



**Executive Committee Meeting
Minutes**

**Wednesday June 16, 2011 3:00 pm
By teleconference**

Present:

Jane Morrison, President
Courtney Mumma, Vice-President
Christine Gergich, Treasurer
Jennifer Pecho, Secretary
Peter Johnson, Institutional Member-at-Large
Deidre Brocklehurst, Individual Member-at-Large

1. Approval of Agenda

Some changes were made to the agenda before approval.

2. Approval of Minutes of May 25, 2011

Any changes will be sent to J. Pecho and revised minutes will be circulated via email for approval.

3. Business Arising

3.1 Roundtable meeting

A brief discussion took place regarding the need to move ahead with scheduling the meeting in hopes it would take place on a Saturday in the early fall. The possibility of a Sunday meeting was also discussed if Saturday proved unworkable.

4. Vice-President's Report

C. Mumma reported that a response to the letter from Minister Stephanie Cadieux has been started by herself and J. Morrison, with input from the Programs Committee and Terry Eastwood. With an eye to initiatives such as the recent Open Government West meeting wherein the provincial government's commitment to Open Initiatives were reiterated, C. Mumma articulated the importance of clearly expressing funding and legislative needs for Archives in British Columbia to Minister Cadieux.

C. Mumma reported on the AABC's participation in Ask Archivists Day on June 9th which was a good way to promote archives and archival work. It was suggested that she send out information and links to the timeline from that day to the listserv.

C. Mumma also attended the SLAIS graduation on behalf of the AABC and reported that due to lack of funding InterPARES was currently suspended.

EAS: There was little new to report. Budget questions arising from the conference and workshops would be reviewed by C. Mumma, C. Gergich and J. Morrison for clarification.

APS: There was nothing new to report.

ANS: There was nothing new to report.

5. **Treasurer and Finance Committee Report**

C. Gergich reported that she was still waiting for signing authority to be resolved but believed it would happen shortly.

A brief discussion took place regarding how to handle the question of HST in the budget for this and/or next year. The Executive and Finance Committees will consult.

C. Gergich also reported that some amendments to the budget had been undertaken with Karen Blimkie and that the amended budget would be circulated to the Executive and Finance committees for consultation and approval.

6. **Committee and Programs Reports**

6.1 Communications Committee (Newsletter/Regional Representatives/PAAL)

J. Pecho noted that the Spring 2011 newsletter had been posted to the website and would send a note to that effect to the listserv.

With regard to the newsletter submission policy, J. Pecho noted that any feedback should be sent to her via email.

She also noted that PAAL Chair Myshkaa McKeen would be available to consult on the letter to Minister Cadieux once she returned from holidays.

6.2 Grants & Nominations Committees

Grants:

P. Johnson reported that the NADP grants funding has been approved.

He also noted that the Terry Rekston fund assessment process is underway and he will be adjudicating on behalf of the AABC again this year.

J. Morrison reported briefly on the grants workshop at the ACA Conference this year.

Nominations:

There was nothing new to report.

6.3 Conference Committees

D. Brocklehurst reported that there would be debriefing with Corinne Rogers and the Conference committee in July.

J. Morrison reported that she had received an email from Trevor Bond of the Pacific Northwest Archivists group regarding the possibility of a joint conference. A joint conference in Vancouver this or next year was discussed briefly and it was decided that further discussion would be undertaken.

Membership:

J. Pecho reported that she had heard from Sarah Romkey regarding whether or not the revised Institutional Membership Application could be used by the membership committee. The revised application has not yet had executive approval and it was decided that the application would be circulated by the executive for information and comments.

7. **President's Report**

J. Morrison reported on the Council of Provincial and Territorial Presents' meeting at ACA. She reported that several provinces are launching ICA-AtoM imminently while others have plans to do so or are getting on board.

On behalf of the AABC, J. Morrison sent Simon Neame a message congratulating him on becoming Director of the Irving K. Barber Centre. In his reply he said he is looking forward to working with the AABC.

On a related note, J. Morrison asked C. Mumma to check in with Rosaleen Hill and Kelly Stewart before the BC Digitization Coalition meeting for details on digital initiatives.

9. Adjournment

Meeting adjourned at 3:52 p.m.

Next Meetings:

Tuesday July 12, 2011, 3:00 pm