

**Executive Committee Meeting**  
**Minutes – January 16, 2018 10:30 am**

Executive of the Archives Association of British Columbia  
Location: Teleconference

**Present:**

- Max Otte, President
- Emma Wright, Vice-President
- Angeline Chirnside, Treasurer
- Dan Collins, Individual Member-at-Large
- Alexandra Wieland, Institutional Member-at-Large
- Robert McLelland, Secretary

M. Otte called meeting to order at 10:30 am

1. Approval of Agenda

Treasurer's report moved to top of Agenda. Agenda approved with changes by consensus.

2. Treasurer's report

Financials received by consensus.

3. Online membership proposal

The Executive Committee discussed the proposal emailed on January 11 by A. Chirnside.

M. Otte reported that he thought the proposal was good, asked for input.

A. Weiland asked what approval would mean: immediately move towards online membership or a trial of the model.

A. Chirnside stated that if the board approves the proposal, there would be a review period see how it works this year, decide if we move forward with it in coming years thereafter. The reason for approval now is to decide if we do it so S. Rathjen can be trained.

E. Wright inquired about e-transfers.

A. Chirnside thought it was very possible.

M. Otte stated he was in favor of approval now and looking at vancity moving forward.

M. Otte moved to approve the online membership proposal, A. Weiland seconded the

motion. Motion passed with unanimous approval.

#### 4. President's Report

M. Otte reported he has been investigating possible avenues for advocacy, and has discussed with previous AABC Executive Members what had worked in the past, as well as the ACA and their new Executive Director.

#### 5. Vice-President and Programs Committee Report

E. Wright reported she had sent email on DHCP application for regional membership clinic, but will add piece on providing resources to indigenous information professionals. Application will be open as to how the clinics will be implemented. Draft will be done by end of the month for sharing it with the rest of the executive. E. Wright also reported that she had sent ARMA a message as they have done similar clinics, and they asked AABC just not to do one in May.

A. Wieland reported that she has gotten in contact with First Nations Committee for feedback and has given them to end of week to provide it.

E. Wright reminded the Executive that the due date is February.

A. Wieland will pass on feedback to E. Wright.

E. Wright reported she has asked contractor to provide wishlist for upcoming fiscal year and believes it will help establish an action plan which will help with approval.

A. Wieland talked with Lisa Glandt who suggested a few additions to the application to include a few expenses that weren't included last time, suggested touching base with L. Glandt to ask about these.

M. Otte asked whether there was an update on whether L. Snider's workload had stabilized?

E. Wright reported that L. Glandt has reprioritized her work and has added extra work to work plan moving forward.

#### 6. Committee and Program Reports

6.1 Communications Committee (Newsletter/Regional Representatives/PAAL)

R. McLelland reported he will be sending out beginning of the year email to ask for ideas for regional reps for the year.

6.2 Grants & Nominations Committees

Nothing to report.

6.3 Membership & Conference Committees

D. Collins reported there was a conference committee meeting that night. On the agenda is to gain consensus on the Call for Papers as well as talking about the budget.

D. Collins recommended the creation of an ad-hoc committee to review membership structure.

D. Sollins moved to create the committee, M. Otte seconded, E. Wright and R. Mclelland voted "yea." A. Chirnside and A. Wieland abstained. Motion passed.

E. Wright asked about when he will be coming to see RBCM facility.

D. Collins agreed to visit the facility the following week.

8. Adjournment

Adjourned at 11:03