment Purchase Programme (deadline for applications is July 31). Monies for this programme are provided under CCA's CAIN Technical network infrastructure funding stream. If you have any questions or concerns regarding CCA grants, please contact Ann Carroll or Kathy Bossort.

CCA funding programmes are invaluable to the archival community and it is worth our while to remind the government of that. So I join our outgoing president in asking the membership to write the Minister of Canadian Heritage, the National Archivist, and the CCA, acknowledging the importance of these grants and their assistance in helping archives preserve Canada's documentary heritage.

Membership

The Membership Committee has begun implementation and evaluation of the "Self Study -Guide for Institutional Membership" developed by the Institutional Standards Committee. Lapsed institutional members and new applicants for institutional membership will now be required to complete the Self-Study Guide, available from the Committee. These guidelines reflect those of the CCA, and consist of minimum requirements (marked with an asterisk *), as well as long-term goals for member institutions. Please contact the Committee if you have any questions or concerns.

PAAL

As Peter Johnson stated in his AGM report for the Public Awareness, Advocacy and Legislation Committee, it was a busy year for the Committee, juggling the letter-writing campaign, promotion of archives legislation, and planning of what was, in the end, a reduced "Archives week" celebration.

Although archives legislation may not be a top priority for the BC Government, the AABC continues to strive toward this goal. Plans are also underway for "Archives in your Attic" events for "Archives Week 2003." The extent of this year's celebrations and activities will depend on available funding. The PAAL Committee will keep us informed!

Conference 2003

After a year's hiatus, the AABC's conference is set for April 24-26 2003 in Nanaimo. The local arrangements committee is lead by Christine Meutzner of the Nanaimo Community Archives. Thank you to Christine for offering to host the conference. More details to come!

Well, that's it for now. My learning curve has been steep these last few months, and I thank you for your support. Believe it or not, I'm looking forward to the year ahead!

Sincerely,
Lara Wilson

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AABC Executive Minutes

Meeting Minutes: 16 February 2002

Executive of the Archives Association of British Columbia, City of Richmond Archives

1. Approval of Agenda

Meeting was called to order at 10:10 am.

A few minor modifications and additions were made to the agenda. Carrie Stevenson moved and Dovellev Buie seconded approval of the agenda. All were in favour; motion was carried.

2. Approval of Minutes of 10 December 2001 Executive Meeting

Dovellev Buie moved and Laura Cheadle seconded approval of the meeting minutes from December 10th, 2001. All were in favour; motion was carried.

Dovellev Buie will send the minutes to Bill Purver for posting on the web site.

3. Business Arising

Dovellev Buie reported that Her Honour, The Honourable Iona V. Campagnolo, PC, CM, OBC has been included in the membership committee's database.

Dovellev Buie informed the Executive that a listing of the current Associate and Institutional members was produced, sent to Heather which, in turn, was given to Bill Purver, Rosaleen Hill and Janet Turner for review.

Dovellev Buie reported that the Membership Committee still plans to send an additional insert to Institutional members in the hopes that some of the correspondence with Institutional members could be by e-mail for next year's grants. The Institutional members current e-mail addresses will be requested.

Dovellev informed the Executive that there has been no further correspondence with the Saanich Peninsula Museums Society concerning their application for Institutional membership.

Dovellev Buie reported that new members of the AABC were welcomed in the last newsletter.

Heather Gordon reported that the Financial Manager, Karen Blimkie, has renewed the AABC's membership with British Columbia Historical Society.

Heather Gordon reported that she has heard from all of the Contractors concerning service directions; more details will be reported in this meeting under the committee reports.

4. President's Report

Heather Gordon reported that a letter was received, dated January 28, 2002, from Mr. George Abbott, Minister of Community, Aboriginal and Women's Services. The letter was in response to the AABC's letter dated December 1, 2001 concerning the changes to the British Columbia Heritage Trust. The letter informed the AABC that two Assistant Deputy Ministers have been appointed as interim Chair and Vice Chair of the Heritage Trust. The letter explained that the change to a two-person interim board was made as part of the Province's core review process. The letter additionally explained that the "new, smaller board provides government with time to complete the core review of the Trust's role and mandate."

Heather Gordon reported that we have received a letter from Terry Cook requesting permission to reprint the following material written by Hugh A. Taylor: *The Totemic Universe: Appraising the Documentary Future*, in Christopher Hives, ed. *Archival Appraisal: Theory and Practice Archives Association of British Columbia* (Vancouver, 1990), pp. 15 – 29.

In his letter, Terry Cook explains that the "essay has been chosen to appear with sixteen of Hugh Taylors' best essays, with new introductions written by him, in a book to be published in 2002 by the Association of Canadian Archivists and the Society of American Archivists, through Scarecrow Press Inc." Heather Gordon informed the Executive that she has, on our behalf, given permission; copyright release was given. Heather explained that, with respect to the above mentioned article, we are joint copyright holders with Hugh A. Taylor.

The President reported that the ACA is going to hold a joint CAIN education roundtable in the beginning of March 2002. Janet Turner is going to be the AABC's official representative at the meeting. Taking place in Ottawa, Bill Purver will also be attending the sessions.

Heather Gordon reported that we have renewed our agreement with ACT Cinemage in order to extend maintenance and support of AABC servers and the BCAUL database for an extra year. This brings our agreement to be until March 31, 2005. The agreement will be kept with other agreements and contracts in the President's records.

Heather Gordon moved and Christine O'Donnell seconded the appointment of Lara Wilson as Vice President. All were in favour and motion was carried.

The Executive extended its great appreciation to Lara Wilson for willing to step in to the position of Vice President more than mid way through the term and for willing to take on the important roles of Vice Present/President of the AABC.

5. Treasurer's Report

Carrie Stevenson, Treasurer, distributed the Statement of Revenue and Expenses for the month ending January 31, 2002. Carrie Stevenson reported that we have received all outstanding cheques from the Province and the CCA.

Carrie Stevenson reported that the Chair of the Education Committee, Linda Wills, has been coordinating the workshops to be held at the ACA Conference in May 2002 (to be held in Vancouver.) The cost for the workshops will be \$100.00 each for the workshop.

Carrie Stevenson reviewed the budget work plans and feedback received in the past few weeks from Program Committee Chairs. Correspondence was read out and discussed. The Executive discussed potential sources of revenue for holding a spring roundtable session for next year.

Action: Carrie Stevenson and the Finance Committee will research a possible funding source with the Canadian Arts and Heritage Sustainability Program for funding the regional representatives meeting. Carrie will attempt to put together an application for review by the Executive at the April 2002 meeting, provided this fits within the deadlines of the Program.

Carrie Stevenson reported that Karen Blimkie has been working on our year end figures. Heather Gordon and Carrie Stevenson reported that Karen Blimkie has received a quote for the 2001 year end

audit, and according to approval at the 2001 AGM, Evancic Perrault will be conducting the audit.

