

Executive Committee Meeting
Minutes – September 19, 2017 10:30am

Executive of the Archives Association of British Columbia
Location: teleconference

Present:

-Max Otte, President
--Angeline Chirnside, Treasurer
--Dan Collins, Individual Member-at-Large
--Alexandra Wieland, Institutional Member-at-Large
--Robert McLelland, Secretary

Regrets:

--Emma Wright, Vice-President

M. Otte called meeting to order at 10:33am

1. Approval of Agenda

The agenda was approved by consensus.

2. Minutes of August 15, 2017 meeting.

The minutes were approved by consensus.

3. In-person Roundtable

After discussion, it was decided to hold the roundtable in Victoria on November 4, hopefully in the Royal BC Museum. October meeting will be rescheduled for Nov 4. Conference call is possible.

4. President's Report

M. Otte reported he had meeting with LAC for a quick update on each org's current initiatives. The LAC moving downtown to library and there will be an opening event in November. Details will be sent out, and M. Otte is hoping someone from the AABC will be there. Information will be passed on. A. Chirnside and R. McLelland both indicated interest in attending. M. Otte also suggested that the issue of foreign memberships should be tabled until the in-person Roundtable meeting on

November 4th. M. Otte reported on the digital objects pilot, stating that training material was being updated or created, and there will be more to report at the roundtable.

5. Vice-President and Programs Committee Report

E. Wright gave regrets but sent out her report in advance of the meeting in a September 12, 2017 email with the subject heading “Regrets.”

6. Treasurer and Finance Committee Report

A. Chirside sent July financial statements prior to the meeting in a September 5, 2017 email, and asked the board to approve the statement.

A. Chirside moved to approve the July Financial Statement. A. Wieland seconded the Motion. Motion passed with unanimous approval.

A. Chirside reported that donation receipts have been completed and that the T-3010 Registered Charity Information Return form CRA has been approved.

A. Chirside reported a planned Giving Tuesday fundraising drive will be happening, and that she report more at roundtable.

7. Committee and Program Reports

7.1 Communications Committee (Newsletter/Regional Representatives/PAAL)

No updates on Communications Committee

8.2 Grants & Nominations Committees

Nothing to report on Grants and Nominations

9.3 Membership & Conference Committees

D. Collins reported that a GLAM sector MOU would be approved at the January/February roundtable, feedback is being solicited at BCLA in October. D. Collins reported that an iSchool representative has been obtained, and will hopefully joining membership committee.

D. Collins reported that the Conference Committee is hoping to hold the AABC Conference in Victoria again, and the Committee will be meeting soon to start planning.

10.4 First Nations Committee

Reported that the Committee members have been sharing resources over email for other committee members to review.

11. Adjournment

Meeting adjourned by M. Otte at 10:57 a.m.