

# **2003 Annual General Meeting of the Archives Association of British Columbia - Minutes**

**26 April 2003**

**Location: Best Western Dorchester Hotel in the "Opera Room"  
Nanaimo, British Columbia**

## **AABC Executive Members Present:**

**Lara Wilson, President**

**Carrie Eirene Stevenson, Treasurer**

**Kathy Bossort, Institutional Member-At-Large**

**Erica Hernández, Secretary**

## **Regrets:**

**Erwin Wodarczak, Vice-President**

**Christine O'Donnell, Individual Member-At-Large**

## **1. Approval of Agenda**

Meeting was called to order at 2:20 p.m.

Motion to approve the Agenda of the 2003 Annual General Meeting of the Archives Association of British Columbia was made by Chris Hives and seconded by Jane Turner. Motion was carried.

Call for vote to accept the 2003 agenda. Vote carried.

## **2. Approval of Minutes of 2002 AGM**

Lara Wilson noted two errors in the 2002 Minutes that required correction. Under the condition that these corrections be made a motion to approve the Minutes of the 2002 Annual General Meeting, held in Vancouver, British Columbia on Saturday, May 23, 2002 was made by George Brandak and seconded by Sue Baptie. Motion was carried.

Call for vote to accept the 2002 Minutes. Vote carried.

## **3. Executive Reports**

### **3.1 President's Report -- Lara Wilson**

Lara Wilson presented the following points in addition to her President's Report:

Lara Wilson recently met with Richard Dancy and Sharon Platter to discuss pending changes to archives related legislation (i.e. private sector privacy legislation and Document Disposal Act). British Columbia is working with Alberta on this legislation development. Once completed, it will become a model for archives legislation across Canada. She will keep the membership posted as to the latest developments in this legislation process.

Lara Wilson reported that she had received word from the CCA regarding AABC grant applications and that these applications have been approved for the upcoming year. No word has yet been received regarding the future of CAIN funding.

Lara Wilson updated the membership on the ongoing consultation process being undertaken by the Executive in its future planning. This process has so far included the distribution of a survey to Institutional members, with future plans to distribute this same survey to Associate members as well. A March Strategic Planning Session attended by Executive members, Cmte Chairs and Regional Reps was also undertaken. Some key point brought up at this event included:

- Desire for transparent and proactive decision making
- Fear of current financial conditions and future uncertainty (desire to retain safety net)
- Desire to retain "health" of the organization (concern about volunteer "burnout")
- Hope to access and identify other funding sources (need for creative efforts in this regard)
- Desire to promote the organization and increase exposure and awareness of its programs
- Hope to maximize efficiency and maintain balance of service delivery

Lara Wilson expressed her thanks to outgoing Executive members Christine O'Donnell and Carrie Stevenson, and to outgoing committee chairs Dovel Buie and Peter Johnson. She also thanked the rest of the Executive, Erwin Wodarczak, Erica Hernández, and Kathy Bossort for their support throughout the past year.

Jennifer Mohan moved to approve the President's Report and Lisa Beitel seconded the motion. Motion carried.

Call for vote to accept the President's Report. Vote carried.

### **3.2 Vice President's Report -- Erwin Wodarczak**

Jane Turner moved to approve the Vice-President's Report and Bill Purver seconded the motion. Motion carried.

Call for vote to accept the 2002 Vice President's Report. Vote carried.

### **3.3 Treasurer & Financial Committee's Report -- Carrie Stevenson**

Carrie Stevenson thanked the members of her Financial Committee Lynne Waller, Chris Hives, and Jane Turner for their support throughout the year.

To her report, Carrier added that the 2003/2004 budget will be included in the next AABC Newsletter and that advertising space on the AABC website generated \$600 in revenue last year.

The Treasurer asked the membership to approve the 2002 audited financial report included in the 2003 AGM package. George Brandak moved to approve the 2002 audited financial report and Siôn Romaine seconded. Motion carried.

Call for vote to accept the 2002 audited report. Vote carried.

The Treasurer asked the membership to approve Evancic Perrault as the firm to conduct the audit of the AABC's books for our year ending March 31, 2003. Chris Hives moved to approve Evancic Perrault as the AABC auditors and Valerie Billesberger seconded the motion. Motion carried.

Call for vote to accept the preceding motion. Vote carried.

Jane Turner moved to approve the Treasurer's Report and Heather Gordon seconded the motion. Motion carried.

Call for vote to accept the 2002 Treasurer's Report. Vote carried.

#### **4. Committee and Program Reports**

##### **4.1 Education Committee's Report -- Jane Turner**

Lisa Beitel moved to approve the Education Committee's Report and Trevor May seconded the motion. Motion carried.

Call for vote to accept the 2002 Education Committee's Report. Vote carried.

##### **4.2 Grant Committee's Report -- Kathy Bossort**

To her report, Kathy Bossort added that she had received notification from the CCA that all applications had been approved, although a few still required some clarification. Kathy Bossort thanked her Cmt members Ann Carroll, Laura Cheadle, Chris Hives, Francis Mansbridge, and Christine O'Donnell for their support throughout the year.

