



White Rock Museum & Archives
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ARCHIVES ACCESSION RECORD

Administrative Information:

Date of receipt (Day/Month/Year): _____ Accession #: _____

Donor: _____ Phone #: _____

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Related accessions: _____ Location: _____

In event of disposal: _____

Descriptive Information:

Creator: _____ Inclusive dates: _____

Form/Extent

Textual	_____	metres
Photographs	_____	images
Drawings/Prints	_____	items
Sounds Recordings	_____	items
Video Recordings/Films	_____	items
Cartographic	_____	items
Architectural	_____	items
Electronic	_____	items
Other (Describe)	_____	items

Admin. history/biographical notes: _____

Custodial history: _____

Physical condition/conservation notes: _____

Method of Acquisition (circle one): Gift Transfer Other (describe): _____
Tax receipt requested: Yes/No

Restrictions (see deed of gift)

Accepted by: _____