



<https://us06web.zoom.us/j/89006134256?pwd=RGZSQnBIR2dReE9LVzI5Vis0WjRUdz09>
Meeting ID: 890 0613 4256
Password: 991626

In attendance: E. Larson, K. Sloan, D. Collins, M. Paraschos, S. Gilkinson, K. Louro, K. Razzo

Regrets: J. Seeman

Meeting Called to Order	E. Larson called the meeting to order 6:06pm
1. Approval of Agenda	<p>Amendments</p> <ul style="list-style-type: none"> - Add FOI request - Add History Expo at Museum of Surrey <p>Approval</p> <ul style="list-style-type: none"> - Approved by K. Louro - Seconded by M. Paraschos
2. Approval of Meeting Minutes	<p>November Executive Meeting Minutes</p> <ul style="list-style-type: none"> - Approved by K. Sloan - Seconded by S. Gilkinson
3. Business Arising	<p>Strategic Planning</p> <ul style="list-style-type: none"> - Received feedback from committees - Information will be combined into one document for the Executive to review before sending to membership - Suggestion to hold a review session in January (one hour over lunch as part of the webinar series) <p>Action item: D. Collins to send for review</p> <p>IRS Records Statement</p> <ul style="list-style-type: none"> - Revisit in January <p>Virtual RoundTeas</p> <ul style="list-style-type: none"> - RoundTea on precarity in the new year <p>Action item: All to send speaker suggestions to Kat</p> <p>Disaster Response</p> <ul style="list-style-type: none"> - L. Glandt purchased 3 kits - Workshop in the new year to begin fundraising and raising awareness of the kits that are available <p>Updating the BC Thesaurus</p> <ul style="list-style-type: none"> - Revisit in January



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	<p>Technology Committee</p> <ul style="list-style-type: none"> - To set up, will need a member of the Executive to chair - E. Larson interested in chairing this committee <p>Webinar Pricing</p> <ul style="list-style-type: none"> - Previous one was free for members and \$15 for non-members - Like the idea of free attendance for members to incentivize membership - Budget planning kicking off in the new year <p>History Expo at the Museum of Surrey (Sat. Feb. 19, 1-5pm)</p> <ul style="list-style-type: none"> - AABC can have a table at this event - L. Glandt no longer able to attend - D. Collins may be available - S. Gilkinson will be there for Surrey Archives so can't represent AABC, but can help with the AABC table set up <p>Action item: D. Collins to confirm availability with L. Glandt</p> <p>FOI Request</p> <ul style="list-style-type: none"> - Received an FOI request, but appears to be a misunderstanding of who we are - Request is for records that we do not have - Request came to L. Snider's email - Likely do not need a legal opinion before sending the reply <p>Action item: D. Collins and K. Sloan to review and respond</p>
<p>4. President's Report</p>	<p>E. Lonie proposal re tech register (available throughout province)</p> <ul style="list-style-type: none"> - Will be on the agenda for the regional reps meetings that are being planned for January alongside strategic planning and disaster planning kits <p>Action item: D. Collins to set up meetings with regional reps and loop in E. Larson</p> <p>Reviving the Fonds D'Archives Journal (ASA)</p> <ul style="list-style-type: none"> - Revisit in the new year <p>GLAM</p> <ul style="list-style-type: none"> - BCLA has a new President - Meeting in early January - BCMA entered into partnership with BC HERN for a disaster fund for GLAM organizations <ul style="list-style-type: none"> - See if we can contribute to this instead of setting up a separate fund



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	<ul style="list-style-type: none"> - Previously had money set aside for GLAM activities in the budget so can build it back in next year <p>UBC Mentorship Proposal</p> <ul style="list-style-type: none"> - L. Glandt put out a call through the listserv - Don't know if anyone has signed up because it's managed through the UBC iSchool
<p>5. Vice-President and Programs Committee Report</p>	<p>Programs Committee/EAS Updates</p> <ul style="list-style-type: none"> - Meeting on Friday - L. Glandt taught a one day RAD refresher workshop for Saskatchewan Council of Archives and Archivists - L. Glandt hosted the Digitization for Small Archives webinar, which had 38 participants - Upcoming webinar on Disaster Prep and Response on Jan. 26th, taught by L. Glandt - Planning a Roundtea on Precarity for Feb. 15 moderated by L. Glandt and K. Louro - L. Glandt meeting with Blue Quills University to discuss teaching Archives 101. Approximately 12 sessions between March - May 2022 - Intro to Archival Preservation starting in January with 29 students currently registered - L. Glandt has everything for the Disaster Kits on hand except materials from Carr McLean. Project is on budget and once finished will be promoted on the website to members. - Will be discussing the Arts Impact grant from the BC Arts Council, which provides continued support during Covid-19: https://www.bcartscouncil.ca/program/arts-impact-grant/ <p>Conference committee</p> <ul style="list-style-type: none"> - Debriefed in November - Received almost all of the sponsorships - Recordings will be available in January
<p>6. Treasurer & Finance Committee Report</p>	<p>October 2021 Financial Reports</p> <ul style="list-style-type: none"> - Approved by E. Larson - Seconded by K. Louro <p>November reports delayed, but will be available in January.</p> <p>Some conference revenue in the October reports, but will receive a complete overview in January when all funds are in</p> <p>Received a \$150 donation and S. Gilkinson has sent a thank you letter.</p>



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	<p>2022/2023 budget will be developed in January</p> <ul style="list-style-type: none"> - Will contact contractors in early January - Stacey and Katie will work closely on this - Ensure that strategic planning is reflected in the budget <p>Action item: Committee chairs to communicate with committees in early January about budget requests</p>
<p>7. Committee and Program Reports</p>	<p>Communications Committee</p> <ul style="list-style-type: none"> - Committee members submitted strategic planning feedback <p>Newsletter</p> <ul style="list-style-type: none"> - Newsletter almost ready - Will meet in new year to set up a publication schedule <p>Action item: E. Larson to send to Exec for review before publishing</p> <p>Anti-Racism Working Group</p> <ul style="list-style-type: none"> - Revisit in January <p>Indigenous Advocacy Committee</p> <ul style="list-style-type: none"> - Revisit in January <p>Grants & Nominations Committees</p> <ul style="list-style-type: none"> - Revisit in January as several roles will need to be filled <p>Membership Committee</p> <ul style="list-style-type: none"> - Revisit in January <p>ACA@UBC</p> <ul style="list-style-type: none"> - Continuing to plan the Symposium <p>Other Business</p> <ul style="list-style-type: none"> - No other business
Meeting Adjourned	E. Larson adjourned the meeting at 6:44pm
Next Meeting	January 18, 2021 – 18:00