Chris Hives moved to approve the Grant Committee's Report and Trevor May seconded the motion. Motion carried.

Call for vote to accept the 2002 Grant Committee's Report. Vote carried.

#### **4.3 Membership Committee's Report -- Dovelie Buie**

Trevor May moved to approve the Membership Committee's Report and Valentine Hughes seconded the motion. Motion carried.

Call for vote to accept the 2002 Membership Committee's Report. Vote carried.

#### **Ad Hoc Committees**

#### **4.4 BC Archival Preservation Service Advisory Committee (Dorothy Lawson)**

Jane Turner moved to approve the B.C. Archival Preservation Service Advisory Committee's Report and Valerie Billesberger seconded the motion. Motion carried.

Call for vote to accept the 2002 B.C. Archival Preservation Service Advisory Committee's Report. Vote carried.

#### **4.5 Internet Committee (Heather Gordon)**

Heather Gordon thanked ACT-Cinimage for their donation of a media server license. This license will assist the AABC in its upcoming CAIN project.

Siôn Romaine moved to approve the Internet Committee's Report and Jennifer Mohan seconded the motion. Motion carried.

Call for vote to accept the 2002 Internet Committee's Report. Vote carried.

#### **4.6 BC CAIN (Canadian Archival Information Network) Committee (Ann Carroll)**

Chris Hives moved to approve the B.C. CAIN Co-ordinator's Report and George Brandak seconded the motion. Motion carried.

Call for vote to accept the 2002 B.C. CAIN Committee's Report. Vote carried.

#### **4.7 PAAL (Public Awareness, Advocacy and Legislation Committee) (Peter Johnson)**

Lara Wilson added that Peter Johnson, who is concluding his term as PAAL Cmt Chair, was recently consulting with Geoff Wong of CBC Television - British Columbia regarding a possible Archives Week partnership. Lara Wilson also reported Peter's suggestion for the 2003 Archives Week theme: "100th anniversary of the founding of political parties in B.C." The 2003 Archives Week will also coincide with the AMIA conference being held in Vancouver this year. Lara Wilson again reported Peter's suggestion to coordinate joint activities with this group.

Jane Turner moved to approve the Public Awareness, Advocacy and Legislation Committee's Report and George Brandak seconded the motion. Motion carried.

Call for vote to accept the 2002 PAAL Committee's Report. Vote carried.

#### **4.8 Regional Representatives (Christine O'Donnell)**

Jane Turner moved to approve the Regional Representative Regional Reports and Chris Hives seconded the motion. Motion carried.

Call for vote to accept the 2002 Regional Representative Regional Reports. Vote carried.

### **5. Other Business**

#### **5.1 2004 AGM and Conference**

Lara Wilson reported that the 2004 conference will be held in North Vancouver.

#### **5.2 Report from the Director, British Columbia Archives - Gary Mitchell**

Gary Mitchell, Provincial Archivist, gave the membership an update on the BC Archives.

#### **5.3 Recommendation for Honorary Life Membership**

Erica Hernández, Secretary reported to the membership that last night, the AABC presented a life achievement award to Sue Baptie for her many contributions to the Canadian archival community.

Erica Hernández asked the membership to support the Executive's recommendation to grant Sue Baptie an honorary life membership with the AABC as a means to further recognize her distinguished serve to the archival profession.

Valentine Hughes moved to accept the Executive's recommendation to grant Sue Baptie an honorary life membership with the AABC and Gary Mitchell seconded the motion. Motion was carried.

Call for vote to accept the Executive's recommendation for Honorary Life Membership. Vote carried.

#### **5.4 Tribute to Kent Haworth**

Lara Wilson informed the membership that the Provincial and National archival communities lost a long-standing member on January 2003. Kent will be remembered for his tremendous efforts towards the enrichment of the Canadian archival community.

Gary Mitchell gave a very touching tribute to his friend and colleague, Kent Haworth.

### **6. Election of Executive Committee Members**

## **6.1 Nominations Committee's Report**

Jennifer Mohan reported that the following members have let their names stand for the following positions on the AABC Executive Committee:

- Vice President - Christine Meutzner
- Individual Member-at-Large - Siôn Romaine
- Treasurer - Jian Liu

Jennifer Mohan thrice called for additional nominations from the floor. No additional names were forwarded.

Sue Baptie moved to approved the Nominations Committee's recommendations and Sister Margaret Cantwell seconded the motion. Motion was carried.

Call for vote to accept the 2002 Nomination Committee's Report. Vote carried.

## **7. Adjournment**

### **Thanks to the Executive**

On behalf of the AABC membership, George Brandak thanked outgoing President Lara Wilson for her dedication and hard work throughout her term. George also expressed his thanks to the efforts of the Executive Board.

Lara Wilson moved to approve the motion to adjourn the meeting and Mary Macintosh seconded the motion. Motion was carried.

Call for vote to adjourn the AGM. Vote carried.

Meeting was adjourned at 3:25 pm.