



**Executive Committee Meeting
Minutes**

**Wednesday May 25, 2011 3:30 pm
By teleconference**

Present:

Jane Morrison, President
Courtney Mumma, Vice-President
Christine Gergich, Treasurer
Jennifer Pecho, Secretary
Peter Johnson, Institutional Member-at-Large
Deidre Brocklehurst, Individual Member-at-Large

1. **Approval of Agenda**
Agenda was approved.
2. **Approval of Minutes of April 12, 2011**
Any changes will be sent to J. Pecho and revised minutes will be circulated via email for approval.
3. **Business Arising**
There was no business arising.
4. **Vice-President's Report**
C. Mumma reported that the BC Digitization Coalition was scheduling its next meeting for late June and she would report back to the Executive.
J. Morrison asked if C. Mumma had received April's tracking sheets from the contractors and advised her to get a tracking sheet from David Mattison if the ANS report wasn't enough.
5. **Treasurer and Finance Committee Report**
C. Gergich reported that she had met with Karen Blimkie regarding the Treasurer change-over and was starting to go through contractor invoices from April. She also reported that they were waiting on some information from the Conference Committee regarding catering costs between the conference and the workshops for the financial statements. J. Morrison pointed out that there should be clearer information regarding this division on the tracking sheets.
6. **Committee and Programs Reports**
 - 6.1 Communications Committee (Newsletter/Regional Representatives/PAAL)

J. Pecho asked for feedback regarding the draft submission policy submitted by Leah Pearse and the newsletter committee to be submitted to her via email.

With regard to PAAL, before the end of her term as AABC President, Janine Johnston had suggested following up on the Open Letter to Christy Clark. It was decided that J. Morrison and C. Mumma would consult with PAAL Chair Myshkaa McKeen on that follow-up reply.

6.2 Grants & Nominations Committees

Grants:

P. Johnson reported that there was not yet any firm information from the CCA on NADP funding applications.

J. Morrison said that funding needs to be in place get the RFP out for the new website.

P. Johnson also reported that the White Rock Museum and Archives were renewing their membership in order to be eligible for NADP funding next year.

Nominations:

There was nothing new to report.

6.3 Membership & Conference Committees

There was nothing new to report for either committee.

J. Morrison asked if D. Brocklehurst could get a conference debriefing from the Conference Committee.

7. President's Report

J. Morrison reported on the LAC Stakeholders' Meeting on May 17 and addressed some of the initiatives LAC is promoting coming out of this and the October 2010 meeting.

J. Morrison also reported that the Irving K. Barber Centre is not ready to move ahead with immediate funding of the proposed Digitization Institute due to their wish to discuss aspects such as audience capacity and content control further.

She also reported that the AABC should have a representative at the InterPARES meetings. C. Mumma volunteered to attend on behalf of the AABC.

J. Morrison will report on AABC activities at the provincial and territorial meeting at the ACA Conference in Toronto at the beginning of June and will attend a workshop on the NADP application process.

9. Adjournment

Meeting adjourned at 4:12 p.m.

Next Meetings:

Thursday June 16, 2011, 3:00 pm