



<https://us06web.zoom.us/j/85916011373?pwd=b3dyMnVZRURZZGtPQlJnV1pvYmFHZz09>
Meeting ID: 859 1601 1373
Password: 626364

In attendance: E. Larson, K. Sloan, D. Collins, M. Paraschos, S. Gilkinson

Regrets: J. Seeman, K. Louro, K. Razzo

Meeting Called to Order	E. Larson called the meeting to order at 6:10pm
1. Approval of Agenda	Amendment: Can remove the Mentorship proposal from the President’s report Approval <ul style="list-style-type: none"> - Approved by S. Gilkinson - Seconded by E. Larson
2. Approval of Meeting Minutes	December Executive Meeting Minutes <ul style="list-style-type: none"> - Approved by K. Sloan - Seconded by M. Paraschos
3. Business Arising	Strategic Planning <ul style="list-style-type: none"> - K. Louro met with the IAC and there is a desire to see more opportunities for the AABC to be at the forefront of Truth and Reconciliation <ul style="list-style-type: none"> - S. Gilkinson in discussion with K. Louro and IAC members around funding and budget - Executive agreement to provide more financial support for the IAC - Feedback includes: <ul style="list-style-type: none"> - Mismatch between passion of focus group and resulting strategic plan - Lack of narrative around dismantling/reviewing systemic barriers that hold AABC back from meaningful engagement or participation in Truth and Reconciliation actions - Concerns about lack of urgency in response to calls to action - Suggestion to have the IAC more involved in the strategic planning process and documentation moving forward - Executive agrees with the feedback and notes that it is in alignment with the discussions held during the strategic planning session - Communication may be a key issue here: ensuring that we both have concrete plans and actions, and that it is communicated clearly and transparently - See that these are first steps. We are all learning and can continue with the process by following up on the suggestions



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	<ul style="list-style-type: none"> - Noting that we have not completed the strategic plan - this is an ongoing process for contributions - Membership forum is happening tomorrow from 12-1pm <ul style="list-style-type: none"> - D. Collins facilitating and other members of the exec attending - Will explain the process and how we got here - Could review strategic plan point by point and invite discussion <ul style="list-style-type: none"> - Suggestion to identify key discussion points : <ul style="list-style-type: none"> - Education - Digital Services - Indigenous Advocacy Committee - Diversity and Inclusion - Volunteers and General Capacity - Funding and Finances - Can have an open round table discussion with people dropping in and out <ul style="list-style-type: none"> - Discussion points will be dependent on the attendees - Would like to gain feedback on document development and funding allocation - Clarify what the purpose of feedback is at this stage: develop the initial document vs. setting clearly actionable and concrete steps - Emphasize that this is a guiding document - Can also look at organizational structure, including the Executive, to identify gaps <ul style="list-style-type: none"> - This is represented to some degree in the current plan, but can be expanded upon - Dedicated Executive position for the IAC as an option - What comes next? <ul style="list-style-type: none"> - Sharing with membership and inviting feedback - Continue developing as a living document - Put plans in place through the budget - Beyond goals, identify 3-4 tasks that can accomplish the goals and allocate to the appropriate year - Know that there are very concrete things that we can do this year, in addition to multi-year items - Keep this as the main agenda item for the February meeting <p>IRS Records Statement</p> <ul style="list-style-type: none"> - K. Louro noted that the IAC should be looped in to this work and the Executive agrees <p>Virtual RoundTeas</p> <ul style="list-style-type: none"> - K. Louro and L. Gland planning a Roundtea on precarity in mid-February - Currently connecting with speakers <p>Disaster Response</p>
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	<ul style="list-style-type: none"> - L. Glandt has assembled the kits and sent two of them off to Vancouver Island/Prince George - Letter of context sent with the disaster kits stating that it's the property of AABC and we are responsible for its management and distribution in the event of a disaster - Around \$330 left in the budget after the purchases were made <ul style="list-style-type: none"> - Can hold on to this and use for distribution costs if kits are required - Kits are done for now <p>Updating the BC Thesaurus</p> <ul style="list-style-type: none"> - L. Glandt continuing this work - Research underway and connecting with other organizations who have done similar work <p>Action item: K. Sloan is to connect with L. Glandt about collaborating on the thesaurus with the IAC</p> <p>Technology Committee</p> <ul style="list-style-type: none"> - Postpone fulsome discussion to after the membership forum on strategic planning - Noting that this was previously a standalone committee, but looped in to the programming committee - Will need to consider capacity (budget, Executive, and volunteers) and whether there are sufficient initiatives underway <p>Webinar Pricing</p> <ul style="list-style-type: none"> - Not a major source of revenue (unlike workshops) so don't see a significant financial impact either way - Currently free for members and \$15 for non-members - Considering a fee increase for the next fiscal year - Kept fees low for the pandemic and accessibility - Increased fees would support honorariums for speakers, but we may already absorb this in the budget - Could keep membership pricing free and make a small fee increase for non-members to incentivize membership - Make a discussion at the next Executive meeting <p>History Expo at the Museum of Surrey (Sat. Feb. 19, 1-5pm)</p> <ul style="list-style-type: none"> - Event got cancelled
<p>4. President's Report</p>	<p>E. Lonie proposal re tech register (available throughout province)</p> <ul style="list-style-type: none"> - Topic of discussion for the regional representative meetings that are upcoming



