



<https://us06web.zoom.us/j/84214328943?pwd=NHZBbXh4NWF1blQzM0ZaZjZmYUJlPQ09>
Meeting ID: 842 1432 8943
Password: 783980

In attendance: L. Glandt, A. Brain, E. Larson, M. Atkinson, K. Louro, K. Sloan, A. Neijens, K. Razzo, M. Paraschos

Regrets: D. Collins

Meeting Called to Order	E. Larson called the meeting to order at 6:03pm
1. Approval of Agenda	No additions to the agenda <ul style="list-style-type: none"> - Motion to approve by A. Neijens - Seconded by E. Larson
2. Approval of Meeting Minutes	September Executive Meeting Minutes <ul style="list-style-type: none"> - Motion to approve by K. Sloan - Seconded by A. Neijens
3. Business Arising	<p>Welcome to new Financial Manager, Angela Brain</p> <ul style="list-style-type: none"> - Roundtable introductions with the Executive Committee and L. Glandt - Confirming that AABC mailbox will stay the same with mail forwarding to A. Brain <p>Volunteer Strategy</p> <ul style="list-style-type: none"> - Continue working on the JDs - Volunteer strategy will be a good topic for the Roundtable - Action item: All to continue the JDs - Action item: E. Larson to add the volunteer strategy to the Roundtable agenda <p>Annual Roundtable Planning</p> <ul style="list-style-type: none"> - Typically held in November, but may need to go into early December depending on scheduling and availability - Agenda item suggestions: <ul style="list-style-type: none"> - Volunteer strategy - Strategic planning - Celebration/ 'lightness' team building activity to bring up what is going well - Funding priorities - Programming priorities (ideas from the BC Arts Council Operational Funding Grant) - M. Atkinson noting interest in connecting with regional representatives and being more involved in this aspect of the AABC <ul style="list-style-type: none"> - Action item: K. Sloan to connect M. Atkinson with D. Collins and E. Larson about transitioning the regional rep portfolio - Action item: E. Larson to send the Doodle poll to all invitees for dates in late November/early December



