



Present: A. Routtenberg (President); J. Seeman (Vice-President); S. Gilkinson (Treasurer); V. McAuley (Secretary); M. Splay (Member-at-Large); and, K. Sloan (Member-at-Large)

Regrets: E. Wright (Past-President)

<p>1. Approval of Agenda</p>	<p>Approved by J. Seeman Seconded by S. Gilkinson</p>
<p>2. Approval of Meeting Minutes</p>	<p>Approved by J. Seeman Seconded by S. Gilkinson</p>
<p>3. Business Arising</p>	<p>AGM</p> <ul style="list-style-type: none"> - AGM Package/Voting <ul style="list-style-type: none"> o Proxy-Voting form will be included in package o Membership will be notified of atypical AGM voting procedures, including process for proxy voting if needed o Voting will be held over Zoom (sharing Survey Monkey link, through chart/zoom poll, or through zoom “raise-hand” function) o E-Voting is allowed under exceptional circumstances - By-Law Changes <ul style="list-style-type: none"> o No by-law changes - Select Date <ul style="list-style-type: none"> o Tentative: Wednesday June 17, 2020 at 1pm - Election <ul style="list-style-type: none"> o K. Sloan to contact potential VP nominee o A. Routtenberg to continue on executive as Past-President o To re-balance executive turn-over, Treasurer or Secretary should consider staying on for a third year (committing to a second, two-year term and resigning after year one) o M. Splay to investigate election procedure via Zoom (elections are typically performed in-person)
<p>4. President’s Report</p>	<p>No updates</p>



<p>5. Vice-President and Programs Committee Report</p>	<p>Webinars</p> <ul style="list-style-type: none"> - Next webinar is being advertised - BCMA webinar re: post-pandemic recovery link to be made available on our website <p>Wild Apricot</p> <ul style="list-style-type: none"> - Dual-membership issues are being ironed out <p>Workshops</p> <ul style="list-style-type: none"> - 4 upcoming 2020 workshops to be rescheduled - Archives 101 to be postponed
<p>6. Treasurer & Finance Committee Report</p>	<p>Archives Marketplace</p> <ul style="list-style-type: none"> - No update <p>April Financial Report</p> <ul style="list-style-type: none"> - Update & Vote deferred to next meeting <p>Donations</p> <ul style="list-style-type: none"> - Far fewer donations have been received that anticipated - These donations fund our UBC scholarships - Proposed solutions: requesting donations via the newsletter & regional representatives, or potential donation drive or symposium (linked to Archives Awareness Week – Fall 2020, with focus on archival users)
<p>7. Committee and Program Reports</p>	<p>Communications Committee (Newsletter/Regional Reps/ PAAL)</p> <ul style="list-style-type: none"> - Archives Week Planning <ul style="list-style-type: none"> o Archives Day: June 9th, 2020 (ideas: social media posts, call-out to membership to highlight their Archives Day initiatives) o 2020 BC Archives Awareness Week: November - Newsletter <ul style="list-style-type: none"> o 2020: 3 issues – Fall, Winter, & Spring/Summer o Call-out for proposals/content at AGM - SVIRG Contact Info <ul style="list-style-type: none"> o K. Sloan to follow-up - Membership Lists – Complete



	<ul style="list-style-type: none"> - Regional Representatives <ul style="list-style-type: none"> o Intent to increase connection with membership and Regional Reps in 2020-2021 o Regional Representatives meeting to be held via Zoom o Potential for creation of Regional Representatives Toolkit (including resources & reporting templates) and/or updated Terms of Reference (reporting & meeting guidance) o Offer to facilitate regular regional meetings/social meetups on our Zoom platform <p>Grants & Nominations Committee</p> <ul style="list-style-type: none"> - No updates <p>Membership & Conference Committee</p> <ul style="list-style-type: none"> - No updates <p>First Nations Advisory Committee</p> <ul style="list-style-type: none"> - No updates <p>Programs Committee</p> <ul style="list-style-type: none"> - No updates
<p>8. Adjournment</p>	<p>Meeting adjourned at 11:19am</p>
<p>9. Next Meeting</p>	<p>2020 Annual General Meeting: June 17, 2020 at 1pm</p>