Carrie Stevenson moved Lara Wilson and seconded that Karen Blimkie will arrange to have Evancic Perrault conduct the audit.

Action: Carrie will e-mail Karen Blimkie to inform her of the Executive's approval of Evancic Perrault for the 2001 Financial Review.

Carrie Stevenson and Heather Gordon reviewed line-by-line with the Executive the draft budget for the General Fund the 2002/03 budget year.

Action: Carrie will submit the figures to Karen Blimkie for comment and report back at the next Executive meeting.

6. Committee and Program Reports

6.1 PAAL (Public Awareness Advocacy & Legislation) Committee

Carrie Stevenson reported that the PAAL Committee has been working on Archives Week 2002. Carrie Stevenson reported she and other PAAL Committee member Barb Towell have been working on ideas for 2002 Archives Week. First, the Committee has been investigating having some students work on the 2002 Archives Week website and potentially giving the students an honourarium. Another option for the website could be to modify the Archives Week website that was developed for the 2001 year. Second, the Committee has also been looking at the concept of marketing having an "Archives in your Attic" event. The event, held in a specific spot (yet to be identified), would be for people to bring their records in for appraisal (not monetary appraisal) but instead for historical appraisal etc.. Carrie Stevenson explained that this event was extremely successful in Alberta and that she has been in contact with an Archivist who coordinated this event in the past. The Executive agreed in principle with the ideas being presented by the PAAL Committee. Archives Week will be Sunday November 17th, 2002 to Saturday November 23rd, 2002. Third, the Committee will be looking at options for posters or a brochure advertising Archives Week.

Action: Next meeting Carrie Stevenson will have more detail and budgetary options for Archives Week 2002.

6.2 Education Committee

Lara Wilson and Heather Gordon reported that Janet Turner's work plan has been reviewed and that everything is proceeding according to schedule with the Education and Advisory Archivist services.

Action: Lara Wilson will contact the Heritage Trust concerning applying for funding for the Education and Advisory Services. Lara Wilson will also liaise with the Committee concerning the application.

Heather Gordon reported that Jane Turner has agreed to chair the Education Committee for the 2002/2003 membership year.

6.3 Grants Committee

Laura Cheadle, Chair of the Grants Committee, reported that adjudication for CCA grants was held on January 7, 2002. Further details will be outlined in the Grants Committee report as a part of the Annual General meeting package. Applicants who applied for grants should hear from CCA in April 2002.

The Executive thanked the Grants Committee for adjudicating the grants once again.

6.4 Membership Committee

Dovelle Buie, Chair of the Membership Committee, updated the Executive on the membership statistics of the Association.

Membership Statistics - 2002

(Difference since AGM Membership Report - March 2001)

- Institutional 101 (down 9 -- was reported as 110)
- Associate Institutional 41 (up 2 -- was reported as 39)
- Sustaining 11 (up 1 -- was reported as 10)
- Individual 87 (down 27 -- was reported as 114)
- Student/Volunteer 53 (up 30 -- was reported as 23)
- Honorary Life 7 (up 1 -- was reported as 6)
- Honorary Patron 1 (same -- was reported as 1)
- TOTAL 301 (down 1 - was reported as 302 members)

(Note - 1 "unofficial" category of "newsletter" for the National Library of Canada - Serials Section – total = 302)

Dovelle Buie regrettably informed the Executive that she has received a letter from Joan Newman with the Anglican Diocese of the Cariboo. The letter, dated January 3, 2002, informed the AABC that the Anglican Diocese of the Cariboo has ceased to be. The records will be transported from its location in Kamloops to the Provincial Synod Archives in Vancouver. The move will take place in March 2002. Future inquiries should be directed to Doreen Stephens, Archivist for the Provincial Synod Archives in Vancouver.

Action: Dovelle Buie will acknowledge receipt of the letter and thank them for informing the AABC and ensuring that their records will continue to be cared for at the Provincial Synod.

6.5 Conference Program

Chief Ignace has not replied to Heather Gordon's letter; the President plans to follow up with him concerning the 2003 AABC conference.

6.6 Internet Committee

Heather Gordon reported that the Internet Committee met recently and discussed service directions. The Committee decided that it is still business as usual. The Executive agreed that service directions for next year will maintain the status quo in that service will be provided to both members and non-members with priority continuing to be with members.

The Executive discussed the language that is used to refer to Institutional and Associate members; the Executive agreed that when referring to both members we use the term member institutions.

Heather Gordon reported back to the Executive concerning advertising on the AABC's website. The Internet Committee recommends that we create an advertising component on the website (similar in structure and look to the job board). Descriptions will be provided by the advertiser, will be in straight text, can provide a link, introductory fee will be \$150.00 (good for a year) and will be reviewed again next year.

Action: Heather Gordon moved and Laura Cheadle seconded approval of the page for advertising on the AABC website. Heather Gordon will ask Karen Blimkie to contact some companies and invite them to advertise on the site.

CCAD (Canadian Committee on Archival Description) has requested feedback regarding the creation of a national name authority system. The Executive felt that a national name authority system should not be considered at this point.

Action: Heather Gordon will convey to CCAD that it is the AABC's recommendation that a national name authority system not be considered a priority at this time due to the costs inherent in such a system's development and maintenance. Such a project, in the opinion of the AABC, should not be undertaken unless CCA is able to find a new source of funding, one outside the current CAIN allocation to provincial, territorial and national associations and councils, to support it.

Heather Gordon moved and Christine O'Donnell seconded that the AABC pay \$500.00 to Leslie Field for his work on the on-line version of the 2002/03 newsletter.

6.7 Preservation Committee

Christine O'Donnell reported that she is awaiting to hear when the next meeting of the Preservation Committee will be. Information will be brought to the next meeting of the Executive.

6.8 Institutional Standards Committee

The Executive discussed the Institutional Standards Self-Study Guide received from the Institutional Standards Committee. The Executive was particularly interested by what the CCA means when stating "continuous and regular hours". The Executive has been interpreting this to be, as the CCA had pointed out, 7 hours a week. Further clarification will be sought.

Action: Lara Wilson will give Jane Turner, chair of the Institutional Standards Committee, some of the typo corrections. Lara will also ask Jane to speak to the CCA to obtain clarification as to what continuous and regular hours mean.

Heather Gordon moved and Lara Wilson seconded approval of the Institutional Standards Self-Study Guide to be used as a part of the application process for new institutional members starting on April 1, 2002. The Guide will be included for information in the 2002 Annual General Meeting package.