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	<p>Action item: D. Collins to follow up on the regional rep meeting invites</p> <p>Reviving the Fonds D’Archives Journal (ASA)</p> <ul style="list-style-type: none"> - No updates - M. Paraschos noting that she has capacity to take this on - Do we have the option of approaching it more informally (like ACA Scope & Content)? - Initial idea is for it to be a multi-provincial journal - Identified as a really low priority for members - Can revisit this in February after the membership forum tomorrow <p>GLAM</p> <ul style="list-style-type: none"> - Upcoming meeting - Have a new BCLA representative - Following the establishment of the BCMA’s disaster fund, would like to pursue collaboration on this and set aside budget in the coming fiscal year - Revisit budget set aside for GLAM and contribute it to the disaster fund
<p>5. Vice-President and Programs Committee Report</p>	<p>Programs Committee/EAS Updates</p> <ul style="list-style-type: none"> - Met in early January - BC Council Arts Grant due this week <ul style="list-style-type: none"> - Submitting a proposal for 2 more Archives for Indigenous Organizations workshops at no to low cost - Other grant project ideas: <ul style="list-style-type: none"> - Hiring a summer student to clean up the AABC records (currently dispersed and should all be at the BC archives) <ul style="list-style-type: none"> - There is a pre-existing finding aid at BC Archives so would need to talk to them about project scope, student supervision, logistics for moving the records, etc. - L. Snider has a large amount of MemoryBC work coming in and could have doubled hours (10 to 20) to meet the demand <ul style="list-style-type: none"> - Can’t be funded through the BC Arts Council - Consider other models for MemoryBC that spread out the capacity requirements (example: allow users to upload directly to MemoryBC) - L. Glandt Introduction to Archival Preservation course has 30 registrants and is now full - L. Glandt beginning preparatory work for course with Blue Quills - Are we doing an online conference again? If so, will need more hours for L. Glandt planning and facilitation <ul style="list-style-type: none"> - For budgeting purposes, should plan as if it will be virtual - Possible that the conference will be online due to both Covid and accessibility - Benefits of in-person that haven’t translated to the online format:



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	<ul style="list-style-type: none"> - Revenue through sponsorship and attendance - Networking - Is it a greater benefit to have L. Glandt's hours go towards specific courses - Benefits of virtual conference include: <ul style="list-style-type: none"> - Accessibility - Opportunity to partner with the YCA - More diverse options for speakers - Consider raising prices - Noting that the ACA has virtual social events for their conference <ul style="list-style-type: none"> - could look into the Whova app - Consider a hybrid conference where in-person sessions are streamed - potential options for levels of pricing <p>Conference committee</p> <ul style="list-style-type: none"> - Time for planning to start again - Look into opportunities to partner with one or more organizations <p>Action item: M. Paraschos and K. Sloan to connect and begin discussing conference planning</p>
<p>6. Treasurer & Finance Committee Report</p>	<p>Total conference revenue for the AABC is \$582.28</p> <p>Currently in the pre-stages of planning the 2022/23 budget</p> <p>Action item: Everyone to talk to committees and send budget requests to S. Gilkinson</p> <p>Budget meeting in the third week of February</p> <ul style="list-style-type: none"> - Treasurer, VP, and president to attend - Will then schedule a budget approval meeting <p>November 2021 Financial Reports</p> <ul style="list-style-type: none"> - Accepted by E. Larson - Seconded by D. Collins <p>December 2021 Financial Reports</p> <ul style="list-style-type: none"> - Accepted by K. Sloan - Seconded by M. Paraschos



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<p>7. Committee and Program Reports</p>	<p>Communications Committee</p> <ul style="list-style-type: none"> - Had a meeting to discuss planning for the year ahead <p>Newsletter</p> <ul style="list-style-type: none"> - Published the Winter 2021 newsletter in December - Proposing a twice-a-year publication schedule (June/December) <p>Anti-Racism Working Group</p> <ul style="list-style-type: none"> - Confirmed that we will proceed with the anti-racism bursary funding as an ongoing budget item <p>Indigenous Advocacy Committee</p> <ul style="list-style-type: none"> - Executive agrees with IAC proposal to do an adjacent strategic plan document <p>Grants & Nominations Committees</p> <ul style="list-style-type: none"> - No grants updates <p>Action item: K. Louro to connect with Communications Committee to promote vacant positions</p> <p>Action item: Everyone to promote the AABC vacancies with networks</p> <p>Membership Committee</p> <ul style="list-style-type: none"> - No updates <p>ACA@UBC</p> <ul style="list-style-type: none"> - Symposium save the date available for Apr. 28-29, 2022 <p>Other Business</p> <ul style="list-style-type: none"> - No other business
<p>Meeting Adjourned</p>	<p>E. Larson adjourned the meeting at 7:41pm</p>
<p>Next Meeting</p>	<p>February 15, 2021 – 18:00</p>