



<https://us06web.zoom.us/j/81109809225?pwd=QjVtUS9WakZBNDZjV0g1Z2FWVUxzUT09>
Meeting ID: 811 0980 9225
Password: 631587

In attendance: K. Louro, M. Atkinson, K. Sloan, D. Collins, A. Neijens, E. Larson, M. Paraschos

Regrets: K. Razzo

Meeting Called to Order	E. Larson called the meeting to order at 6:01pm
1. Approval of Agenda	Approved by K. Louro Seconded by E. Larson
2. Approval of Meeting Minutes	May Executive Meeting Minutes <ul style="list-style-type: none"> - Approved by K. Sloan - Seconded by M. Atkinson
3. Business Arising	<p>L. Glandt introductions</p> <ul style="list-style-type: none"> - L. Glandt introduced herself to the new Executive members - K. Sloan will be L. Glandt’s backup during L. Glandt’s vacation in July <p>Strategic Planning</p> <ul style="list-style-type: none"> - Sharing the plan online <ul style="list-style-type: none"> - Should we post this on the public website or in the members-only portion of the website? - Possibility of a summary version that is publicly available with the full document available upon request - At minimum, need the Executive Summary to be publicly available for transparency and to connect with potential members, but details may not be as relevant - If only sharing the Executive Summary, include invitation to connect with the AABC for the full document <ul style="list-style-type: none"> - Access not exclusive to membership - Embed the at-a-glance on the webpage with a link to the full PDF on the website - Wait to post the full document until we’ve fully scoped the work through the implementation plan (see discussion below) - Action item: All to review the strategic plan document and edit in preparation for final publication - Implementation plan <ul style="list-style-type: none"> - Key areas of focus: <ul style="list-style-type: none"> - Financial support/funding <ul style="list-style-type: none"> - Environmental scan for funding opportunities will be for internal use initially, but can be shared as an external resources - Key to find a stable funding source - Noting that this plan will help with the application for BC Arts Council operational



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	<p style="text-align: center;">funding</p> <ul style="list-style-type: none"> - Volunteer strategy <ul style="list-style-type: none"> - First step to write JDs for all volunteer roles and committees - Strengthening the Indigenous Advocacy Committee - Funding the top priority, followed by growing the volunteer base - Begin an implementation planning document to break the tactics down into smaller tasks with responsible persons and deadlines attached. - Action item: E. Larson to confirm with L. Glandt which committees currently have Terms of Reference - Action item: E. Larson to circulate a working document for developing the implementation plan - Technology Committee <ul style="list-style-type: none"> - Tabled for implementation plan work - Anti-Racism Working Group <ul style="list-style-type: none"> - Tabled for implementation plan work <p>Virtual RoundTeas</p> <ul style="list-style-type: none"> - Last RoundTea went well - Will continue with scheduling new, regular RoundTeas - Suggested topics: dialogue with historians, archival research support for Indigenous organizations, OCAP - Action item: K. Louro to reshare the spreadsheet for topic and speakers ideas <p>Reconciliation Framework: The Response to the Report of the Truth and Reconciliation Commission Taskforce</p> <ul style="list-style-type: none"> - Strategy 3.2.4: “Reconsider fee structures for individual and institutional association memberships, conference registrations, and workshops to increase participation by First Nations, Inuit, and Métis archivists, recordkeepers, and heritage professionals” - Address this in the Strategic Plan implementation plan <p>Ministry Indigenous Relations and Reconciliation</p> <ul style="list-style-type: none"> - Met with MIRR regarding how AABC can support these initiatives - Shared the spreadsheet from BCMA and need to add any additional archives that we are aware of in the geographic areas - Membership database, MemoryBC membership list, and regional representatives - Action item: E. Larson to put the BCMA spreadsheet into the Executive Drive - Action item: M. Paraschos to get the membership list and send to K. Sloan - Action item: K. Sloan to reply to MIRR
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	<ul style="list-style-type: none"> - Action item: E. Larson to reach out to the regional representatives <p>Regional Representatives</p> <ul style="list-style-type: none"> - A. Ruscoff joining as a new regional rep for Central & North Vancouver Island - Last year duties split between E. Larson and D. Collins. Clarifying roles and responsibilities moving forward - E. Larson to take over regional representative responsibilities again - Action item: E. Larson to confirm regional rep appointment with A. Ruscoff
<p>4. President’s Report</p>	<p>Technology Register</p> <ul style="list-style-type: none"> - No updates <p>GLAM</p> <ul style="list-style-type: none"> - Working on scheduling a meeting
<p>5. Vice-President and Programs Committee Report</p>	<p>Programs Committee/EAS Updates</p> <ul style="list-style-type: none"> - L. Wilson and J. Morrison have offered to stay until we find new members - L. Glandt has ideas for potential members and K. Louro will be reaching out - L. Snider MemoryBC uploads at normal, busy levels - L. Glandt wrapping up her current intro to archives course and registration open for the next course - L. Glandt wrapped up Blue Quills course in May and is collecting student feedback - L. Glandt and K. Louro meeting soon to set up more RoundTeas - Fraser Valley regional representative asked for a Disaster Kit <ul style="list-style-type: none"> - If there is surplus funding at the end of the year, should we put together another kit (would cost around \$300)? - Add this to the budget wish list - Revisit this conversation later - Region currently covered by other kits in Lower Mainland and Kelowna - National Archives Appraisal Board is doing a survey of appraisal values and asked us to share the link through the AABC listserv/membership <ul style="list-style-type: none"> - Executive agrees to proceed with sending this out to membership - Action item: E. Larson and K. Louro to connect on social media promotion for these roles <p>Conference committee</p> <ul style="list-style-type: none"> - No updates



