



Executive Committee Meeting Minutes

Wednesday November 5th, 2011 2:15 pm
Surrey Archives after the Roundtable Meeting

Present:

Jane Morrison, President
Courtney Mumma, Vice-President
Christine Gergich, Treasurer
Jennifer Pecho, Secretary
Deidre Brocklehurst, Individual Member-at-Large
Peter Johnson, Institutional Member-at-Large

7.1 Minutes of October 5th, 2011 meeting

Any changes will be sent to J. Pecho and the minutes will be circulated for approval

7.2 Vice-President's Report

C. Mumma had little to report beyond what had been discussed at the Roundtable meeting earlier in the day.

She reported on the Joint Programs and Finance Committee report that had taken place in October.

Drafts of Kelly Stewart and Rosaleen Hill's Menus for 2012 had been received which included plans for proposed project collaborations with the Barber Centre.

Because of a change in her job, C. Mumma reported that she could no longer be the AABC representative on the BC Digitization Coalition. A discussion took place about possible replacements and about the nature of the AABC's role on the Coalition.

7.3 Treasurer and Finance Committee Report

C. Gergich reported that for 2011-2012 there was little room left in the budget for Executive expenses or for further donations.

She proposed a motion for the AABC to change banks to VanCity and after a brief discussion about logistics the motion was passed unanimously by the Executive Committee.

With regard to a discussion that had taken place at the Roundtable meeting, it was decided that payment options for membership fees and renewals should be brought to the Programs and Finance Committee before the new membership year.

C. Gergich also reported that the second installment of NADP funding for services would be coming soon.

A brief discussion regarding NADP applications for 2012 took place and it was noted that the AABC, itself, did not have any substantial projects in the work for 2012.

7.4 Committee and Programs Reports

7.4.1 Communications Committee (Newsletter/Regional Representatives/PAAL)

A brief discussion took place regarding the preparations for Archives Week. It was decided that J. Pecho would create a poster for the event using the BC Heritage Week Theme and circulate it as soon as possible so that it could be uploaded to the new website during Archives Week.

A brief discussion also took place regarding the new format of the newsletter once the blog functionality of the new AABC website was ready for use.

7.4.2 Grants & Nominations Committees

P. Johnson reported that with regard to the Nominations Committee there were several positions to be filled. Sarah Romkey would like to resign as co-chair of the Membership Committee so another co-chair is needed. A Vice President with experience with the AABC is needed. A brief discussion took place regarding possible nominations. A secretary and institutional-member-at-large are also needed.

With regard to the Grants Committee, although three vacancies have been announced, P. Johnson reported that there were three new members in mind. He also reported that NADP documentation had already been posted by the CCA and that a teleconference with the CCA would take place on Tuesday November 8th.

He noted a few changes to the applications this year. January 9th is the submission deadline to the AABC, and on February 10th the AABC will submit applications to the CCA.

P. Johnson reported that he would send out information to the listserv.

7.4.3 Conference Committees

D. Brocklehurst had nothing to report beyond what had been discussed at the Roundtable.

7.5 President's Report

J. Morrison had little to report beyond what had been discussed at the Roundtable meeting.

Gaming funding was discussed briefly. J. Pecho reported that the consultation process had ended before the AABC was able to give input but that a number of heritage organizations had participated. She said she would keep an eye out for further information on gaming funds.

J. Morrison also mentioned the need to buy a gift for Loryl MacDonald in thanks for her giving the legal workshop in November.

7.6 Adjournment

Meeting adjourned at 3:00 p.m.

Next Meeting:

December 2nd, 3:00 pm