



<https://us06web.zoom.us/j/88033387893?pwd=M2NLTWNGcFpEU2ZwM1NqNzlxSWlrUT09>
Meeting ID: 880 3338 7893

In attendance: E. Larson, K. Sloan, D. Collins, M. Paraschos, S. Gilkinson, J. Seeman, K. Louro, K. Razzo

Regrets:

Meeting Called to Order	E. Larson called the meeting to order at 3:21pm
1. Approval of Agenda	<ul style="list-style-type: none"> - Approved by K. Louro - Seconded by S. Gilkinson
2. Approval of Meeting Minutes	<p>October Executive Meeting Minutes</p> <ul style="list-style-type: none"> - Approved by K. Sloan - Seconded by E. Larson
3. Business Arising	<p>Roundtable Follow-Up</p> <ul style="list-style-type: none"> - Add a discussion to the December meeting about the webinar pricing <p>Action item: E. Larson to add webinar pricing to the December Executive meeting agenda</p> <p>Strategic Planning</p> <ul style="list-style-type: none"> - Next steps: <ul style="list-style-type: none"> - Share the one-pager with membership for feedback - To give membership time to review, pick this work up again in January - Main next step is focused on communication - See the main membership engagement starting up now - For executives with committees, set up a meeting to review in more detail <p>Action item: D. Collins to circulate the information</p> <p>Action item: All committee chairs to set up committee meetings to review the strategic planning</p> <p>Tk'emlúps te Secwépemc Draft Statement</p> <ul style="list-style-type: none"> - Haven't heard back yet - Acknowledging that other disasters continue to emerge - If we don't hear back soon, should we consider staying with the original messaging put out and the newsletter - If not in the community's interest to approve, then we shouldn't continue to pursue - Decision not to proceed and to use other messaging, like the President's letter in the newsletter - Draft a more general message towards advocacy around the release of records



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	<ul style="list-style-type: none"> - Could address this in an upcoming newsletter (not the current issue) <p>Virtual RoundTeas</p> <ul style="list-style-type: none"> - 35 people attended the session on Wednesday - Got more components for the Archivists Toolkit, including a step-by-step presentation from CBC on how to connect with the media - K. Louro connecting with L. Glandt about one in January on precarity - Other topics could include disaster planning and this may be more timely <p>Disaster Response</p> <ul style="list-style-type: none"> - Disaster planning event could include links to affected member organizations - Like the idea from E. Wright during the Roundtable for disaster planning funding. May need more sustainable funding to create something reliable and robust, but there are things we can do in the meantime - Like the idea of providing both funds and kits, which should better address disaster situations - L.Glandt will continue with the disaster planning toolkits <p>Updating the BC Thesaurus</p> <ul style="list-style-type: none"> - Part of the impetus for this update was the suggestion that this could be updated to AtOM, which requires funding - DHCP funding is open now until January so could potentially consider this as a project funding source - Could reach out to Artefactual to see if they'll work with us if we want to apply for DHCP funding - DHCP funding historically directed by the Programs Committee - Noting that establishing a technology committee can support this <p>Action item: Share thesaurus resources with L. Glandt</p> <p>Action item: K. Sloan to bring the DHCP grant to the programs committee for feedback</p> <p>Action item: E. Larson to add the tech committee to the December agenda</p>
<p>4. President's Report</p>	<p>E. Lonie proposal re tech register (available throughout province)</p> <p>Action item: D. Collins to connect with L. Glandt about reaching out to membership for submissions.</p> <p>Reviving the Fonds D'Archives Journal (ASA)</p> <ul style="list-style-type: none"> - Note: on hold until 2022



