

2005 Annual General Meeting of the Archives Association of British Columbia - Minutes

Saturday, April 23, 2005

**Location: St. George's Anglican Church Hall - 9160 Church Street
Fort Langley, British Columbia**

AABC Executive Members Present:

Anthea Seles, Vice-President (Acting President)

Linda Nobrega, Secretary

Jian Liu, Treasurer

Krisztina Laszlo, Institutional Member-at-Large

Lisa Beitel, Individual Member-At-Large

1. Approval of Agenda

Meeting was called to order at 11:40am.

Linda Nobrega added "5.4 Fee Study Report" to Other Business.

Motion to approve the Agenda of the 2005 Annual General Meeting of the Archives Association of British Columbia was made by Anthea Seles and seconded by Linda Nobrega. Motion was carried.

Call for vote to accept the 2005 agenda. Vote carried.

2. Approval of Minutes of 2004 AGM

Bill Purver noted a number of grammatical and date errors. Jennifer Mohan noted that under 5.3 the sliding scale would be for "Institutional Members" and not Sustaining Members as given. Under the condition that these corrections are made, a motion to approve the Minutes of the 2004 Annual General meeting, held in North Vancouver on Saturday April 24, 2004 was made by Anthea Seles and seconded by Linda Nobrega. Motion was carried.

Call for vote to accept the 2004 Minutes. Vote carried.

3. Executive Reports

3.1 President's Report – Anthea Seles

Anthea Seles presented her President's Report.

Lara Wilson reported on the status of LAC funding and the LAC consultation with provincial organizations. The next meeting is to be held June 6-7, prior to the ACA conference.

Linda Nobrega moved to approve the 2004-2005 President's Report, seconded by Krisztina Laszlo. Motion carried.

Call for vote to accept the President's Report. Vote carried.

3.2 Treasurer & Financial Committee's Report -- Jian Liu

Jian Liu reported on the financial status of the AABC and encouraged the submission of CCA travel subsidy claims. She asked the membership to approve the 2004 audited financial report included in the AGM package.

Jian Liu moved to engage the public accounting group, Evancic Perrault Robertson (EPR), to conduct the audit next year, seconded by Chris Hives. Motion carried.

Call for vote to accept EPR as the firm to conduct the next audit. Vote carried.

George Brandak moved to approve the 2004 audited financial report, seconded by Michael Gourlie. Motion carried.

Call for vote to accept the 2004 audited report. Vote carried.

Kelly Harms moved to accept the Treasurer's Report, seconded by Kelly Stewart. Motion carried.

Call for vote to accept the 2004-2005 Treasurer's Report. Vote carried.

4. Committee and Program Reports

4.1 Education Committee's Report -- Jane Turner

Jana Bühlmann moved to approve the Education Committee's Report, seconded by Lara Wilson. Motion carried.

Call for vote to accept the 2004-2005 Education Committee's Report. Vote carried.

4.2 Grant Committee's Report -- Krisztina Laszlo

Krisztina Laszlo reported that an addendum to the committee's report has been submitted. Krisztina thanked Grants Committee for their time and effort.

Terra Dickson moved to approve the Grants Committee's Report and the addendum, seconded by George Brandak. Motion carried.

Call for vote to accept the 2004-2005 Grants Committee's Report and addendum. Vote carried.

4.3 Membership Committee's Report -- Jana Bühlmann

Jana Bühlmann reported that two new institutional members have been accepted. Melanie Harbottle moved to approve the Membership Committee's Report, seconded by Linda Wills. Motion carried.

Call for vote to accept the 2004-2005 Membership Committee's Report. Vote carried.

4.4 BC Archival Preservation Service Committee's Report -- Dorothy Lawson

Chris Hives moved to approve the BC Archival Preservation Service Committee's Report, seconded by Jennifer Mohan. Motion carried.

Dorothy Lawson moved to approve the BCAPS (Contractor) Annual Report, seconded by Brenda Waksel. Motion carried.

Call for vote to accept the BC Archival Preservation Service Committee's Report and the contractor's Annual Report. Vote carried.

4.5 Internet Committee's Report -- Heather Gordon

Linda Nobrega moved to approve the Internet Committee's Report, seconded by Lara Wilson. Motion carried.

Call for vote to accept the 2004-2005 Internet Committee's Report. Vote carried.

4.6 Newsletter Editorial Board's Report -- Marnie Burnham

Marnie Burnham reported that the next due date for newsletter submissions is May 15th and encouraged submissions.

Krisztina Laszlo moved to approve the Newsletter Editorial Board's Report, seconded by Jennifer Mohan. Motion carried.

Call for vote to accept the 2004-2005 Newsletter Editorial Board's Report. Vote carried.

4.7 Regional Representatives

Carey Pallister moved to approve the Regional Representative Regional Reports, seconded by Dorothy Lawson. Motion carried.

Call for vote to accept the 2004-2005 Regional Representative Regional Reports. Vote carried.

5. Other Business

5.1 2006 AGM and Conference

Anthea Seles reported that no site has yet been chosen for the 2006 AGM and Conference. Anthea and Michael Gourlie, Archives Advisor from Archives Society of Alberta, suggested a possible joint meeting with Alberta. The Executive will pursue this matter. It was further suggested, from the floor, that the AABC consider a joint conference with the BC Library Association.

5.2 Report from the Director, British Columbia Archives - Gary Mitchell

Gary Mitchell reported on the integration of BC Archives and Royal BC Museum. He reported that the archives is doing an assessment of its holding which should be out in September 2005.

5.3 Archives Week

Anthea Seles reported that the theme for Archives Week, for November 19-26, 2005, is "Remembering: Year of the Veteran".

5.4 Fee Study Report

The Membership Committee was tasked with examining the feasibility of sliding scales for the fees of both individual and institutional membership categories. A report has been issued on the website (see attached).

Be it resolve that the AABC maintain the current membership fee structure based on the findings of the membership committee. Chris Hives moved to maintain the structure, seconded by Jana Bühlmann. Motion was carried.

Call for vote to maintain the current membership fee structure. Vote carried unanimously.

5.5 AABC & CCA Memorandum of Understanding

Anthea Seles, on behalf of the AABC, and Lara Wilson, on behalf of the CCA, signed a memorandum of understanding that was drawn up to explicitly define the roles and responsibilities of the provincial council in relation to that of the CCA's.

6. Election of Executive Committee Members

6.1 Nominations Committee's Report -- Jennifer Mohan

Jennifer Mohan reported that the following members have let their names stand for the following positions on the AABC Executive Committee:

- Vice President - Lisa Codd
- Treasurer - Kathy Bossort
- Individual Member-at-Large - Alan Doyle

Jennifer Mohan thrice called for additional nominations from the floor. No additional names were forwarded.

Anthea Seles moved to approved the Nominations Committee's recommendations and Lara Wilson seconded the motion. Motion was carried.

Call for vote to accept the 2004-2005 Nomination Committee's Report and the recommendations. Vote carried.

7. Adjournment

Mary McIntosh moved to approve the motion to adjourn the meeting and Kelly Stewart seconded the motion. Motion was carried.

Call for vote to adjourn the AGM. Vote carried.

Meeting was adjourned at 1pm.