Action: Dovelie Buie will ask the Membership Committee to make recommendations to the Executive and Institutional Standards Committee regarding the reapplication process for current Institutional members. The Executive asks that the Membership Committee think about the process and how demanding the work may be on the Membership Committee to coordinate the new application process (i.e., assigning/granting Associate membership before giving self-study guide or giving interested parties a choice and then process the memberships from there).

6.9 Newsletter Editorial Board Committee

Heather Gordon regretfully reported that Chris Hives has decided that he will not continue as the Editor of the newsletter next year.

The deadline for the next newsletter will be March 15, 2002.

7. Other Business

The Annual General Meeting will be held on Thursday May 23, 2002 from 5:15 pm to 6:45 pm. The meeting will be held at Simon Fraser University – Harbour Centre – in 1400-1430, Segal Centre at 515 West Hastings Street in downtown Vancouver. Dovelie will be putting together the AGM package. The spring mail-out will include:

Invoice for membership renewal

Notice of the AGM with room information

Minutes from last year's AGM

Executive and Committee Reports

Financial Statements from 2000

Institutional Standard's Committee "Guide" document

Newsletter

Special insert for Institutional members re: e-mail contact information etc...

Members are reminded that they do not need to pay an ACA conference fee to go to the AGM meeting, that they only need to be a member of the AABC.

Action: Dovelie Buie will coordinate the spring mail-out with assistance from the Membership Committee. The deadline for AGM reports will be March 11th, 2002.

On the topic of the ACA conference in May 2002, Heather Gordon reported that she will go to the Council of Presidents meeting.

Heather Gordon informed the Executive that Michael Carter has stepped down from being the Regional Representative for the South Vancouver Island Region. The Executive agreed to appoint Sister Margaret Cantwell, with the Sister of Saint Ann's Archives, as the new South Vancouver Island Regional Representative.

Heather Gordon moved Dovelie Buie seconded appointment of Blair Galston as Nominating Committee Chair.

Heather Gordon informed the Executive that she has been busy negotiating contracts.

8. Adjournment

Meeting was adjourned at 2:40 pm.

Next meeting on Saturday April 20, 2002 at Richmond Archives at 10:30 am.

Meeting Minutes: 20 April 2002

Executive of the Archives Association of British Columbia, City of Richmond Archives

1. Approval of Agenda

Meeting was called to order at 10:40 am.

Christine O'Donnell moved and Lara Wilson seconded approval of the agenda. All were in favour; motion was carried.

2. Approval of Minutes of 16 February 2002 Executive Meeting

Carrie Stevenson moved and Christine O'Donnell seconded approval of the meeting minutes from February 16, 2002. All were in favour; motion was carried.

Dovelie Buie will send the minutes to Bill Purver for posting on the web site.

3. Business Arising

Dovelie Buie reported that the AGM package and newsletter mail-out was coordinated and completed. Members were sent an invoice or receipt for 2002-03 membership year, AGM package of reports, newsletter and institutional members received a special letter concerning wanting to promote electronic communication.

4. President's Report

Heather Gordon, President, reported that 2002-2003 contracts have negotiated and signed. Final 2001-2002 program reports have been completed and will be submitted to the CCA and BC Government within the week.

The AABC's 2002-2003 CCA grant applications have all been approved by the CCA.

Heather Gordon reported receiving an email from Ann ten Cate representing the Friends of the BC Archives. In 2001 the friends and family of Terry Reksten established a Memorial Fund in honour of this BC historian's work. Terry Reksten was a well-known BC historian who passed away last summer shortly after the publications of her last book, *An Illustrated History of British Columbia*. The Friends of the BC Archives would like some input from the AABC in terms of how to administer this Memorial Fund. The email specifically asked for input from the AABC in terms how the AABC has developed criteria for eligibility to grants, the ability to publicize the availability of the grant through the AABC's website, newsletter and/or miscellaneous mailings.

Carrie Stevenson moved and Dovel Buie seconded that the AABC will assist the Friends of the BC Archives with publicizing the grant. All were in favour; motion was carried.

Action: Heather Gordon will let Ann ten Cate know that the Friends of the BC Archives can forward any publicity material to the general AABC mailing address at: aabc@aabc.bc.ca.

Dovel Buie moved and Carrie Stevenson seconded that the AABC President or their Designate will be the AABC's representative in the final selection process for the Terry Reksten grant. All were in favour; motion was carried.

Action: Dovel Buie will send Ann ten Cate the Institutional Standards Guideline document for her information.

Heather Gordon reported that the Vancouver Chapter of the Association of Records Managers and Administrators (VAN ARMA) has requested whether the AABC and VAN ARMA could hold joint workshops/educational programs.

Action: Lara Wilson will speak to the Education Committee concerning the potential for joint programming between VAN ARMA and the AABC. She will report back to the Executive after discussing the issue with the Education Committee.

Heather Gordon also reported that Janet Turner, AABC Education and Advisory Archivist, was wondering if *BC Thesaurus* could be promoted more. The Executive agreed; Lara Wilson will let Janet Turner know the Executive's support for any such initiatives.

5. Treasurer's Report

Carrie Stevenson, Treasurer, moved and Dovel Buie seconded that Heather Gordon remains as a signing authority for 2002-2003 membership year. All were in favour; motion was carried.

Carrie Stevenson reported that Canadian Heritage will not fund the AABC's Strategic Planning meeting. Carrie Stevenson also reported that there might still be other options for funding through other organizations. The Treasurer asked the Executive for authorization to approach some various organizations to see if there is any potential for them to fund our strategic planning meeting. All were in favour and Carrie was given instructions to proceed accordingly. She will report back to the Executive on her progress.

Carrie Stevenson reported that we have postponed our audit pending formal appointment of the auditors at the AGM. The material is prepared to be submitted once the membership approves the auditor at the AGM.

Carrie Stevenson reported on the progress of the event "Archives in your Attic" an event to be held during Archives Week at the BC Archives. Marland Grove indicated that the BC Archives supports the idea for this event and assigned Ann ten Cate as a BC Archives liaison person. Ann indicated that it was likely that support will also be given from the Friends of the BC Archives. Carrie clarified that the PAAL committee is not involved with this specific event. Carrie explained that the financing for this event have not been addressed. There will be three appraisers at the event. The Executive gave permission for Carrie Stevenson and Barb Towell to investigate funding sources to give some sort of honorarium to the appraisers who will be an integral part of the "Archives in the Attic" event.

Carrie Stevenson distributed and reviewed the financial statements and budget with the Executive. The

Executive reviewed, line-by-line, the 2002-2003 budget (which compared figures with the 2001-2002 budget and projected the budget for the 2003-2004 year). Dovelie Buie moved and Christine O'Donnell seconded approval of the 2002-2003 budget. All were in favour; motion was carried.

6. Committee and Program Reports

6.1 Education Committee

The Executive discussed the potential for gaming funding.

