



Minutes

Archives Association of British Columbia
Annual General Meeting
Saturday April 25, 2009

Executive and Membership of the Archives Association of British Columbia
Location: Irving K. Barber Learning Centre, UBC
1961 East Mall, Vancouver, BC V6T 1Z1

Present:

Lara Wilson, President
Jordana Feist, Vice-President
Jane Morrison, Secretary
Jennifer Mohan, Acting Treasurer
Shaunna Moore, Institutional Member-at-Large
Val Billesberger, Individual Member-at-Large

1. Approval of Agenda

Meeting was called to order at 10:35am.

George Brandak moved to approve the agenda, seconded by Terry Eastwood.

Call for vote to accept the agenda. Vote carried.

2. Approval of Minutes of 2008 AGM

Motion to approve the minutes of the 2008 Annual General Meeting was made by Anthea Seles and seconded by Ian Forsyth.

Call for vote to accept the 2008 AGM minutes. Vote carried.

3. Executive Reports

3.1 President's Report

Lara Wilson added to her report that it has been a busy and exciting year. Many improvements have been made since strategic planning took place in 2007. She thanked the executive committee for their work and support, in particular Jennifer Mohan as Treasurer for managing the association's complicated funding streams.

Margery Hadley moved to approve the President's Report, seconded by Sarah Romkey. Motion carried.

Call for vote to accept the President's Report. Vote carried.

3.2 Vice-President Report

Jordana Feist had nothing further to add to her report.

Don Bourdon moved to approve the Vice-President's report, seconded by Erica Hernández.

Call for vote to accept the Vice-President's report. Vote carried.

3.3 Treasurer and Finance Committee Report

Jennifer Mohan added to her report that the AABC received an additional \$20,000 from the Irving K. Barber Centre to help with ICA-AtoM development costs. Monies were also directed towards ICA-AtoM costs from other funds. There was \$23,000 in revenue from workshops this year. A grant from the BC 150 fund will enable development of other workshops. Funding to UBC-SLAIS awards was increased; members were asked to donate to this fund – tax receipts are available. She thanked Karen Blimkie and Lara Wilson for their assistance.

There was a comment and question about ICA-AtoM funding; the software development is funded by LAC and the AABC's gaming grant, as well as the additional Barber funds to AABC. Participating organisations have provided in-kind resources as well. All costs are for training, migrating data from BCAUL, and revising the BCAUL web presence. ICA-AtoM financial reporting will be included in the next year's financial statements.

Jennifer Mohan called for a motion to approve the financial statements of the AABC as prepared by EPR Canada Group for the year ended March 31, 2008.

Melanie Wallace moved to approved the financial statements, seconded by Anthea Seles.

Call for vote to accept the AABC financial statements. Vote carried.

Jill Teasley moved to re-engage the public accounting group, EPR Canada Group, to undertake the financial review for the year ending March 31, 2009. Seconded by Chris Petter.

Call for vote to engage EPR Canada Group to undertake the financial review for the year ending March 31, 2009. Vote carried.

Chris Hives moved to accept the Treasurer's report, seconded by Ian Forsyth.

Call for vote to accept the Treasurer's Report. Vote carried.

4. Committee and Program Annual Reports

4.1 Interim Programs Committee (Education/Internet/Preservation Services)

Lara Wilson added to her report details of the year-end statistics for BCAIN and the AABC website. The number of descriptions in BCAUL is now at 11,357.

Erica Hernández moved to approve the Interim Programs Committee Report, seconded by Janet McMaster.

Call for vote to accept the Interim Programs Committee's Report. Vote carried.

4.2 Communications Committee (Newsletter/PAAL/Regional Representatives)

Jane Morrison reported that no Newsletter report was received for the year and that there was nothing further to add to the PAAL and Regional Representatives' reports.

4.3 Membership Committee

Val Billesberger added to her report that there were no new institutional membership applications this year and that some institutional memberships have lapsed. It was asked whether an analysis of where memberships are being lost should be conducted. It was agreed that this would be a good idea and should be brought forward to the new executive.

4.4 Grants Committee

Shaunna Moore had nothing further to add to her report.

A motion to approve the Communications, Membership and Grants Committees reports was moved by Linda Nobrega, seconded by Janine Johnston.