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	<p>Strategic Planning</p> <ul style="list-style-type: none"> - To be discussed at the Roundtable <p>Virtual RoundTeas</p> <ul style="list-style-type: none"> - Did not proceed with September RoundTea - Working with the National Film Board for the Unconference as the November programming - Next RoundTea is planned for late January on user experience in archives <ul style="list-style-type: none"> - Alternative topic (or panel option): Supporting Indigenous researchers’ experiences in archives - Action item: L. Glandt and K. Louro to connect about the January RoundTea topic/structure - After the Archives Awareness Week Indigenous forum, will see if there is interest in setting up regular sessions starting in the new year <ul style="list-style-type: none"> - L. Glandt getting interest from many different regions - Executive approves making this a regular session offering if there is interest <p>Reconciliation Framework Responses</p> <ul style="list-style-type: none"> - The Response to the Report of the Truth and Reconciliation Commission Taskforce: Strategy 3.2.4: “Reconsider fee structures for individual and institutional association memberships, conference registrations, and workshops to increase participation by First Nations, Inuit, and Métis archivists, recordkeepers, and heritage professionals” - Council of Nova Scotia Archives Reconciliation Working Group Report: https://www.councilofnsarchives.ca/reconciliation-working-group-report-request-for-feedback/ <p>BC Arts Council Project Grant</p> <ul style="list-style-type: none"> - K. Louro met with project officer who indicated that it would be difficult to get funding for an archival project - AABC did not submit an application this year - Another BC Arts Council grant coming up in November - DHCP grant due Jan. 15 <ul style="list-style-type: none"> - M. Paraschos to be recused for any AABC discussions of this grant due to a conflict of interest - K. Louro will connect with the Executive for more information as the grants progress - Noting that project ideas generated for BC Arts Council Operational Funding Grant can be integrated into more targeted upcoming grants <p>Archives Awareness Week – L. Glandt</p> <ul style="list-style-type: none"> - Need to finalize the schedule by Oct. 31 to begin promotion - Discussed brainstorming document
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	<ul style="list-style-type: none"> - NFB film screening event with Q&A <ul style="list-style-type: none"> - G. Weber made the connections that allowed this event to happen - Joint event that K. Louro and L. Glandt are organizing with ACA - NFB sent promotional materials - ACA supporting questions and chat moderation - Free screening is okay with the NFB and there won't be fees - Logistics in progress; NFB to send a screening link once the community screening form is done - Can we offer an honorarium to panel Q&A participants? <ul style="list-style-type: none"> - Confirmed that there is room in the budget - ACA will also likely contribute to the honorarium budget - ACA can provide the webinar platform with a capacity for 500 participants - Action item: L. Glandt and K. Louro to confirm panel participants - Action item: K. Louro to complete the NFB community screening form - Action item: K. Louro to share NFB promotional package with E. Larson for distribution through the Communications Committee - Student forum idea <ul style="list-style-type: none"> - Student presentations on research and/or roundtable discussion for networking with archival professionals - Action item: K. Razzo to determine best time on Nov. 18 - Action item: L. Glandt to send event description to K. Razzo on Wednesday morning - Noting that call for donations can be incorporated into promotion <ul style="list-style-type: none"> - Action item: A. Neijens to send promotional blurb text to L. Glandt - Discussed overall theme for the week <ul style="list-style-type: none"> - Action item: All to add ideas for titles/descriptive copy to the brainstorming document by Saturday - L. Glandt will run the Zoom sessions all week - Action item: E. Larson to reshare the brainstorming document with the Executive - Action item: Send promo text calling for other Archives Awareness Week initiatives to L. Glandt by the end of the week - Action item: When ready, send information to Communications Committee for promotion <p>MIRR Collaboration</p> <ul style="list-style-type: none"> - E. Larson connected L. Glandt and K. Louro with MIRR contacts to discuss programming
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<p>4. President’s Report</p>	<p>Technology Register - No updates</p> <p>GLAM - No updates</p> <p>K. Sloan attended meeting about revising the Heritage Act - Noting importance of opportunities for advocating for the role of archives in the heritage sector and legislative recognition</p>
<p>5. Vice-President and Programs Committee Report</p>	<p>Programs Committee/EAS Updates - Webinar on archival exhibits went well - Programs Committee to meet in November - Seeking volunteers for Programs Committee</p> <p>Conference committee - Had first meeting this month - M. Paraschos and K. Sloan met with ARMA VI to discuss dates (tentatively a one day session the last week in April) - ARMA VI would like an in-person conference and AABC suggesting a hybrid approach because of positive feedback on virtual conference formats from AABC conference attendees - Looking into venue options in Victoria - Brainstorming themes, including accessibility in archives - Meeting again in early November - L. Glandt needs to know if she will be running a session and/or Zoom - Confirming to plan on running Zoom for the conference - Tentatively slot in a workshop for work plan purposes and will confirm with ARMA VI - Action item: All to share conference theme ideas and thoughts on conference format with M. Paraschos and K. Sloan</p>
<p>6. Treasurer & Finance Committee Report</p>	<p>Finance Committee finished the financial review - A. Neijens will work with A. Brain for the end of year financial statement</p> <p>August financial report will be available for the November Executive Meeting</p>



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<p>7. Committee and Program Reports</p>	<p>Communications Committee</p> <ul style="list-style-type: none"> - No updates <p>Newsletter</p> <ul style="list-style-type: none"> - Received several external submissions that will be included in the Winter 2022 issue - Final submission deadline is Nov. 4 <ul style="list-style-type: none"> - L. Glandt to submit EAS updates - K. Sloan to submit Financial Manager update and President’s letter <p>Regional Representatives</p> <ul style="list-style-type: none"> - South Vancouver Island upcoming vacancy <p>Anti-Racism Working Group</p> <p>Indigenous Advocacy Committee</p> <ul style="list-style-type: none"> - Meeting time has been set - K. Louro writing a report for the IAC to update them on Executive activities - Action item: K. Louro to send the meeting invite to M. Atkinson and L. Glandt <p>Grants & Nominations Committees</p> <ul style="list-style-type: none"> - No updates <p>Membership Committee</p> <ul style="list-style-type: none"> - No updates - Connected with L. Glandt about rolling memberships - Noting that there are many logistical challenges and potential budget forecasting/management issues <p>ACA@UBC</p> <ul style="list-style-type: none"> - No updates <p>Other Business</p> <ul style="list-style-type: none"> - No other business <p>E. Larson adjourned the meeting at 8:33pm</p>
<p>Next Meeting</p>	<p>November 15, 2022 6:00pm</p>