Action: Lara Wilson will work with the Education Committee to complete a Gaming Commission grant application for a portion of the 2002-2003 Education and Advisory Service Program.

Lara Wilson, the liaison to the Education Committee, reported that demand for AABC workshops have been lively. The Community Education and Advisory Archivist reported to Lara that she is scheduled to do the following:

- Introduction to Archives and Arrangement and Description – Powell River
- Introduction to Archives – Ucluelet
- Introduction to Archives for First Nations – UNBC
- Rules for Archival Description – Vancouver (ACA Conference)
- Attendance at an upcoming South Vancouver Island Regional meeting

6.2 Grants Committee

The CCA has been in touch about all of the institutional grants and Laura Cheadle is currently doing follow-up.

6.3 Membership Committee

Dovelie Buie, Chair of the Membership Committee, did not report on the membership numbers since the renewals have just been sent out for the 2002-2003 membership year. Statistics will be submitted to the next regular meeting of the Executive.

Dovelie Buie informed the Executive that she has heard from the Saanich Peninsula Museums Society concerning their application for Institutional membership. Dovelie has sent them the new guide for institutional membership (Self Study Guide) for them to begin to work on completing.

Dovelie Buie said that she has sent a letter to Joan Newman with the Anglican Diocese of the Cariboo. The letter thanked the Anglican Diocese of the Cariboo for their membership.

Dovelie Buie reported that at their meeting on April 8, 2002, the Membership Committee was not able to address in any great detail the new Self Study Guide for new applications for Institutional membership. The Committee was working on the AGM mail-out. At the next meeting of the Membership Committee issues will be addressed. Update reports will be periodically submitted to the Executive.

The Executive decided that any lapsed institutional members will now be required to complete the Self Study Guide; renewal of institutional membership will not be automatic.

The Executive received further information and clarification from the CCA concerning hours of operation. The CCA has changed the hours of operation to be that an archives must have a commitment to continuous and regular (but not necessarily daily) operation and office hours. In other words, the reference to seven hours a week is no longer applicable. In light of this information, the Executive felt that the most recent application that was denied on this basis, the Cortes Island Museum and Archives Society, should be accepted.

Action: Dovelie Buie will contact the Cortes Island Museum and Archives Society to invite them to join the AABC as Institutional members.

6.4 Conference Program

Heather Gordon reported that she was not aware of how the conference workshop registration was proceeding. Heather Gordon will inquire and determine how the AABC workshop registration at the ACA conference is progressing.

Lara Wilson reported that she is in the process of coordinating a transportation plan for Vancouver Island members to come over to the mainland for the AABC's AGM meeting and return the same evening.

Heather Gordon reported that she will be going to the Council of Presidents meeting on Wednesday May 22, 2002. Peter Johnson, chair of the PAAL Committee, is planning to attend the Public Awareness Forum meeting.

The Executive discussed this year's AGM meeting and various procedural issues regarding conducting the meeting. Heather Gordon discussed some special announcements that will be made at the AGM including: the CAIN digitization equipment program will be outlined for the membership and the 2003 conference location.

The Executive did not have any information from Kamloops to discuss concerning the potential for the 2003 conference to be hosted by Kamloops. In light of this fact, the Executive felt uncomfortable with leaving the 2003 conference outstanding for the incoming executive members and was compelled to explore other location options. Further details will be discussed at the AGM.

The Executive discussed the recruitment for a Program Committee Chair for the 2003 conference.

6.5 Internet Committee

Heather Gordon reported that the letters concerning advertising on the AABC's website have been sent to approximately thirty consultants or suppliers. Bill Purver has drafted a page for the advertisers.

Heather Gordon also reported that Ann Carroll will be in charge of a sub-committee in charge of the CAIN digitization equipment program.

6.6 Preservation Committee

Christine O'Donnell gave a brief update on the activities and membership of the Preservation Committee.

6.7 Institutional Standards Committee

Lara Wilson reported that she and Jane Turner attended the South Vancouver Island regional group meeting on March 20th at the University of Victoria. Jane Turner made a presentation to the group about the Self Study Guide.

Dovelle Buie reported that the Membership Committee will be reporting back regularly to the Executive concerning the distribution of the guide to interested institutional members; progress reports will also be communicated to the Institutional Standards Committee.

6.8 PAAL (Public Awareness Advocacy & Legislation) Committee

Carrie Stevenson reported that she is in regular contact with the Chair of the PAAL Committee, Peter Johnson.

6.9 Newsletter Editorial Board Committee

Heather Gordon reported that a new editor has not been identified. Heather Gordon will contact Blair Galston, Chair of the Nominations Committee, to get an update.

7. Other Business

8. Adjournment

Meeting was adjourned at 1:36 pm.

Next meeting is the Annual General Meeting on Thursday May 23, 2002. Location is at Simon Fraser University, Harbour Centre Campus in downtown Vancouver. 1400-1430, Segal Centre. Times of the meeting are 5:15 pm to 6:45 pm.

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Community Archives Education and Advisory Program

Fun? With RAD?

There are a number of simplified approaches to the *Rules for Archival Description* (RAD) available; the CCA's "RAD Revealed", the Association of Newfoundland and Labrador Archives "Untangling RAD", the Saskatchewan "RAD" Primer. All of this seems to imply there is something impenetrable and difficult about RAD itself. There is that about RAD, and teaching RAD, particularly in the warmth of a mid-afternoon, post-lunch, cozy classroom, which is inherently soporific, and induces those still awake to wonder whether or not they'll make it to the next ferry. At the recent pre-ACA-Conference RAD workshop, various modes of making the exercise more fun were offered – charades, T-shirts, overheads with diagrams, arrows and before and after RAD examples (a la beauty make-over ads) were suggested. The most useful remark I have heard on the topic was along much more mundane, even tedious, lines: "Eventually, you have to sit down alone with RAD, and something you need to describe, and figure it out" - the old "get down in the trenches and start slogging" approach. There are some "good news" aspects to that approach though. One of the things that makes RAD seem unfriendly is the uneasy feeling that one is supposed to read it cover-to-cover like a novel, and retain all the rules and infinite variations in one's head. The down in the trenches with something to describe approach gets one using RAD in the way it's meant to be used – as a reference tool. Some pages will get used a lot, some never. It also gets one using RAD concretely, rather than abstractly; the difficulty in the workshop setting is the necessity of using "let's pretend" situations, and speaking about RAD apart from things that really need doing. The "alone" aspect is also important; real description, as opposed to workshop group exercise description, is not done by committee. The narrative elements of a RAD description are very difficult to grapple with in the workshop environment. Finally, it gets one working with the truth that descriptions are done one at a time; it is frequently the vision –nightmare?- of converting entire holdings to RAD that daunts. One at a time doesn't sound so bad, and actually, there's no other way to do it.

