



<https://us06web.zoom.us/j/82585845312?pwd=S2pLOENiblNPSEkzbStFTFoxUi8yZz09>
Meeting ID: 825 8584 5312
Password: 831111

In attendance: E. Larson, K. Sloan, M. Paraschos, K. Louro, K. Razzo

Regrets: D. Collins, J. Seeman, S. Gilkinson

Meeting Called to Order	E. Larson called the meeting to order at 6:14pm
1. Approval of Agenda	<ul style="list-style-type: none"> - K. Louro moved to approve the agenda. - Seconded by K. Sloan
2. Approval of Meeting Minutes	<p>March Executive Meeting Minutes</p> <ul style="list-style-type: none"> - K. Sloan moved to approve the March Executive Meeting Minutes. - Seconded by K. Louro
3. Business Arising	<p>Strategic Planning</p> <ul style="list-style-type: none"> - Tabled for next meeting <p>IRS Records Statement</p> <ul style="list-style-type: none"> - IAC reviewed and K. Louro incorporating comments - When statement is available, update will be added to the June 2022 newsletter - Action item: K. Louro to send final statement to L. Glandt for website and E. Larson for newsletter <p>Virtual RoundTeas</p> <ul style="list-style-type: none"> - K. Louro and L. Glandt brainstorming potential ideas and speakers for this year: <ul style="list-style-type: none"> - Climate anxiety with S. Winn - Professional identity with T. Lee - Archival education with J. Douglas - Reconciliation Framework with E. Hernandez-Read - Non-traditional archives (L. Glandt connecting to potential speakers) - Action item: K. Louro to share the spreadsheet with topics/potential speakers <p>Technology Committee</p> <ul style="list-style-type: none"> - Table for the next meeting <p>AGM</p> <ul style="list-style-type: none"> - L. Glandt unable to attend so E. Larson requesting backup tech support while she runs the meeting <ul style="list-style-type: none"> - K. Louro to provide tech support - Screen sharing <ul style="list-style-type: none"> - Confirmed that no specific slides needed, but can screenshare



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	<p>the AGM package</p> <ul style="list-style-type: none"> - Action item: E. Larson to ask L. Glandt for her Zoom housekeeping slide - Confirmed that 23 members are required for quorum (10% of the membership) - Reviewed the agenda and noted that there won't be a standalone update for the anti-racism working group (part of grants report), which can be addressed during the meeting - All open Executive positions have one candidate running - Noting that K. Louro can't run the nomination while running for an open position <ul style="list-style-type: none"> - K. Sloan to do the nominations - Action item: E. Larson to share the script/cheat sheet with relevant Exec members before the AGM - Action item: E. Larson to share login instructions with Exec (join 15 minutes before) <p>AABC Google Workspace Account</p> <ul style="list-style-type: none"> - L. Snider was able to get a free Workspace account, but can't get new accounts because only the current ones can transfer over <p>Reconciliation Framework: The Response to the Report of the Truth and Reconciliation Commission Taskforce</p> <ul style="list-style-type: none"> - Strategy 3.2.4: "Reconsider fee structures for individual and institutional association memberships, conference registrations, and workshops to increase participation by First Nations, Inuit, and Métis archivists, recordkeepers, and heritage professionals" - Tabled for next meeting when there is larger group for discussion <p>Invitation to Regional Roundtable with Parliamentary Secretary for Arts and Film, Bob D'Eith and the BC Arts Council</p> <ul style="list-style-type: none"> - Would like to have someone from the AABC attend - Taking place on Apr. 26 at 3pm - K. Sloan can attend - Action item: E. Larson to forward the invitation and RSVP to K. Sloan
<p>4. President's Report</p>	<p>Technology Register</p> <ul style="list-style-type: none"> - Tabled for next meeting <p>GLAM</p> <ul style="list-style-type: none"> - K. Sloan updating that the group has been quiet, but are looking into scheduling a meeting



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<p>5. Vice-President and Programs Committee Report</p>	<p>Programs Committee/EAS Updates</p> <ul style="list-style-type: none"> - Got the BC Arts Council grant for about \$14,000 to run Introduction to Archives for Indigenous Organizations - Discussed charging a minimal fee (\$10-15) so that there is an incentive for attendance. Executive agrees with this idea. - L. Glandt would like to cap these courses at 25 so that they're manageable - L. Glandt teaching at Blue Quills, which is going well, and there is demand for similar programming. BC Arts Council grant will partially support this. - L. Snider upgraded the Google account - L. Snider working on criteria for organizations to upload their own content to MemoryBC - L. Wilson and J. Morrison would like to step down from the programs committee when there are new committee members - Action item: K. Sloan to follow up on potential new recruits for the programs committee - Next distance education course will be the Introduction to Archival Practice (25 registrants, majority from Canada) <p>Conference committee</p> <ul style="list-style-type: none"> - M. Paraschos started a spreadsheet for potential partners - Next step to develop an email template for reaching out to potential conference partners - Tentatively schedule conference for April 2023 to line up with the AGM again - Pick up this conversation in earnest when the new executive comes in - Action item: M. Paraschos to work on email template
<p>6. Treasurer & Finance Committee Report</p>	<p>Tabled updates for next meeting.</p>