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	<p>GLAM</p> <ul style="list-style-type: none"> - Next meeting will be in Spring 2022 <p>UBC Mentorship Proposal</p> <ul style="list-style-type: none"> - AABC will promote the opportunity for mentoring/hiring UBC iSchool students - Know that there would be interest amongst the students once it is promoted - Can go to ACA@UBC to help promote <p>Action item: D. Collins to follow-up with J. Douglas about the mentorship proposal</p> <p>Action item: D. Collins to share mentorship program description with K. Rizzo for review</p> <p>Action item: K. Rizzo to promote the mentorship opportunities through ACA@UBC when information is available</p>
<p>5. Vice-President and Programs Committee Report</p>	<p>Programs Committee/EAS Updates</p> <ul style="list-style-type: none"> - L. Snider catching up on MemoryBC submission backlogs - L. Snider contacted by R. Arias-Hernandez at the UBC iSchool about a potential partnership with MemoryBC for a class assignment <ul style="list-style-type: none"> - Students will be working with institutions and can upload content into MemoryBC - Course will be offered next semester - Positive feedback from the archives awareness Roundtea - Would like to continue to keep the Roundteas free or low-cost as a place for archivists to gather and informally discuss - Would like to pursue honorariums for speakers at all events as discussed at Roundtable - L. Snider had a MemoryBC workshop in October with 30 attendees - L. Glandt has upcoming courses for Saskatchewan Council for Archives and Archivists and Blue Quills University - Discussed how to share information about the anti-racism bursary <ul style="list-style-type: none"> - Share with the UBC iSchool - Share with other library schools in BC - Reaching out to the Indigenous Advisory Committee when courses and the bursary are coming up for promotion - Discussed the highlights of the strategic planning session at the November meeting - Had 14 people at the pre-conference workshop from BC, Yukon, Alberta, and Manitoba - Distance education course on managing maps, plans, and drawings will be wrapping up soon



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	<ul style="list-style-type: none"> - Preservation course hours may be scaled back depending on registration as we budget for 30 registrants and do not have that many registered <p>Conference committee</p> <ul style="list-style-type: none"> - Conference went really well and had good attendance throughout - L. Glandt uploaded sessions to the AABC private YouTube channel - Will make these videos publicly available on the website in early 2022 - Got 31 responses to the post-conference survey with primarily positive feedback <ul style="list-style-type: none"> - Majority of respondents would like a hybrid conference in the future - Got positive feedback on the accessibility of Zoom as a platform - Have data on how people heard about the conference, which will inform future promotion - Indigenous and rural/Northern focus was a key reason that people attended - Room for improvement: reconsider event schedule (e.g. half days, breaks, etc.) - L. Glandt will review feedback on future topics to inform future webinars, roundteas, and conferences - Provided speaker gifts and honorariums to Elders - Made some revenue - Positive feedback on offering the live-tweeting - Had a fantastic experience partnering with the Yukon Council of Archives and would like to continue working with them when other opportunities arise
<p>6. Treasurer & Finance Committee Report</p>	<p>October 2021 Financial Reports</p> <ul style="list-style-type: none"> - Will address at the next meeting
<p>7. Committee and Program Reports</p>	<p>Communications Committee (Newsletter/Regional Reps/Postcards)</p> <ul style="list-style-type: none"> - C. Bailey is no longer on the Communications Committee - Archives Awareness Week Nov. 15-20, 2021 <ul style="list-style-type: none"> - A. Tarnawksy and M. Haligowski developed content and graphics for social media campaign <p>Newsletter</p> <ul style="list-style-type: none"> - Waiting for edits for one submission and then almost ready to go <p>Anti-Racism Working Group</p> <ul style="list-style-type: none"> - No updates - Will pick up as part of strategic planning follow-up



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	<p>Indigenous Advocacy Committee</p> <ul style="list-style-type: none"> - Advocacy request from G. Weber on FOIPPA updates and its impacts on Indigenous people researching their heritage. How can we assist? <ul style="list-style-type: none"> - Letter writing campaign to Government - Don't see this going ahead without substantial changes after the first reading - ARMA Vancouver and BCLA and others have already put forward feedback - Concerns that legislative updates, including charging for access to records, is in violation of UNDRIP and DRIPA - When do archivists speak up when legislation conflicts with Indigenous people seeking information about themselves? - BC Privacy's Commissioner website will have more information on these updates - Note: K. Sloan excused from this discussion due to conflict of interest - Next meeting in January <p>Grants & Nominations Committees</p> <ul style="list-style-type: none"> - No updates <p>Membership Committee</p> <ul style="list-style-type: none"> - Connected with C. Powell - M. Paraschos has reviewed the current membership information <p>ACA@UBC</p> <ul style="list-style-type: none"> - Met this past week and there are no substantial updates - Symposium topic will be archival pedagogy and planning for it has begun <p>Other Business</p> <ul style="list-style-type: none"> - Agree to hold a short meeting in December to check-in - Will move the date up a week to avoid conflict with holidays <p>Concluded 4:26pm</p>
Meeting Adjourned	E. Larson adjourned the meeting at 4:26pm
Next Meeting	December 14, 2021 – 18:00