

Executive Committee Meeting
Minutes – March 20, 2018 10:30 am

Executive of the Archives Association of British Columbia
Location: Teleconference

Present:

- Max Otte, President
- Dan Collins, Individual Member-at-Large
- Robert McLelland, Secretary
- Emma Wright, Vice-President
- Angeline Chirnside, Treasurer

Regrets:

- Alexandra Wieland, Institutional Member-at-Large

M. Otte called meeting to order at 10:36 am

1. Approval of Agenda

Agenda approved by consents with changes to the By-Law Changes item, adding student memberships

2. President's Report

M. Otte informed the executive that most of his report would be covered elsewhere and that he would wait for relevant items.

3. Vice-President and Programs Committee Report

E. Wright reported that the Programs Committee had a bit of money left over from the LAC grant which was returned to LAC via check. E. Wright has been speaking with both L. Glandt and L. Snider regarding work plans. Both have work plans and E. Wright has gone through with both of them which items were approved, and is now working on drafting their contracts.

L. Snider found 2017-2018 was much busier, partly because her role was impacted by L. Glandt's training and outreach successes, more people were using Memory BC and therefore contacting her. E. Wright thinks it's something to be aware of that the more outreach we do, the greater impact it will have on other areas of service provided by AABC.

E. Wright also reported that she had been contacted by the incoming president for ARMA South Island and that they had reported that ARMA is working on the 2019 conference, possibly around the theme of records in democracy. E. Wright thinks there could be interesting areas of overlaps.

M. Otte stated that having the AABC conference on the Island three times in a row is a concern. Other issue is that the amount of money coming in from the 2018 AABC

conference looks good, and one of the reasons is that we are not splitting the money with ARMA. There would be a need to re-address the issue of 50/50 split of money because AABC brings in a lot more members.

D. Collins reported he was thinking of talking to the BCLA because their conference is around the same time, and they have around 700 members. Would need to think about it earlier, and it would be a bigger job.

4. Treasurer and Finance Committee Report

A. Chirnside thanked the Executive Committee for approving the budget and reported that there is a beneficial discrepancy between the conference budget and the conference projections.

All expenses that have not yet been submitted need to be submitted so that the year end expenses can be reported at the AGM.

Growth of EAS position needs to be sustainable. Workshop revenue needs to be able to pay for EAS position. Need to think about way to get extra revenue if it continues to grow.

5. By-Law Changes

D. Collins sent out report from Adhoc Committee to review memberships.

Recommended closing down Associate Member category, create a category for smaller institutions, and that will be full Institutional Membership. Also include supporting institutional membership, non-voting but will get discounts on AABC services. D. Collins reported that these changes were approved to go forward at last exec, and it will be voted on at AGM.

D. Collins also reported that the committee also wanted to attract more students to the AABC, and has proposed to make student membership free for the first year. Will need to vote on it at the AGM. D. Collins doesn't know if it will need to be included in bylaws

E. right recommended that there will be a need to update the by-laws to reflect the types of membership and what rights are afforded to them.

A. Chirnside inquired whether we have any idea how many institutions will benefit from lower membership fees for low budget institutions.

D. Collins said he would check how many institutions might benefit.

Motion: D. Collins moved to propose to membership that students get 1 year free membership. Seconded by M. Otte. Motion PASSED with unanimous approval.

6. Committee and Program Reports

5.1 Communications Committee (Newsletter/Regional Representatives/PAAL)

-Twitter Account

R. McLelland reported on L. Edgar's idea to create a Twitter account. The Executive Committee agreed that Twitter would be beneficial to the association.

Motion: R. McLelland moved to create a Twitter account for the AABC in order to increase engagement with AABC membership and the rest of the archival community.

D. Collins seconded the motion. The motion PASSED with unanimous approval.

5.2 Grants & Nominations Committees

It was reported that Alysa Routtenburg interested in member at large.

5.3 Membership & Conference Committees

D. Collins reported that the Conference Committee is meeting tonight. Money is looking good, sponsorships have been coming in and he will be presenting at the GLAM committee.

M. otte Registration for conference is looking good. 50 so far, room for 70 more.

E. wright Workshop regnumbers are low, 3 so far but will be making more advertising. Idealy 15 but we cna see how it will go.

5.4 First Nations Committee

No report was recieved

6. Adjournment

Meeting closed 11:06.