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<p>7. Committee and Program Reports</p>	<p>Communications Committee</p> <ul style="list-style-type: none"> - Social Media Volunteer position still open - Will promote the vacancy at the upcoming AGM - E. Larson to take on minimal social media management in the interim if a new volunteer isn't found <p>Newsletter</p> <ul style="list-style-type: none"> - Internal submissions can still be sent to the communications committee - Action item: E. Larson to send call for submissions for exec after the AGM <p>Anti-Racism Working Group</p> <ul style="list-style-type: none"> - Revisit with the new executive to see if we keep the working group or restructure efforts through other committees and initiatives - K. Louro suggested reaching out to We Here for directions on embedding anti-racism work - Have received feedback on expanding the scope of the anti-racism bursary - M. Paraschos suggested connecting with IDEAS@UBC, whom she has previously reached out to - Action item: M. Paraschos to share email address for IDEAS@UBC <p>Indigenous Advocacy Committee</p> <ul style="list-style-type: none"> - Met in April - With S. Dupont, discussed potential joint subject heading and indexing project with Xwi7xwa library <ul style="list-style-type: none"> - Outcome is that IAC members will attend NIKLA meeting on May 2nd to think through a national strategy for this work - Would like to consider creating an MOU with Xwi7xwa <ul style="list-style-type: none"> - Potential to align Archives 101 for Indigenous Organizations with Indigitization so that there's better support for the other archival work required to support digitization - 2 new members have joined the IAC: C. Nord and A. Kay Eldridge <p>Grants & Nominations Committees</p> <ul style="list-style-type: none"> - Finished the paperwork for the new candidates - Executive transition <ul style="list-style-type: none"> - Outgoing members have job descriptions for their roles - Outgoing members to create a report summarizing the past 2 year term - Outgoing members to meet with incoming members, if desired - Will have a transition meeting for entire Executive in May - Action item: K. Louro, K. Sloan, and S. Gilkinson to finish executive transition documentation (job description and report on past term) - Action item: E. Larson to schedule a handoff meeting with the
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	<p>old and new executive members</p> <ul style="list-style-type: none"> - Action item: E. Larson to schedule the new recurring Executive meetings <p>Membership Committee</p> <ul style="list-style-type: none"> - Changing renewal process <ul style="list-style-type: none"> - M. Paraschos reached out to S. Rathjen, L. Glandt, and C. Powell about whether rolling renewal is possible - Previously, static date easier for K. Blimkie to track - Previously waited for the Wild Apricot system to rollout before looking into rolling memberships - Have heard from some membership that a rolling model is desired - ACA switched to a rolling model when they went to Wild Apricot - Action item: K. Sloan to connect with ACA on rolling membership through Wild Apricot - What is the mechanic of making this change: Executive vote, by-law change, or other? - Action item: M. Paraschos and K. Sloan to review the by-laws for any points related to membership renewal updates - Could survey users in interest for rolling membership - Action item: M. Paraschos to set up a Google survey for membership - C. Powell looking to step down from the membership committee and M. Paraschos can take over in the interim while seeking new members - Action item: M. Paraschos to confirm if C. Powell has any potential new committee candidates - K. Sloan has membership committee records from C. Powell. K. Sloan connected with E. Wright at RBCM about transferring records to the AABC funds. <ul style="list-style-type: none"> - L. Glandt and UVic also have records that can be transferred - Action item: K. Sloan to put out a call for AABC records for transfer to RBCM after hearing from E. Wright - Action item: M. Paraschos to get new fiscal year membership update for the next Executive meeting <p>ACA@UBC</p> <ul style="list-style-type: none"> - Symposium and Seminar coming up next week: Apr. 28-29, 2022 - K. Razzo staying on in this role for the next term - Action item: E. Larson to send volunteer roles to K. Razzo - Action item: K. Razzo to share volunteer positions with iSchool <p>Other Business</p> <p>Regional representatives</p>
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	- Action item: E. Larson to check in with D. Collins about following up with individuals who have expressed an interest in regional rep roles
Meeting Adjourned	E. Larson adjourned the meeting at 7:11pm
Next Meeting	May 17, 2022 – 18:00 [TBC pending new Executive availability]