



Archives Association
of British Columbia

**Executive Committee Meeting
Minutes – March 19, 2019 10:30 am**

Executive of the Archives Association of British Columbia
Location: Teleconference

Present:

- Emma Wright, President
- Alysa Routtenberg, Vice-President
- Robert McLelland, Secretary
- Dan Collins, Individual Member-at-Large
- Michelle Spelay, Institutional Member-at-Large
- Angeline Chirnside, Treasurer

E. Wright called meeting to order at 10:30 am

1. Approval of Agenda

Agenda approved by consensus.

2. 2019-2020 Budget

Brief discussion on budget.

A. Chirnside called for a motion to approve the budget. M. Spelay seconded the motion. Motion passed unanimously.

3. Approval of Member Registry Access Procedure and Proxy Voting Form

R. McLelland called a motion to approve the use of the Member Registry Access Procedure and Proxy Voting Form. E. Wright seconded the motion. Motion passed unanimously.

Action: R. McLelland to get forms on website

4. President's Report

E. Wright reported that she has been on the GLAM symposium workgroup and asked for suggested speakers to be sent to her.

5. Vice-President and Programs Committee Report

A. Routtenberg reported that DHCP application for an additional workshop have been approved for nearly the entire amount requested. Executive Committee discussed whether an additional approval of funding was necessary and decided that a shortfall was already accounted for in budget.

A. Routtenber reported that Managing Archives has extended registration date.

6. Treasurer and Finance Committee Report

Nothing to report.

7. Committee and Program Reports

Communications Committee (Newsletter/Regional Representatives/PAAL)

Nothing to report.

Grants & Nominations Committees

M. Spelay reported the committee is seeking interest for open Executive roles and that there are a few possible leads.

Membership & Conference Committees

Motion for proposed special resolution passed via email.

Action: R. McLelland to email D. Collins about notifying membership.

D. Collins reported that conference program is finalized and registration is open.

First Nations Committee

Nothing to report.

8. Business Arising

D. Collins reported that he met with the ACA@UBC executive to provide information about the AABC

Meeting adjourned 11:10. Next Meeting 16th of April.