Is there some point to workshops on RAD then? It is certainly helpful to have the structure of RAD explained, the scope of the Rules outlined, and the opportunity to explore RAD in company with others. There is also some value, (recognizing the limitations of artificial situations) to struggling with "let's pretend" fonds, series, and items, as a way of exploring the media specific chapters of the Rules. Dare we say it – the workshop provides a little FUN with RAD, so when it's time to tackle it seriously, it will be familiar.

The one-day RAD workshop is just one from a list of courses which may be requested by archival institutions willing to sponsor a Community Archival Education Program course in their region. Any of the following are also available:

- Introduction to Archives – 2 days
- Arrangement and Description – 2 days
- Intro. To Archives/Arrangement and Description – 3 days

- Exploring the Rules for Archival Description – 1 day
- Reference and Outreach- 1 day
- Archival Management of Photographs – 2 days

Sponsoring repositories provide a suitable space, and assist with local arrangements. Each course has a minimum registration, which covers all costs for the courses, so sponsors are not out of pocket.

Inquiries may be directed to the Education and Advisory Archivist, as follows:

Jan Turner, Education and Advisory Archivist
1260 Victoria Drive
Port Coquitlam, B.C. V3B 2T9

Phone (604) 942-3171 or 942-9790

FAX (604) 942-9790

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AABC Newsletter

Volume 12 No. 3 Summer 2002

British Columbia Archival Network News

Virtual Exhibits at Archives in British Columbia

The Virtual Exhibits section of the British Columbia Archival Information Network (BCAIN) web site (aabc.bc.ca/aabc/bcain.html) is steadily expanding as archives around the province continue to develop new online exhibitions using archival material from their holdings. The exhibits highlighted in this section of the BICAIN are used as a primary resource by the Canadian Archival Information Network (CAIN) in compiling its national listing of online exhibits and displays.

Archivists who wish their web-based exhibits to be listed on the BICAIN are asked to contact the AABC's BC Archival Network Service Coordinator by email at bpurver@aabc.bc.ca or by phone at (604) 876-9150.

BCAIN's "Virtual Exhibits at Archives in British Columbia" can be accessed directly at aabc.bc.ca/aabc/exhibit.html.

New and Notable on the Web

1. New Comprehensive Online Archival Databases

The **North Vancouver Museum and Archives** (www.dnv.org/nvma) and the **Wells Historical Society Archives** (wells.entirety.ca/archives/index.htm) have recently launched impressive new online systems, providing efficient access to descriptions of archival material (including historical photographs) in their holdings.

2. Impressive New Array of Online Exhibits

Check out the variety of informative and professionally-designed web exhibits created by the **Fort Steele Heritage Town** (www.fortsteele.bc.ca), many incorporating material from its large and significant archival holdings.

3. Newly-Redesigned Archival Web Sites

Two of the oldest and most comprehensive archival web sites in the province have now been redesigned to provide a more attractive and user-friendly web experience. Check out the new look and feel of the web sites of the **University of British Columbia Archives** (www.library.ubc.ca/archives/) and the **City of Vancouver Archives** (www.city.vancouver.bc.ca/ctyclerk/archives).

4. Incorporating Photographs in Online RAD Descriptions

Some may have never imagined it but yes, RAD descriptions can indeed be made attractive and interesting online. Check out how the **Salmon Arm Museum & Archives** (www.sjs.sd83.bc.ca/rjhaney/archives/duncan.htm) has

incorporated historical photographs in some of its new online RAD descriptions.

British Columbia Archival Union List -- New Descriptions on the Database

Archives in the province are reminded that new and revised BCAUL descriptions should be submitted to the BC Archival Network Service Program. For more information on the various ways submissions can be made, people are asked to contact Bill Purver, BCANS Coordinator, by phone (604-876-9150), by fax (604-876-9850) or by email (bpurver@aabc.bc.ca).

The following are new or revised descriptions recently submitted and added to the *British Columbia Archival Union List* at aabc.bc.ca/aabc/bcaul.html:

British Columbia Medical Association Archives:

C. Howard Shillington fonds

City of Victoria Archives:

City of Victoria fonds

New Westminster Museum and Archives:

St. Peter's School fonds
Star Shipyard (Mercer's) Ltd. fonds
New Westminster Horticultural Society fonds
John B. Sclater fonds

Quesnel and District Museum and Archives:

Alexander Mackenzie Heritage Trail Association fonds
Bouchie Lake Women's Institute fonds
Cariboo Central Interio Radio fonds
Cariboo Division, Girl Guides of Canada fonds
Cariboo Certified Seed Potato Growers Association fonds
Verna Carson fonds
Clayton Funeral Directors fonds
Margaret Ann Cockin fonds
Helen Dixon fonds
Alice Earley fonds
Ernest K. Edwards fonds
Kersley Farmer's Institute fonds
Fraser Village Society fonds
Kersley Boy Scouts fonds
Old Age Pensioners' Organization, Branch 77 fonds
Branwen C. Patenaude fonds
Arthur Duclos photograph collection
Peter Romanchuk fonds
Grace Steele fonds
Johnston family fonds
City of Quesnel fonds
Quesnel 2000 B.C. Winter Games fonds
Quesnel Arts Society fonds
Quesnel Board of School Trustees fonds
Quesnel and District Museum and Archives fonds

Quesnel View and Narcosli Women's Institutes fonds
Quesnel/Barkerville BCMA Conference 2001 fonds
UNBC History 402 fonds

Salmon Arm Museum:

Francis (Frank) King Duncan fonds
Reginald (Rex) Lingford fonds
H.J. Perrier fonds

Simon Fraser University Archives:

Simon Fraser collection

Trinity Western University Archives:

Media and Publications Services fonds
Legal challenge collection
Trinity Western University photograph collection

United Church of Canada British Columbia Conference Archives:

Metropolitan United Church (Victoria, B.C.) fonds
Britannia Beach United Church fonds
Beaconsfield United Church (Vancouver, B.C.) fonds
Chalmers United Church (Vancouver, B.C.) fonds
Holy Trinity United Church (Elkford, B.C.) fonds
First United Church (Houston, B.C.) fonds
St. George's United Church (Courtenay, B.C.) fonds
Tsawwassen United Church (Delta, B.C.) fonds
St. Andrew's Presbyterian Church (Duncan, B.C.) fonds
Alderlea Methodist Church (Duncan, B.C.) fonds
Crofton United Church fonds
Fraserview United Church (Vancouver, B.C.) fonds
Robson Memorial United Church (Vancouver, B.C.) fonds
Ryerson United Church (Vancouver, B.C.) fonds
St. John's United Church (Vancouver, B.C.) fonds
St. Luke's United Church (Vancouver, B.C.) fonds
St. Stephen's United Church (Vancouver, B.C.) fonds
Sanford Memorial United Church (Vancouver, B.C.) fonds
Canoe United Church fonds
Chemainus United Church fonds
Soowahlie United Church (Chilliwack, B.C.) fonds
Beaver Valley-Salmo Pastoral Charge (Fruitvale, B.C.) fonds
Dollarton Presbyterian Church (North Vancouver, B.C.) fonds
St. Andrew's United Church (North Vancouver, B.C.) fonds
One Hundred Mile House Pastoral Charge fonds
Beaver Falls-Montrose United Church (Montrose, B.C.) fonds
First United Church (Port Alberni, B.C.) fonds
St. Paul's United Church (Princeton, B.C.) fonds
St. Stephen's United Church (Qualicum Beach, B.C.) fonds
St. Andrew's United Church (Quesnel, B.C.) fonds
Sea Island United Church (Richmond, B.C.) fonds
Sylvan Pastoral Charge (Shawnigan Lake, B.C.) fonds
Michel-Natal Pastoral Charge (Sparwood, B.C.) fonds
Summerland United Church fonds
Cloverdale United Church (Surrey, B.C.) fonds

Crescent United Church (Surrey, B.C.) fonds
Hazelmere United Church (Surrey, B.C.) fonds
St. Giles United Church (Vancouver, B.C.) fonds
Fairfield United Church (Victoria, B.C.) fonds
First United Church (White Rock, B.C.) fonds
Zion United Church (Ashcroft, B.C.) fonds
Grace Memorial United Church (Vancouver, B.C.) fonds
Knox United Church (Vancouver, B.C.) fonds
University Hill United Church (Vancouver, B.C.) fonds
Wilson Heights United Church (Vancouver, B.C.) fonds
Trinity United Church (Vernon, B.C.) fonds
Carman United Church (Chilliwack, B.C.) fonds
Sumas United Church (Abbotsford, B.C.) fonds
First Congregational Church (Victoria, B.C.) fonds
First United Church (Prince Rupert, B.C.) fonds
First Congregational Church (Vancouver, B.C.) fonds
Centennial United Church (Victoria, B.C.) fonds
Mount Shannon United Church (Chilliwack, B.C.) fonds
Texada Island Pastoral Charge fonds
Knox United Church (Terrace, B.C.) fonds
Proctor United Church fonds
First United Church (Victoria, B.C.) fonds
Gladwin Heights United Church fonds
Trinity Memorial United Church (Abbotsford, B.C.) fonds
Ahouzat United Church fonds
Douglas Road United Church (Burnaby, B.C.) fonds
East Burnaby United Church fonds
Ellesmere United Church (Burnaby, B.C.) fonds
Lozelles United Church (Burnaby, B.C.) fonds
South Burnaby United Church fonds
St. Matthew's United Church (Burnaby, B.C.) fonds
Vancouver Heights United Church (Burnaby, B.C.) fonds
Westridge United Church (Burnaby, B.C.) fonds
Willingdon Heights United Church (Burnaby, B.C.) fonds
Kinnaird United Church fonds
St. Andrew's United Church (Chase, B.C.) fonds
Cheam United Church fonds
Chilliwack United Church fonds
Coal Creek Methodist Church fonds
Clo-oose United Church fonds
East Chilliwack United Church fonds
Rosedale United Church fonds
Trinity United Church (Creston, B.C.) fonds
St. Stephen's United Church (Delta, B.C.) fonds
Falkland United Church fonds
Knox United Church (Fernie, B.C.) fonds
First United Church (Fort Fraser, B.C.) fonds
St. Paul's United Church (Fruitvale, B.C.) fonds
Knox United Church (Giscome, B.C.) fonds
Genelle United Church fonds
First United Church (Kitimat, B.C.) fonds
First United Church (Ladysmith, B.C.) fonds
Aldergrove United Church (Langley, B.C.) fonds
Willoughby United Church (Langley, B.C.) fonds
West Lngley Memorial United Church fonds
Brechin United Church (Nanaimo, B.C.) fonds
Arrow Lakes Pastoral Charge fonds
North Lonsdale United Church (North Vancouver, B.C.) fonds
St. Andrew's United Church (Port Alberni, B.C.) fonds
Turner Memorial United Church (New Denver, B.C.) fonds

Shiloh United Church (New Westminster, B.C.) fonds
Trinity United Church (Merritt, B.C.) fonds
Highlands United Church (North Vancouver, B.C.) fonds
Robson United Church fonds
Salmo United Church fonds
Colebrook United Church (Surrey, B.C.) fonds
First Memorial United Church (Vanderhoof, B.C.) fonds
Wells United Church fonds
Ymir-Salmo Pastoral Charge fonds
Capilano United Church (North Vancouver, B.C.) fonds
North Bend United Church fonds
Peachland United Church fonds
Canadian Memorial United Church (Vancouver, B.C.) fonds
Belmont Avenue United Church (Victoria, B.C.) fonds
Garden City United Church (Victoria, B.C.) fonds
Gordon United Church (Victoria, B.C.) fonds
Gordon Head United Church (Victoria, B.C.) fonds
James Bay United Church (Victoria, B.C.) fonds
Oak Bay United Church (Victoria, B.C.) fonds
Pilgrim United Church (Victoria, B.C.) fonds
St. Aidan's United Church (Victoria, B.C.) fonds
Victoria West United Church fonds
Wilkinson Road United Church (Victoria, B.C.) fonds
St. David's United Church (West Vancouver, B.C.) fonds
St. Matthew's United Church (West Vancouver, B.C.) fonds
West Vancouver United Church fonds
Westbank United Church fonds
Clayburn United Church (Abbotsford, B.C.) fonds
Mount Lehman United Church (Abbotsford, B.C.) fonds
Agassiz United Church (Kent, B.C.) fonds
Alert Bay United Church fonds
Stewart United Church fonds
Bella Bella United Church fonds
Pioneer-Bralorne Pastoral Charge fonds
Cowichan Lake Pastoral Charge (Lake Cowichan, B.C.) fonds
Gordon Head United Church (Victoria, B.C.) fonds
Bowen Island United Church fonds
St. Paul's United Church (Burns Lake, B.C.) fonds
Castlegar-Kinnaird United Church fonds
Cliff Avenue United Church (Burnaby, B.C.) fonds
Como Lake United Church (Coquitlam, B.C.) fonds
Cranbrook United Church fonds
Duncan United Church fonds
Ladner United Church (Delta, B.C.) fonds
Mount Paul United Church (Kamloops, B.C.) fonds
Saltspring Island United Church (Pastoral Charge) fonds
West Burnaby United Church fonds
St. Andrew's United Church (Kaslo, B.C.) fonds

University of British Columbia Archives:

Thomas Hooper fonds
Robert Kerr fonds
Harry Palmer fonds
James E. Thornton fonds
University of British Columbia Librarians and Archivists Association fonds
Reginald Walter Brock fonds
Faculty Women's Club fonds
Nicholas Kendall fonds
John F. McCreary fonds

Morris Panych fonds
Public Affairs Office fonds

University of British Columbia Library Special Collections:

Jan Drabek fonds

University of Northern British Columbia Archives:

Ray Williston fonds
Jack Carbutt collection
Bullion Mines fonds
Theresa Healy fonds
Marcus Smith and family fonds
Prince Rupert Empire fonds
Prince George Oral History Group fonds
Ferry family fonds
UNBC Archives collection

University of Victoria Archives:

Island Copper Mine fonds
Amati Instruments collection
Andy Bigg fonds
Building of Change Project fonds
Mary Macdonald fonds
Percy Scott fonds
Marine Science Vessel John Strickland fonds
School of Music fonds
Victoria Plectral Orchestra fonds
Derek Ellis fonds
Marine Environmental Science collection
Provincial Normal School fonds
Senate Committee on Appeals fonds
Senate Committee on Campus Planning fonds
Vice-President Finance and Operations fonds

University of Victoria Libraries Special Collections:

Ronald Okeden Alexander fonds
Reginald Bisco fonds
William Okell Holden Dodds fonds
Military oral history collection
Douglas Goldring fonds
Ezra Pound collection
Keith Macgowan fonds
Arthur Russell fonds
Royal United Services Institute of Vancouver Island fonds
Federation of Military and United Services Institutes of Canada fonds
Tom Sanderson fonds
Major-General Harry Letson fonds
Malcolm Lowry fonds
Else Lubcke Seel fonds

White Rock Museum and Archives:

White Rock Festival of Strings Society fonds

Guide to Archival Repositories in British Columbia -- Recent Updates

The following is information recently updated on the AABC's online directory, *A Guide to Archival Repositories in British Columbia* (aabc.bc.ca/aabc/bcguide.html):

1) Morris and Helen Belkin Art Gallery Archives

New web site: www.belkin-gallery.ubc.ca/webpage/archives/index.html

2) Armstrong-Spallumcheen Museum

New web address: www.armstrongbc.com/museumandartgallery

New contact name: Lisa Mori, Curator-Administrator

New email address: amas@telus.net

New phone number: (250) 546-8318

New fax number: (250) 546-8535

3) Archdiocese of Vancouver Archives

New web address: www.rcav.org/Archives/index.htm

New fax number: (604) 683-4288

4) Arrow Lakes Historical Society

New web site: www.geocities.com/alhistoricalsociety/

5) Creston and District Museum and Archives

New web address: www.creston.museum.bc.ca/archives.htm

6) Cumberland Museum and Archives

New web address: www.cumberland.museum.bc.ca/archives.html

7) Golden and District Museum and Archives

New web site: www.rockies.net/~museum/Collection.html

8) Vancouver Holocaust Education Centre

New email address: info@vhec.org

New web site: www.vhec.org/archives/archives.html

9) North Vancouver Museum and Archives

New email address: nvarchives@telus.net

New web address: www.dnv.org/nvma

10) University of British Columbia Archives

New web address: www.library.ubc.ca/archives/

11) Mission Community Archives

New email address: mca@missionarchives.com

New web site: www.missionarchives.com

12) Simon Fraser University Library Special Collections

New contact name: Tony Power

New phone number: (604) 291-6676

New email address: power@sfu.ca

13) Salmon Arm Museum and Heritage Association

New web address: www.sjs.sd83.bc.ca/rjhaney/index.htm

14) Anglican Diocese of Cariboo Archives

Note: The Diocese of Cariboo has closed.

The archives of the former Diocese are now accessible at the Provincial Synod of B.C. and Yukon Archives in Vancouver.

15) Maple Ridge Museum

New fax number: (604) 463-5317

New web site: www.mapleridge.org/tourism/heritage/museum_archives.html

16) Saanich Municipal Archives

New web address: www.gov.saanich.bc.ca/community/heritage/archives.htm

17) Trinity Western University Archives

Name change: (was Trinity Western University Library)

18) University of Northern British Columbia Archives

New web site: lib.unbc.ca/unbcarchives/

19) Kaatza Station Museum and Archives

New web site: www.cowichanlake.ca/museum.htm

20) Kamloops Museum and Archives

New email address: kamloopsmuseum@uniserve.com

New web address: www.city.kamloops.bc.ca/parks/museum/index.html

21) Lytton Museum and Archives

New web site: www.lytton.org/museum/ourmuseum.htm

22) Port Clements Museum

New phone numbers: (250) 557-4255, (250) 557-4251

New web site: www.portclements.com/museum.htm

23) Rossland Historical Museum Association

New email address: museum@rossland.com

New web site: www.rosslandmuseum.ca

24) Salmo Museum

New web site: www.salmovillage.ca/education/museum/museum.html

25) Salt Spring Island Historical Society Archives

New web site: www.gulfislands.com/frank/Archives/

26) Fort Steele Heritage Town Archives

New web address: www.fortsteele.bc.ca/visitor/archives/index.asp

27) Silverton Historical Society Archives

New web site: www.slocanlake.com/silverton/histsoc.html

28) Sooke Region Museum

New web address: www.museum.bc.ca/srm/

29) Vancouver Ballet Society Archives

New web address: www.vancouverballetsociety.org/archive/archive.html

30) Wells Historical Society Archives

New web site: wells.entirety.ca/archives/index.htm

31) Westbank Museum

New web site: www.okanagan.net/wmuseum/

32) Fraser-Fort George Regional Museum

Contact: Manager - Collections and Research

New email address: info@theexplorationplace.com

33) West Vancouver Museum and Archives

Contact: Community Archivist

34) Kootenay Lake Archives

New fax number: (250) 353-2525

35) Fernie and District Historical Society and Museum

Contact name: Randal Macnair

New phone number: (250) 423-7016

New fax number: (250) 423-7461

New email address: history@ferniemuseum.com

New web site: www.ferniemuseum.com

36) CFB Esquimalt Naval and Military Museum

Contact: Assistant Curator

New email address: AssistCurator@NavalandMilitaryMuseum.org

New web site: www.navalandmilitarymuseum.org

37) Art Gallery of Greater Victoria

New email address: aggv@aggv.bc.ca

New web address: aggv.bc.ca

38) Boundary Museum

New web site: www.city.grandforks.bc.ca/museum/

39) Deep Cove Heritage Association

New fax number: (604) 929-7084

New hours of operation: Saturdays, 12:30-3:30 (Also open by appointment)

New email address: info@deepcoveheritage.com

New web site: www.deepcoveheritage.com

40) South Similkameen Museum

New web site: www.keremeos.com/museum/

41) Delta Museum and Archives

New email address: mail@delta.museum.bc.ca

British Columbia Archival Network Service - Contact Information

Archives or archivists wishing to submit new information for any of the AABC's web resources, including new or revised descriptions for the *BC Archival Union List* and the online *Guide to Archival Repositories in BC*, should contact Bill Purver at the BC Archival Network Service program (Phone: 604-876-9150 ; Fax: 604-876-9850 ; Email: bpurver@aabc.bc.ca).

