

Executive Committee Meeting
Minutes – November 4, 2017 2:30pm

Executive of the Archives Association of British Columbia
Location: Royal BC Museum, Victoria, BC

Present:

- Max Otte, President
- Emma Wright, Vice-President
- Angeline Chirnside, Treasurer
- Dan Collins, Individual Member-at-Large
- Alexandra Wieland, Institutional Member-at-Large
- Robert McLelland, Secretary

M. Otte called meeting to order at 2:43pm

1. Approval of Agenda

The agenda was modified to include an item for the approval of the agenda. The agenda was approved by consensus with changes.

2. Minutes of September 19, 2017 Executive Meeting.

The minutes were approved by consensus.

3. President's Report

M. Otte reported that the AABC had recently received a letter from the ACA@UBC requesting support from the AABC for the ACA@UBC annual symposium. M. Otte reported that he believes that AABC has budgeted to support symposium. A. Chirnside will confirm exact amount and M. Otte will respond to letter, offering the amount in support.

M. Otte proposed that minutes be approved by email instead of at the meeting.

M. Otte moved that minutes be approved electronically via email, and posted to the AABC website within two weeks of the meeting to which they pertain. A. Wieland seconded the motion. The motion passed with unanimous approval

4. Vice-President and Programs Committee Report

E. Wright reported that she and M. Otte had been invited to attend a meeting with head of LAC. E. Wright reported that the meeting had been productive, and that there was hope for an additional meeting with the inclusion of Vancouver-based GLAM sector professionals. Discussion at the meeting centred around the relationship between GLAM and government, which led to a discussion on accreditation for archives.

E. Wright also recommended that AABC start to consider the future of MemoryBC, and what that future should look like to best serve the needs of the British Columbia archival community.

5. Treasurer's Report

A. Chirnside moved to approve the financials, A Wieland seconded the motion. Motion passed with unanimous approval.

There was no Finance Committee Report.

A. Wieland asked if it was standard that the AABC Executive Committee move to approve the financials, or to only "receive" them. A. Wieland noted that it could result in additional liability to approve unaudited financials.

ACTION: R. McLelland to check Robert's Rules of Order and previous minutes for appropriate motion and report back to the executive at the November 21 meeting.

6. Communications Committee (Newsletter/Regional Representatives/PAAL)

M. Otte reported that Cindy McLellan volunteered to be Regional Rep for Vancouver.

M. Otte moved to approve appointment, A Wieland seconded the motion. Motion passed with unanimous approval.

7. Grants & Nominations Committees

A. Wieland reported that a Member-At-Large position, and the Vice President position are up for election at this year's Annual General Meeting and that candidates are needed. A. Wieland will send out an email, but asked for recommendations.

A discussion followed on reviewing the AABC strategic plan and possibly creating an action plan for coming year. It was decided that such a plan would need to be achieved by end of the year.

9. Membership & Conference Committees

Membership committee will be ramping up activities soon with S. Rathjen. Conference has a venue, a plan, and a conference committee is being organized.

Currently April 20th is being considered as the most viable date for the conference. The final date will depend on BCLA conference date. Tentatively, a one day conference is being planned, possibly workshop on Thursday, with social events scheduled for attendees.

10. First Nations Committee

Nothing to report.

11. Adjournment

Meeting adjourned by M. Otte at 3:22 p.m.