

Executive Committee Meeting
Minutes – Wednesday, January 28th, 2:00PM

Executive of the Archives Association of British Columbia
Location: teleconference

Present:

Caroline Posynick, President
Emily Lonie, Vice-President
Sarah Jensen, Secretary
Jane Morrison, Member-at-Large

Regrets:

Sarah Romkey, Treasurer
Ryan Gallagher, Member-at-Large

1. **Approval of Agenda:**
 - Called meeting to order at 2:00PM. The agenda was approved.
2. **Approval of Minutes:**
 - Minutes of December 17th meeting approved.
3. **Business Arising**
 - Discussed time, location, and format of February 14th budget meeting.
 - Decided the February executive meeting will follow the budget meeting.
4. **President's Report**
 - C. Posynick reported received cheque for Societies office.
 - S. Jensen agreed to follow up with S. Romkey and K. Blimkie regarding submission of forms to BC Registry Services – Societies.
 - Reported P. Ord confirmed committed to supporting AABC in his capacity as Vice-President of Archives, Collections, and Knowledge at the RBCM, and as president of BC Museums Association.
5. **Vice-President and Programs Committee Report**
 - E. Lonie reported BCANS coordinator job posting closes February 2nd. J. Morrison responded to questions about the interview process.
 - Reported received a response to call for (program committee) volunteers.
 - Agreed that as a group we will be able to solicit additional volunteers.
6. **Treasurer and Finance Committee report**
 - December financial statements approved.
7. **Committee and Program Reports**
 - 7.1 **Communications (Newsletter/Regional Representatives/ PAAL)**

- Reported update from E. Chicorli – outreach project activities delayed. Still trying to solicit other volunteers to assist with project.

7.2 Grants & Nominations/Elections Committees

- No report.

7.3 Membership & Conference Committees

- Conference update: E. Lonie reported call for papers extended.
- Discussed proposals for potential sessions, as well as social activities.
- AGM will be held at the conference on Friday, April 24th, 2015.
- Memberships: J. Morrison moved to approve the revised application for full institutional membership, as submitted by the Membership Committee. Seconded by E. Lonie. Motion approved.

8. Adjournment

- Meeting adjourned at 2:30PM.

Next meeting: February 14th, 2015