For more information about the program, people are asked to consult the BC Archival Network Service homepage at aabc.bc.ca/aabc/bcans.html.

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B.C. Archival Preservation Service

American Institute for Conservation Conference Highlights

The 30th Annual Meeting of the American Institute for Conservation met in Miami 6 – 11 June 2002. The AIC conference is organized around meetings of the AIC specialty groups including the Electronic Media Group (EMG), the Photograph Materials Group (PMG), the Book and Paper Group (BPG), and the Paintings Group. The specialty groups are preceded by a two-day general session. This year's general session focused on Public/Outdoor Art.

Of particular interest to the archival community included several sessions in the EMG and the BPG specialty groups. Richard Rinehart, Digital Media Director, Berkeley Art Museum/Pacific Film Archives, UC Berkley presented a talk "*The Straw that Broke the Museum's Back? Collecting and Preserving Digital Art Works for the Next Century.*" Rinehart discussed the difficulty involved in attempting to preserve digital art from CD-ROM based multimedia projects to net.art. He noted that these art works have a special preservation urgency as they are actively being collected by many institutions. Preservation solutions for these digital works, he stresses, can not wait for even a few years due to the extremely compressed obsolescence rate and fragile nature of the digital media formats. Rinehart posed several questions in relation to preservation of digital and/or net.art. What are we trying to preserve? This is a difficult question as there may not be one tangible object produced. The artwork may be designed to change or incorporate streaming audio, for example, from another web site. There may be no master version – no one authentic form. Rinehart then proposed a provocative analogy in thinking of these types of artwork as musical scores rather than as a defined object. He used the analogy of a Bach musical score. Bach would have written the score for period instruments but that same score can be played today on contemporary instruments and can be "arranged" so that the essence of the score is still there but it is not played exactly as originally written. In order to follow through with this analogy a standardized language – musical notes – must be developed to capture the art work. Work is currently being done in this area. For more information on this project see Archiving the Avant Garde: Documenting and Preserving Variable Media Art

http://www.bampfa.berkeley.edu/ciao/avant_garde.html

Adrienne M. Woods, Communications Specialist, Electronic Records Archive, NARA spoke on "*Building the Archives of the Future: NARA's Electronic Records Archives Program*". Woods outlined the challenges facing NARA in the creation of an electronic archives or "archives 3" – the virtual internet archives. She discussed the federal court case of the early 1990s which challenged NARA's management of the government's electronic records. In that case, involving records of the Reagan and George H. W. Bush administrations, the court held that the printed copies of e-mails and memoranda about them were qualitatively different than the original e-mail in the electronic form. The court ruled that the original e-mails

be managed as original records. This, of course, had far reaching consequences for NARA. The Electronic Records Archives (ERA) is NARA's response to this court case. ERA should be able to preserve and provide access to virtually all electronic records. ERA is still in its infancy. Research and development are currently underway involving an interesting group of partners including NASA, the San Diego Super Computer, the Library of Congress, the Army Research Laboratory and the Institute of Electrical and Electronic Engineers to name a few. Woods certainly demonstrated that NARA's mandate of preservation and access to electronic records will be a challenge. In passing, she mentioned that the Clinton administration generated approximately 40 million e-mail messages in just one of its computer systems!

Lois Olcott-Price, Senior Conservator Library Materials, Winterthur Museum gave a talk "*In the Black: Ink-Like Photo-Reproductions on Tracing Cloth*". Olcott-Price outlined the process of using a heavily sized tracing cloth as a translucent support for ink tracings. These cloths could be used as a master drawing and often were the primary record set in architectural offices. As she outlined in her abstract "tracing cloth was also used as a support for photo-reproductive processes. Two black line techniques are particularly significant because they were viewed as permanent and durable facsimiles of original drawings that could serve as primary record sets. The carbon-based technique known as gel lithography and the silver based technique known as the CB process are often mistaken for ink drawings. Both processes were introduced in the 1920s and continued in until the 1950s. They are often mistaken for ink tracings. Accurate identification of these images as photo-reproductions is important since misidentification can lead to inappropriate storage and preservation decisions.

Conservation News Bites:

Mylar Type D Discontinued!

Mylar Type D (poly ethylene terephthalate) is no longer being made by DuPont. Mylar Type D has long been used in archives for encapsulation and other preservation enclosures. Conservation supply companies will continue to supply Mylar Type D until their stocks run out. An alternative to Mylar Type D is Melinex Type 516. It is anticipated that Melinex Type 516 will take the place of Mylar Type D for preservation uses.

An Ounce of Prevention

The second edition of *An Ounce of Prevention Integrated Disaster Planning for Archives, Libraries and Records Centres*, has finally been published! This book by, Johanna Wellheiser and Jude Scott, is an excellent publication on disaster planning and should be a part of all archives libraries. *An Ounce of Prevention* is published by Scarecrow Press Inc, Lanham, Maryland, 2002. ISBN 0 8108 4176 2. Scarecrow Press can be contacted at www.scarecrowpress.com for distributors in Canada.

Canadian Conservation Institute Workshop
Modern Information Carriers

The AABC is hosting the CCI workshop Modern Information Carriers. Tom Strang and Joe Irachi will be the workshop instructors.

This workshop discusses the structure, composition, and format of various types of information recording media including CDs, DVDs and a range of magnetic media including videotapes and floppy discs. Agents of deterioration are covered, as well as ways to promote carrier longevity through selection of appropriate media, understanding both controllable and less controllable deterioration factors, and ensuring proper handling and storage. Ways to minimize potential damage and information loss in an emergency or disaster are also included.

Learning outcomes:

- identify and explain differences in structure, composition, and format of various types of recording media
- identify agents of deterioration and understand the effects
- understand factors affecting longevity and choose media for maximum life span
- implement proper handling and storage procedures for various media
- recover media from emergency or disaster situations properly

Location: Vancouver Public Library – Central Branch – Peter Kaye Room

350 W. Georgia Street

Dates: September 19 – 20, 2002

Cost: \$30.00

Registration deadline: September 13, 2002

Number of Participants: 20 maximum

For more information and to register for this workshop please contact:

Rosaleen Hill

Conservation Coordinator

BCAPS

406 – 2050 Scotia Street • Vancouver, BC • V5T 4T1

Tel/Fax: 604.709.9263 E-mail: rhill@aabbc.bc.ca

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AABC Newsletter

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