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	<p>- Action item: K. Louro and M. Paraschos</p>
<p>6. Treasurer & Finance Committee Report</p>	<p>February 2022 Financial Report</p> <ul style="list-style-type: none"> - Quiet month with the budget on track - Was a surplus last year after the budgeted deficit - Approved by K. Louro - Seconded by E. Larson <p>Meeting with K. Blimkie next week to review the financial reports. April and May to be discussed at the next meeting.</p> <p>Finance Committee</p> <ul style="list-style-type: none"> - Reaching out to M. Otte and V. McAulely to confirm committee membership - S. Gilkinson staying on the finance committee <p>K. Sloan and A. Neijens in the process of cleaning up access to the bank accounts. S. Gilkinson to be removed and K. Sloan and A. Neijens to be added.</p>
<p>7. Committee and Program Reports</p>	<p>Communications Committee</p> <ul style="list-style-type: none"> - New Social Media Volunteer <p>Newsletter</p> <ul style="list-style-type: none"> - June issue - Cover photo ideas - Action item: E. Larson to add strategic plan link to the text - Action item: E. Larson to circulate the text for the Executive to review <p>Anti-Racism Working Group</p> <ul style="list-style-type: none"> - Integrated into the strategic plan implementation plan <p>Indigenous Advocacy Committee</p> <ul style="list-style-type: none"> - No updates - Action item: M. Atkinson to review the transition documentation and connect with K. Louro on any outstanding questions <p>Grants & Nominations Committees</p> <ul style="list-style-type: none"> - No updates <p>Membership Committee</p> <ul style="list-style-type: none"> - Changing renewal process - No updates <p>ACA@UBC</p> <ul style="list-style-type: none"> - No updates <p>Other Business</p>



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	<ul style="list-style-type: none"> - E. Larson on vacation Jul. 8-17 - M. Atkinson will be away in July - K. Sloan connected with E. Wright about transferring the AABC records <ul style="list-style-type: none"> - K. Sloan in touch with L. Glandt, K. Blimkie, and J. Morrison and will coordinate the box pickup and transfer to AABC fonds at BC Archives <p>E. Larson adjourned meeting at 7:50pm</p>
Next Meeting	July 21, 2022 6-8pm