Call for vote to accept the Communications, Membership and Grants Committees reports. Vote carried.

5. Election of Executive Committee Members

5.1 Nominations Committee Report

Erica Hernández presented the nominations for the following members who let their names stand for the following positions on the AABC Executive Committee:

- Vice President (1 year term, with second year as President)... Janine Johnston
- Treasurer (2 year term)... Linda Nobrega
- Individual Member-at-Large (2 year term)... Anthea Seles

Erica Hernández thrice called for additional nominations from the floor. No additional names were forwarded.

Call for vote to accept the 2007 Nomination Committee Report. Vote carried.

6.0 Other Business

6.1 Bylaw Amendments

6.1.1 Education/Internet/Preservation Committee structure

Lara Wilson read out the existing and proposed bylaw wording for the proposed Programs Committee. The amendment was moved by Anthe Seles and seconded by Jill Teasley. Discussion and a change to the amendment followed. A question was asked regarding the proposed wording, whether it describes the full scope of the proposed committee's mandate, as it focuses on training and education and includes no references to other Archives advisory services. It was acknowledged in response that the other services are not made explicit in the wording, because they were understood to support and reflect the other activities.

The following alternate wording was suggested:

Section VII – Committees

5. The Association will establish the following Standing Committees... the Programs Committee, to develop and co-ordinate programs, including but not limited to education, preservation, and network services, for all levels of the membership.

Call for vote to accept the bylaw amendment as discussed and wording noted above was passed by majority vote.

6.1.2 Grants Committee

S. Moore introduced and read out the proposed Grants Committee bylaw changes.

Section V – Duties of the Executive Committee

5. The two Members-at-Large shall carry out other duties and special projects as required by the Executive Committee. The Institutional Member-at-Large shall also serve as Chairperson of the Grants Committee.

Section VII – Committees

5.e. the Grants Committee consisting of the Institutional Member-at-Large, four institutional members, and two other individuals, with the Institutional Member-at-Large serving as Chairperson to make representation, in conjunction with the Executive Committee, to government and other agencies for funding to fulfill the needs of the provincial archival community, to establish procedures to review and adjudicate applications for financial assistance, and to make recommendations as to the success of any applications.

Ian Forsyth moved to approve the bylaw amendment to the Grants Committee, seconded by Janine Johnston.

Call for vote to accept the bylaw amendment. Vote carried by majority vote.

6.2 2009 Archives Week

Lara Wilson asked Val Billesberger to introduce the theme; it is "Legacy of Learning". Lara Wilson commented on the theme's relevance to the ICA-AtoM project.

6.2 2010 AGM and Conference

The 2008 conference was a successful partnership with ARMA Vancouver Island. It had been originally planned to partner with BC Libraries Association this year but that did not develop. Discussions with the Archives Society of Alberta have continued regarding a joint conference but that will not be possible for 2010. Therefore, there are no plans in place as yet for the 2010 conference. There was a discussion about the North-West Archivists-hosted Western Roundup in Seattle; joint conferences with this group were successful in the past, but there may be issues for members regarding travel funding and the rate of exchange on the dollar. This will be brought forward to the new executive.

6.3 Report from BC Archives

Lara Wilson presented Gary Mitchell's report as he was unable to attend the meeting.

6.4 Honourary Life Membership – George Brandak

Terry Eastwood addressed the meeting for George Brandak's honorary membership. He highlighted aspects of George's career, in particular his commitment to acquisition and to access, his help to researchers, and untold hours of service to the profession including during the establishment of the provincial and national professional organisations. George had a few words to say in response.

7. Adjournment

Val Billesberger had a few comments to conclude the AGM. She thanked the executive and the conference committee, including Sarah Romkey for local arrangements, Suher Zaher for organisation through the conference wiki, and Kelly Stewart for management of the conference.

Lara Wilson thanked the executive.

Ian Forsyth thanked the executive, volunteers and contractors, and commented that the implementation of the strategic objectives is very positive and the changes put the association in a very strong position. He thanked Lara Wilson for her provincial and federal leadership.

Paul Hebbard moved to adjourn the meeting and Linda Nobrega seconded the motion. Call for vote to accept the motion. Vote carried.

Meeting was adjourned at 11.45 a.m.